



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

Meeting Notes – November 8, 2010

ATTENDING: J. Barnes, B. Blanchard, J. Buckley, J. Colson, N. Comer, S. Cooke, T. Corcoran, C. Enders, T. Flood, R. Garber, C. Hill, J. Mahler, B. Nath, S. Rearic, R. Rose, P. Setzer, R. Steinback, M. Wangler

ABSENT: M. Copenhaver., J. Luis, C. Miles, D. Quittner, S. Pereira, A. Satele,

ALSO ATTENDING: S. Abushaban, L. Jensen

RECORDER: P. Tillery

1. 2010/11 Budget Update

S. Rearic reported that she attended the State Budget Workshop on November 3, and provided a brief overview of the 2010/11 State budget:

- Growth allocated based on amount of 2009/10 workload reduction - \$2 million for the District (a partial restoration of the \$3 million cut in 2009/10)
- 2009/10 deferrals were \$10.9 million; increasing to \$13 million for 2010/11
- In the past, deferrals were used as a tool to avoid cuts; now, deferrals are being used to address increases. This could result in borrowing funds to meet obligations.
- State mandated claims partially funded at \$372,230

2. Staffing Plan

- Linking planning to budget: Rearic discussed the link between planning and budget, and electronically reviewed Accreditation Standard III.D., *Financial Resources*, which specifies that, "Financial planning is integrated with and supports all institutional planning." Standard III.D. will be sent to Council members electronically.
- Chancellor's Cabinet message, October 2010: Rearic electronically reviewed the Chancellor's Cabinet message of October 2010, regarding the 3-5 Year Sustainability Staffing Plan.
- Unexpected vacancies: Rearic reviewed the lists (Grossmont, Cuyamaca, and District Services) of unexpected vacancies that were approved by Chancellor's Cabinet to move forward for hire. She explained that when the lists were reviewed at the October 11 Council meeting, the District Services list included a Public Information Communications Specialist. That position was removed from the approved for hire list because it did not meet the criteria for emergency hire. The position will be added to the District Services staffing plan. The lists are available on the employee intranet: Budget>DSP&BC>Meetings>November 8, 2010
- 3-5 Year Sustainability Staffing Plan: Discussion regarding 3-5 Year Sustainability Staffing Plan, including recognizing when we have moved past sustainability plan, what criteria we would identify, and moving forward with long-term planning.

3. District Cash Flow

- Budgeted contingency reserve: Rearic discussed the District contingency reserve of \$4,757,038 that is included in the Income Allocation Formula, and also reflected on Page 2 of the 2010/11 Adoption Budget. She explained that the contingency reserve represents 5% of prior year unrestricted expenditures. The Governing Board must approve any transfers from the contingency reserve. She stressed that the contingency reserve is not to be confused with the 4% deficit factor included in the 2010/11 Adoption Budget in anticipation of possible mid-year cuts by the State.
- State apportionment deferral summary: Rearic electronically reviewed a four-year summary of State apportionment deferrals.
- State deferrals schedule: Rearic electronically reviewed a schedule of State apportionment payments.

4. FTES Forecast

Rearic reviewed a FTES comparison at Fall 2010 census. There was discussion concerning Summer 2011 scheduling and estimating FTES for 2011/12. It was agreed that the FTES Task Force would be convened during the first half-hour of the December 6, 2010, DSP&BC meeting to begin discussion for setting FTES goals.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be Monday, December 6, 3:30 p.m. (NOTE change in start time), in the Grossmont College Griffin Gate, building 65, room 660.