



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

Meeting Notes – December 6, 2010

ATTENDING: J. Barnes, B. Blanchard, J. Colson, S. Cooke, M. Copenhaver, T. Flood, R. Garber, C. Hill, J. Mahler, C. Miles, B. Nath, S. Rearic, P. Setzer, R. Steinback, M. Wangler, K. Widdes

ABSENT: J. Buckley, N. Comer, T. Corcoran, C. Enders, J. Luis, B. Nath, D. Quittner, S. Pereira, R. Rose, A. Satele, M. Wangler

ALSO ATTENDING: S. Abushaban, L. Jensen, W. Stewart, S. Topham

RECORDER: P. Tillery

1. 2010/11 Budget Update

S. Rearic reported that news from the State regarding the 2010/11 budget remains pessimistic. We continue to anticipate mid-year cuts, but we will not have concrete answers before the State budget workshop on January 14, 2011.

2. Overview of Faculty Obligation Report (FON)

Rearic electronically reviewed full-time faculty obligation (FON) compliance requirements, which included rules for calculating FTEF for full-time and part-time faculty. She also reviewed a summary of the full-time faculty obligation, which provided a multi-year comparison.

Rearic reported that the Full-Time Faculty Obligation Compliance report for Fall 2010 was recently filed with the State Chancellor's Office. She explained that the while preparing the report, it was discovered that we had not excluded appropriate components (reassigned time) from the part-time FTEF calculation. The Fall 2010 reports reflects the correct calculation; the Fall 2009 report will be revised and resubmitted.

(Subsequent to the discussion, Fall 2010 was slightly revised and will be reviewed at the January 10 DSP&BC meeting.)

P. Setzer commented on the disparity in the full-time ratio at Cuyamaca and its impact on students. Rearic said that more analysis would be presented at the January meeting.

3. Recruiting Status and Staffing Plans

The *3 to 5 year Sustainability Staffing Plans* for Grossmont and Cuyamaca were electronically presented by the respective President. Chancellor Miles presented the District Services 3 to 5 Year Plan.

Those positions identified as critical vacancies, and that have available funding within the site budget, were approved for funding and were approved to move forward in the hiring process.

R. Garber discussed the unexpected staffing vacancy of one custodial position at Cuyamaca, as well as the transfer of a second custodian to Grossmont, and the justification for filling both positions. The previously approved unexpected vacancy chart will be revised to include the second position.

4. Districtwide Enrollment Marketing Committee

Chancellor Miles explained that the Districtwide Enrollment Marketing Committee is not currently meeting, but that components of the Committee's charge will be handled by the enhanced web site under development.

5. Communications – Planning and Budget

Rearic briefly review the communication plan used to convey information regarding District-level planning and budget processes and status. The plan includes monthly meetings of the Districtwide Strategic Planning & Budget Council, Tentative and Adoption Budget workshops, annual budget forums, FTES Task Force meetings, and budget updates sent electronically by the Chancellor. This year we have added a budget workshop during Spring Flex Week.

6. Overview of FTES Status and Computation

Information concerning the computation of Full-Time Equivalent Student (FTES) was not discussed, but is available electronically on the Districtwide Strategic Planning & Budget Council (DSP&BC) web page on the employee intranet.

7. 2011/2012 Budget Preparation Calendar

The draft 2011/2012 Budget Preparation Calendar is available electronically on the DSP&BC web page.

8. Council Meeting Calendar

The schedule of 2011 DSP&BC meetings is available electronically on the DSP&BC web page.

Next Meeting

Monday, January 10, 2011, 2:30-4:00 p.m.; Cuyamaca Student Center, Room I-209