



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

Meeting Notes – October 10, 2011

- ATTENDING:** S. Abushaban, D. Averill, M. Barendse, B. Blanchard, J. Buckley, J. Colson, M. Copenhaver, W. Corbin, T. Corcoran, T. Flood, S. Gonda, C. Houston, L. Jensen, J. Mahler, C. Miles, C. Phillips, Rearic, A. Satele, R. Steinback, M. Wangler, K. Widdes, M. Zacovic
- ABSENT:** J. Barnes, S. Cooke, E. Miller, B. Nath
- ALSO ATTENDING:** S. DeWolf, D. Glow
- RECORDER:** P. Tillery
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1. Educational Master Plan – Timeline, Next Steps

J. Buckley discussed the September 30, 2011, Educational Master Planning (EMP) retreat. He explained that over 100 strategic action statements were received at the retreat. Those suggestions, along with suggestions received at the community and student EMP forums, have been forwarded to the EMP Steering Committee.

Buckley explained that a draft EMP document will be shared through consultation processes in November, and the final document will be presented to the Governing Board for approval at the December Board meeting (subsequent to meeting, date has moved to February). Other plans driven by the EMP (e.g., Technology, Facilities, Human Resources, Strategic Plans) will be updated to be consistent with the EMP.

2. Intranet Site

S. Rearic reviewed the layout of the newly launched employee intranet.

3. Adoption Budget

In response to a suggestion forwarded from the earlier FTES Task Force meeting that the Economy of Scale (EOS) be advanced in the Income Allocation Formula, Rearic explained that the Income Allocation Formula includes critical criteria in order for the Declining EOS to advance, thereby reducing the EOS. She reviewed the four criteria that must be met, which are also posted along with the Formula on the employee intranet page at:

<http://intranet.gcccd.edu/budget-planning/budget-formula.html>

Chancellor Miles commented that advancing the Formula is a complicated issue, and the Council will need to address concerns about what is behind the EOS issue.

Rearic suggested that Formula workshops be offered to help Council members understand the Income Allocation Formula, and the next steps to consider regarding changes.

4. Critical Staffing Updates

B. Blanchard discussed the Grossmont College Computer Lab Technician position that was approved as a critical hire last year, but delayed due to funding. The position provides evening tech services at the Computer Lab. She said the position remains a critical need and President Cooke has requested that the position be moved forward for hiring.

A. Satele discussed critical hire positions at Cuyamaca. There are three vacancies due to two retirements, and one release from probation. The critical hire positions include, Instructional Media Technician, Clerical Intermediate/Fitness Center, and Financial Aid Advisor.

Rearic reported that there were no additional District Services positions to consider at this time.

There was no objection to moving forward on the positions discussed.

5. 2010/2011 Year-End Reports

The following reports were reviewed:

- 50% Law Calculation for 2010/2011 (showing the District at 52%)
- Page 9, General Fund Expenditure Statement, from 2011/12 Adoption Budget
- 6/30/2011 State 311 Report

Reports are referenced to show how 50% Law calculation links to Adoption Budget and 311 Report.

Next Meeting: Monday, November 7, 2011; 3:30 – 5:00 p.m. (**NOTE later start time**)
Cuyamaca College Student Center, Room I-209