



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

Meeting Notes – November 7, 2011

ATTENDING: S. Abushaban, M. Barendse, J. Barnes, B. Blanchard, J. Buckley, J. Colson, M. Copenhaver, W. Corbin, T. Flood, S. Gonda, C. Houston, L. Jensen, J. Mahler, C. Miles, C. Phillips, S. Rearic, A. Satele, R. Steinback, M. Wangler

ABSENT: S. Cooke, T. Corcoran, E. Miller, B. Nath, K. Widdes, M. Zacovic

RECORDER: P. Tillery

1. Educational Master Plan Status

J. Buckley provided an update on the Educational Master Plan (EMP) process. He explained that each site will be meeting soon with EMP consultant Phyllis Sensenig to review drafts. It is anticipated that the EMP will be finalized and presented to the Board by February 2012.

2. Technology Plans

S. Rearic explained that the EMP is the guiding plan for all plans (e.g., Strategic, Facilities, Technology) and discussed the integration of various plans with the EMP. Regarding the Technology Plan, Rearic said that since the *Prop R* Funding Plan is drawing to an end, we will need to look at technology funding in the future. A draft Technology Funding Plan will be developed and priorities will need to be established for moving forward.

A Council member suggested that it would be helpful if a graphic could be developed that illustrates the integration of the various plans with the EMP.

3. 2011/12 Budget

Chancellor Miles briefly discussed budget discussions at the SDICCCA meeting that occurred earlier in the day. No real news concerning current year budget. Mid-year cuts continue to be anticipated. The District's 2011/12 budget was built based on the worst-case scenario and is prepared for mid-year cuts.

S. Abushaban reported that mid-year income and expenditure forecasts will be prepared after information is received from the State. This is expected in January or February. Additionally, benefits costs will be re-estimated following open enrollment. This information will be presented for discussion at a future DSP&BC meeting.

4. Staffing Plans

The following positions were discussed:

- T. Flood discussed an unexpected vacancy at Grossmont College for the position of Vice President-Student Services.
- Rearic discussed vacancies in District Services:
 - Intermediate Buyer (due to promotion of Intermediate Buyer to Contracts Specialist position)
 - Payroll Technician (due to resignation)
 - Programmer Analyst, Sr. (due to retirement)

There was no objection to moving forward on the above positions.

- Buckley discussed the need for additional Research Analyst positions in the Research, Planning & Institutional Effectiveness office due to increased workload, the resignation of a Research Assistant last year, and the BRIC Initiative. It has been proposed that two Research Analyst positions be added that would provide one position per college, with each college paying for one-half of their position. The remainder of the funding for the positions would be provided by the Research, Planning & Institutional Effectiveness office. Buckley will prepare a cost analysis and Organizational Modification Request. The positions would not be added until the organizational structure is officially modified and approved.

Buckley will prepare a cost analysis that will be shared at a future Council meeting. The proposed positions will also be reviewed by both colleges' research committees.

5. 2012/2013 Budget Preparation

The 2012/13 *Budget Preparation Calendar* is under development and will be shared at the December DSP&BC meeting.

Next Meeting: Monday, December 5, 2011, 3:30 – 5:00 p.m. (Note later start time)
Grossmont College Griffin Gate