



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

2011/2012 Budget Preparation Calendar

January	Jan. 10	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	Jan. 14	Governor's budget message
	Jan. 18	Roll 2010/11 Adoption Budget to 2011/12 S1
February	Feb. 14	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Feb. 25	Payroll Forecast and all open positions to VPs-Admin Services for review
	Feb. 25	Sites issued 2010/11 FTES Forecast (Census 2/7/11 Reports run 2/14/11)
March	Mar. 4	District estimates Tentative Budget health benefits rates
	Mar. 7	Districtwide Strategic Planning & Budget Council meeting (Cuya/Student Ctr. – meeting start time changed to 3:30 p.m.)
	Mar. 7	FTES Task Force Meeting-recommends FTES goals (Cuyamaca/Student Ctr.)
	Mar. 14	Payroll – requested changes returned to District from VPs
	Mar. 17	Sites issued 2010/11 Dedicated Income Forecast
	Mar. 21	Nonresident FTES and all Dedicated Income projections from Colleges
	Mar. 31	Payroll – changes processed and salaries rolled to S1
April	Apr. 11	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Apr 11	Districtwide Commitments and District Services allocations estimated
May	May 9	Districtwide Strategic Planning & Budget Council –planning meeting with Governing Board – 2:00-4:30 p.m. (Student Center/Cuyamaca)
	May 10	Tentative Budget Allocation Formula and holdings issued to sites
	May 17	Restricted Budgets and Supplementals posting completed by sites; Restricted Funds Summary due to District
	May 17	Site Unrestricted Budget posting complete
June	June 3	Tentative Budget packet Complete
	June 6	Copy S1 to S2 and WB, begin updates to WB and allow PRs for 2011/12
	(Tues) June 14	Joint DEC / DSP&BC Tentative Budget Workshop - 2:30 p.m. (Gross./Grif Gate)
	June 14	Governing Board Tentative Budget Workshop-3:30 p.m. (Spec Meeting-Info item)
	June 21	Governing Board Tentative Budget Action Item (Regular Meeting)
	June 16	Adoption Budget Payroll Forecast to VPs for review
	June 30	Payroll – requested changes returned to District from VPs
June 30	District estimates Adoption Budget health benefits rates	
July	July 11	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca Std. Ctr.)
	July 20	Payroll – changes processed and salaries rolled to S2
	July 20	Nonresident FTES and all Dedicated Income projections from colleges
	July 27	Districtwide Commitments and District Services allocations estimated
	July 28	General Fund beginning balances reconciled
	July 28	Books closed – all 2010/11 activities closed; balances rolled forward
August	TBA	State Chancellor's Office Budget Workshop – revenue estimates updated
	Aug. 8	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Aug. 9	Adoption Budget Allocation Formula and holdings issued to sites
	TBA	Annual Capital Construction Governing Board Workshop
	Aug. 16	Restricted Budgets and Supplementals posting completed by sites; Restricted Funds summary due to District
Aug. 16	Site Unrestricted Budget posting complete	

2011/12 Budget Preparation Calendar

Sept	Sept. 2	Adoption Budget packet complete
(Tues)	Sept. 6	Joint DEC/DSP&BC Adoption Budget Workshop
	Sept. 6	Governing Board Adoption Budget Workshop (Special Meeting–Info Item)
	Sept. 13	Governing Board Meeting – Adoption Budget Action Item Annual Capital Construction presentation at Board meeting – 3:30 p.m.
Oct.	Oct. 10	Districtwide Strategic Planning & Budget Council meeting (District Annex)
Nov.	Nov. 7	Districtwide Strategic Planning & Budget Council meeting (Student Ctr/Cuya)
Dec.	Dec. 5	Districtwide Strategic Planning & Budget Council meeting (District/Annex)

3/4/2011