



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

2012/2013 Budget Preparation Calendar

January	Jan. 5	Governor's budget message
	Jan. 9	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	Jan. 9	FTES Task Force Meeting-recommends FTES goals (Cuyamaca/Std. Ctr.)
	Jan. 23	Roll 2011/12 Adoption Budget to 2012/13 S1
February	Feb. 13	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Feb. 21	Sites issued 2011/12 FTES Forecast (Census 2/6/12 Reports run 2/13/12)
	Feb. 24	Tentative Budget Payroll Forecast and open positions to CBOs for review
March	Mar. 12	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	Mar. 12	Requested salaries changes returned to Payroll from CBOs
	Mar. 23	Sites issued 2011/12 Dedicated Income Forecast
	Mar. 30	2012/13 Nonresident FTES and Dedicated Income budget due from sites
	Mar. 30	Payroll processed salaries changes from sites
April	Apr. 2	2012/13 TB Salaries rolled to S1
	Apr. 9	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Apr. 9	Tentative Budget Total Health & Welfare cost estimated
	Apr. 13	Districtwide Commitments and District Services allocation estimated
May	May 7	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	May 8	Tentative Budget Allocation Formula and holdings issued to sites
	May 23	Site posting complete for all funds. Restricted Funds Summary due to DS
June	June 8	2012/13 Tentative Budget packet Complete
	June 8	Copy S1 to S2 and WB. Allow PRs for 2012/13
	June 12	Districtwide Strategic Planning & Budget Council – 2012/2013 Goal Planning Session with Governing Board – Grossmont College, Griffin Gate; 3:00 p.m.
	June 12	Governing Board Tentative Budget Workshop Special Meeting-Info item - Grossmont College, Griffin Gate; 4:00 p.m.
	June 19	Governing Board Regular Meeting - Tentative Budget Action Item
	June 20	Adoption Budget Payroll Forecast and open positions to CBOs for review
	June 28	Requested salaries changes returned to Payroll from CBOs
July	July 9	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	July 19	Payroll processed salaries changes from sites
	July 19	Salaries rolled to S2



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July cont.	July 25	2012/13 Nonresident FTES and Dedicated Income budget due from sites
	July 25	Adoption Budget Total Health & Welfare cost estimated
	July 31	Districtwide Commitments and District Services allocations estimated
	July 31	Books closed – GF 2011/12 activities closed; GF beginning balances rolled forward
August	TBD	State Chancellor's Office Budget Workshop – revenue estimates updated
	Aug. 13	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Aug. 14	Adoption Budget Allocation Formula and holdings issued to sites
	Aug. 21	Site posting complete for all funds. Restricted Funds Summary due to DS
	Aug. 27	Reassigned time due from sites
	Aug. 31	Adoption Budget packet complete
September	Sep. 4	Governing Board Adoption Budget Workshop Special Meeting–Info Item – Cuyamaca College, Student Center; 4:00 p.m.
	Sep. 11	Governing Board Pre-Board meeting – 2010/2016 Strategic Plan and Annual Report 2011/2012 Outcomes and Update; Cuyamaca Student Center; 4:00 p.m.
	Sep. 11	Governing Board Regular Meeting – Adoption Budget Action Item
	Sep. 11	Annual Capital Construction Governing Board Workshop
October	Oct. 8	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
November	Nov. 5	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
December	Dec. 3	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)

Revised 1/25/2012