

Districtwide Strategic Planning & Budget Council October 8, 2012, Meeting Notes

			Members Present		Χ
Chair:	Sue Rearic	X			
Administrators Assoc.:	Michael Copenhaver		Administration:	Cindy Miles Sunita Cooke Mark Zacovic	X X
AFT:	Jim Mahler	X		Victoria Simmons	Χ
CSEA:	Cheryl Houston	X		Robin Steinback Barbara Blanchard Julianna Barnes	X X
FOP:	Ryan Montalvan			Jeff Baker	Χ
Conf. Meet & Confer:	Tim Flood	X		Sahar Abushaban Arleen Satele Leonor Perez	X X
Confidential Staff:	Kim Widdes	X		Tim Corcoran	
GC Academic Senate:	Sue Gonda Michael Barendse	X	Brian Nath Linda Jensen		X
CC Academic Senate:	Michael Wangler Alicia Munoz	X	Also Attending:	Cliff Diamond	Х
Students Reps:	Ariel Satele (C) Peg Marcus (G)	X	7 tioo 7 titoriding.	Oiii Diamond	
Classified Senate:	Wendy Corbin	X	Recorder:	Paula Tillery	Χ

1. Strategic Plan Update

Leonor Perez reminded members that the joint DSP&BC and Governing Board meeting originally scheduled for September 11 to review the 2011/12 Strategic Plan action plan outcomes was rescheduled to Tuesday, November 13, at 4:00 p.m., at the Cuyamaca Student Center.

Perez discussed the process for preparing for the November 13 meeting with the Board, which includes the review of goals in the five *Strategic Areas of Focus*, and the review of what was done in past year to meet strategies. Perez said that actual outcomes still need to be worked on and asked department heads to send that information to her by October 19 so that she can compile the information. She said that she would send a standard format template (similar to last year) to those involved that would include a new column for key performance indicators.

2. Budget Update

Sue Rearic reported that the 2012/2013 Governing Board Adoption Budget Workshop took place on September 4, and the Board approved the Adoption Budget at their September 11 meeting. She said no significant changes to the budget are anticipated until after the November 6 election.

3. Staffing Plan Update

The Critical Hire/Unexpected Vacancy lists were considered. Cuyamaca College positions included Admissions and Records Assistant Senior, Final Aid Assistant, Sr., and Budget Analyst. District Services presented the Vice Chancellor-Human Resources replacement position.

4. BAT Update

Tim Flood provided an update on the work of the Budget Allocation Taskforce (BAT). He said the Taskforce has been reviewing recommendations contained in consultant Rocky Young's *Allocation Model Recommendation* report and determining whether there is agreement or disagreement concerning the recommendations. He added that the group has reached agreement on most recommendations and continues to move forward on their review.

Sahar Abushaban, who is a member of BAT, said that a timeline for modeling has been developed to begin Spring 2013 and implemented in Fall 2014. It was noted that modeling in Spring 2013 could result in significant changes and phasing-in of recommendations. Consultant Young will be invited to meet with BAT for further discussion.

5. 50% Law Overview

Abushaban reviewed a 50% Law calculation summary for 2011/2012, District combined expenditure statement for the General Fund, and a component of the current expense of education that will be included in the 311 report. The District's percentage of the current expense of education is 52.43%, which results in exceeding the 50% Law requirement by \$2,083,792.

Documents reviewed are available on the DSP&BC page of the employee intranet: http://intranet.gcccd.edu/dspbc/default.html Abushaban said that members will be informed when the 311 report is filed and available on the employee intranet.

Chancellor Miles commended members on a job well done in meeting the 50% Law requirements.

6. FTES Forecast

Rearic reviewed the FTES forecast for Fall 2012. The forecast is available on the DSP&BC page of the employee intranet.

Upcoming meetings:

- Monday, November 5, 2012, 3:30 5:00 p.m. (<u>note later start time</u>) regular meeting Cuyamaca College Student Center, Room I-209
- Tuesday, November 13, 2012; 4:00 5:00 p.m.
 Joint DSP&BC and Governing Board 2011/12 Strategic Plan Outcomes Report Cuyamaca College Student Center, Room I-209