



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Districtwide Strategic Planning & Budget Council
November 5, 2012, Meeting Notes

Chair:	Sue Rearic	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Sunita Cooke <input type="checkbox"/>
CSEA:	Cheryl Houston	<input checked="" type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
FOP:	Ryan Montalvan	<input type="checkbox"/>		Robin Steinback <input checked="" type="checkbox"/>
Conf. Meet & Confer:	Tim Flood	<input checked="" type="checkbox"/>		Barbara Blanchard <input type="checkbox"/>
Confidential Staff:	Kim Widdes	<input checked="" type="checkbox"/>		Julianna Barnes <input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Jeff Baker <input checked="" type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
CC Academic Senate:	Michael Wangler	<input type="checkbox"/>		Arleen Satele <input checked="" type="checkbox"/>
	Alicia Munoz	<input checked="" type="checkbox"/>		Leonor Perez <input checked="" type="checkbox"/>
Students Reps:	Ariel Satele (C)	<input type="checkbox"/>	Also Attending:	Cliff Diamond <input checked="" type="checkbox"/>
	Peg Marcus (G)	<input checked="" type="checkbox"/>		
Classified Senate:	Wendy Corbin	<input type="checkbox"/>	Recorder:	Paula Tillery <input checked="" type="checkbox"/>

1. Strategic Plan Update

Leonor Perez thanked the colleges and District Services for submitting their Strategic Plan 2011/2012 progress reports in preparation for the November 13 joint DSP&BC and Governing Board 2011/2012 Strategic Plan Outcomes pre-Board meeting. The reports will be compiled in one document for ease of reading.

Perez discussed the presentation that will be presented at the November 13 meeting, which will include data concerning student access and student success. Each college will be highlighting selected areas during the November 13 presentation. The report and presentation will be made available on the employee intranet.

2. Planning – EMP and FMP Next Steps

Sue Rearic discussed the Educational Master Plan (EMP) and Facilities Master Plan (FMP) process. The EMP approved by the Board in March 2012, included development of a comprehensive FMP. Phase I of the FMP process included facilities and educational needs assessments, site analysis, and environmental review. The FMP Phase I was approved by the Board on September 12, 2012, and is available on the Governing Board internet page at: <http://www.gcccd.edu/governing-board/documents/dockets/2012/september/202a.pdf> The FMP Phase I is also available on the “About Us” page of the District internet at: <http://www.gcccd.edu/about-us-area/planningdocuments.html>

Phase II of the FMP process will include a more detailed analysis and forecast of enrollment, and program needs for the colleges and District Services. As part of the Phase II process, FMP Task Force meetings have been scheduled for each site in November and December. Phase II of the FMP will be presented to the Board for approval at the February 19, 2013, Board meeting.

Additionally, Rearic reported that as part of the Phase II process, a sustainability workshop has tentatively been scheduled for December 17, 2012.

3. District Audits

Rearic reported that the District's independent outside auditors have completed their field work for the District and Auxiliary audits. No findings were reported. The auditors will begin work on the Foundation audit the week of November 11. It is anticipated that the audit reports will be presented to the Board at the December 11 meeting.

4. Budget

Adoption Budget Follow-Up - Sahar Abushaban reviewed a summary of funds available, both Restricted and Unrestricted General Fund, for 2011/2012, and for the 2012/2013 Adoption Budget. She also reviewed a summary of operations and ending balances for the Unrestricted General Fund.

2012/2013 Update on Election Impacts/Multi-Year Forecast – Sahar reviewed the budget impact of State Proposition 30, both if it passes or fails, and ending balance projections if Proposition 30 passes or fails.

5. Staffing plans

Rearic review the critical hire/unexpected vacancy list for District Services. Positions included were the Information Systems Assistant, Public Safety Officer, Public Safety Dispatcher, and Director of Public Safety. There were no positions presented for Grossmont and Cuyamaca Colleges.

Rearic also discussed two additional District Services positions that are vacant, but not yet moving forward – Research Analyst (due to a resignation), and Clerical Assistant in the Facilities Office. The Clerical Assistant has been vacant since 2009, as well as the Facilities Assistant position that has been vacant for several years. After it is determined which position would best meet the needs of the Facilities Office, the positions could be combined and would go through the reclassification process.

Next Meeting:

Monday, December 3, 2012; 3:30 – 5:00 p.m.; Grossmont College Griffin Gate