



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL**

**Meeting Notes – February 13, 2012**

**ATTENDING:** S. Abushaban, J. Barnes, B. Blanchard, M. Copenhaver, W. Corbin, T. Corcoran, T. Flood, S. Gonda, C. Houston, L. Jensen, A. Krueger, J. Mahler, C. Miles, J. Miranda, L. Perez, C. Phillips, S. Rearic, A. Satele, R. Steinback, M. Wangler, R. Welt, K. Widdes, M. Zacovic

**ALSO ATTENDING:** Staff members

**ABSENT:** M. Barendse, S. Cooke, E. Miller, B. Nath

**RECORDER:** P. Tillery

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1. 2011/2012 Forecast

2011/2012 income and expenditure summaries were reviewed, as well as an analysis of mid-year budget adjustments. In anticipation of the mid-year cuts, the District built the \$6.3 reduction into the 2011/2012 Adoption Budget. Also built into the budget was the 4% deficit on total revenue of \$3.5 million, which will be recognized in the 2011/12 budget. After adjustment for a one-time State deficit estimate of \$2.7 million due to a shortfall in student fee revenues, the net revenue to be recognized would be \$801,458, which would be reduced to \$173,324 after 2011/2012 budget allocation expenses. The \$173,324 would be dedicated to the 2012/2013 budget.

2. 2012/2013

- An analysis of 2012/2013 income and expenditures base projections for the Unrestricted General Fund was reviewed. Projected increased costs for 2012/2013 include step/column/longevity health benefits, utilities, payroll taxes and retirement rate increases.
- Budget scenarios for the 2012/2013 budget were reviewed. Scenario A, based on the approval of the Governor's proposed tax package in November, would result in a projected shortfall of \$21.7 million; Scenario B, based on the tax package not being approved, would result in a projected shortfall of \$25.8 million.

The projected ending balance for 2011/2012 is \$3.9 million. The \$3.9 million ending balance, along with the \$173,324 balance dedicated to 2012/2013, would be used to partially offset the 2012/2013 shortfall. Other solutions for addressing the 2012/2013 shortfall were reviewed. The remaining 2012/2013 projected shortfall after proposed budget solutions would be \$3.7 million if the Governor's tax package is approved, or \$6.8 million if it is not approved. Other suggested solutions were discussed, including eliminating Summer 2012/2013. An analysis will be done of the impact on staff if Summer were eliminated.

- An FTES analysis for prior years and current year, and projections for 2012/2013 based on budget scenarios A and B were reviewed. Included was an analysis of the impact of section reductions based on scenarios A and B.

Chancellor Miles inquired of members whether we are ready to target an FTES goal for 2012/2013. Following a brief discussion, the topic was deferred for more discussion.

### 3. Staffing Plans

Approved recruitments for all sites, including salary and benefit costs, were reviewed. The list indicated which positions would move forward in the hire process, and which would be delayed due to budget shortfalls.

The current approved recruitments list is posted on the *Staffing Plans* page of the employee intranet and updated after every Governing Board meeting. It was suggested that the list also be posted under the DSP&BC meeting agenda each month for easy reference.

### 4. Summary of Operations and Ending Balances

A summary of operations and ending balances for the Unrestricted General Fund for fiscal years 2008/2009 through 2010/2011, and projected for 2011/2012, was reviewed.

Chancellor Miles commented that it is important that a clear message be sent to all faculty and staff informing them of State budget reductions and the need to reduce expenditures in order to preserve funds for the coming year. The communication will also announce an expenditure freeze on conference and travel requests, supply orders, procurement cards purchases, and other expenditure requests. It is expected that the communication will be sent later this week.

Chancellor Miles also commented that lay-offs are not on the table for discussion.

### 5. Addition to Agenda

Chancellor Miles reported that the District has contracted with the consulting firm *College Brain Trust* to assess how revenue is allocated through the District's Income Allocation Model, and to determine steps to develop a new model or improve the current model. The cost of the services will be approximately \$10,000. In late March, Dr. Rocky Young of the *Brain Trust* will meet with key employees from all sites. The Chancellor said anyone interested in speaking with Dr. Young should inform her office.

Next Meeting: Monday, March 12, 2012, 2:30 – 4:00 p.m., Cuyamaca College Student Center