



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

Meeting Notes – March 12, 2012

ATTENDING: S. Abushaban, J. Barnes, S. Cooke, M. Copenhaver, W. Corbin, T. Corcoran, T. Flood, S. Gonda, C. Houston, L. Jensen, J. Mahler, C. Miles, J. Miranda, L. Perez, C. Phillips, S. Rearic, M. Wangler, R. Welt, K. Widdes, M. Zacovic

ALSO

ATTENDING: D. Yaddow

ABSENT: M. Barendse, B. Blanchard, A. Krueger, E. Miller, B. Nath, A. Satele, R. Steinback

RECORDER: P. Tillery

1. Summary of Sources and Uses

In response to requests for more information at the February meeting, a summary was provided concerning the source of funds and uses for the Unrestricted General Fund.

The summary also illustrates the flow of ending balance from one year to the next, and funds held back in the current year to help next year's budget.

2. 2011/2012 Update

- Impact of P-1 – The State Chancellor's Office 2011/2012 First Principal Apportionment (P-1) exhibit of revenues was reviewed. The P-1 is based on State revenue estimates and information reported by each district. The exhibit reflects the \$2.8 million (3.4%) one-time State deficit. The \$2.8 million reduction is in addition to the State's Tier 2 cuts, and is offset by the budgeted \$3.5 million (4%) deficit factor included in the 2011/12 Adoption Budget.
- 2011/2012 Updated Income – An updated 2011/2012 income projection for the Unrestricted General Fund (UGF) was reviewed, and reflects the \$2.8 million reduction to apportionment.
- 2011/2012 Mid-Year Adjustment – An analysis of mid-year budget adjustments was presented. The remaining portion of the budgeted 4% deficit factor (\$3.5 million) after State P-1 adjustments reflects net revenue of \$832,831. After additional expenditures totaling \$628,134, the balance to be dedicated to the 2012/2013 budget is \$204,697.
- Recognition of 4% Budgeted Set-Aside - Recognition of 2011/2012 mid-year revenue adjustments will be presented to the Governing Board at the March 20, 2012, Board meeting for inclusion in the 2011/2012 Adoption Budget. The Board budget revision docket item was reviewed.

3. 2012/2013 Updated Budget Scenario

- Step, Column & Longevity – A summary of the fiscal impact of Step, Column & Longevity was provided. The total impact of increased costs on the Unrestricted General Fund in the 2012/2013 Tentative Budget is \$1,152,780.

- Staffing Plan – Approved and delayed recruitments were reviewed for each site. Justification for moving forward on a limited number of critical positions was discussed. Positions moving forward include:
 - Grossmont:
 - Child Development Center Aid (2 positions)
 - Health Professions Specialist
 - Vice President, Student Services
 - Dean of Counseling Services
 - Instructor-Respiratory Technology
 - Cuyamaca:
 - Financial Aid Advisor
 - Health Services Specialist
 - Instructor-Water/Wastewater
 - Student Services Specialist (Veterans)
 - District Services:
 - Network Specialist I
 - Warehouse Supervisor
 - Public Safety Operations Assistant
 - Sr. Dean, Research, Planning & Institutional Effectiveness
 - Vice Chancellor-Human Resources
- Budget Scenarios – The Governor’s 2012/2013 budget Scenario A, based on approval of his tax package in November 2012, results in a projected budget shortfall for the District of \$21.8 million. Budget Scenario B, based on his tax package not being approved, results in a projected budget shortfall for the District of \$25.9 million. Proposed budget solutions in 2011/2012 and 2012/2013 to address the shortfalls would result in remaining shortfalls of \$1,581,913 under Scenario A, and \$4,754,563 under Scenario B.
- Summer 2012 – 4/10 Work Schedule – The District will move forward with a 4/10 work schedule for Summer 2012. The nine week schedule will begin June 4, 2012, and end August 3, 2012. Service hours will be 8:00 a.m. through 6:00 p.m. Exceptions to service hours will be considered on a department basis by site-level Cabinet.

4. FTES Update

- 2011/2012 P-1 – The total funded 2011/2012 FTES estimate on the State Chancellor’s Office P-1 report is 16,801.
- 2011/2012 FTES Forecast – The 2011/2012 FTES comparison at Spring census was reviewed.
- 2012/2013 Revised FTES Targets for Tentative Budget – Based on the Governor’s budget Scenario A, the total FTES goal (CAP) would be 16,801; the Scenario B FTES total goal would be 15,867. Following lengthy discussion, the conclusion was that the FTES goal for 2012/2013 should be set at 15,867 FTES, based on the worst case Scenario B.

Next Meeting: Monday, April 9, 2012, 2:30 – 4:00 p.m., Grossmont College Griffin Center, Room 180-C&D