



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

***DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL***

***Meeting Notes – April 9, 2012***

**ATTENDING:** S. Abushaban, J. Barnes, B. Blanchard, S. Cooke, W. Corbin, T. Corcoran, T. Flood, S. Gonda, L. Jensen, A. Krueger, J. Mahler, C. Miles, E. Miller, J. Miranda, R. Montalvan, L. Perez, C. Phillips, S. Rearic, A. Satele, R. Steinback, M. Wangler, K. Widdes

**ABSENT:** M. Barendse, M. Copenhaver, C. Houston, B. Nath, M. Zacovic

**ALSO ATTENDING:** S. Baker, M. Reese

**RECORDER:** P. Tillery

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1. Strategic Planning

- Special Board meetings/workshops 2012 schedule – a 2012 schedule of special Governing Board meetings and workshops that focus on student success and strategic initiatives was reviewed. The schedule is available on the DSP&BC intranet page: [http://intranet.gcccd.edu/dspbc/documents/meetings/2012/4.9.12/Pre-boards\\_and\\_Workshops-2012\\_Schedule.pdf](http://intranet.gcccd.edu/dspbc/documents/meetings/2012/4.9.12/Pre-boards_and_Workshops-2012_Schedule.pdf)
- Strategic Plan Outcome Reports – a joint Governing Board and DSP&BC goal-planning special meeting will be held on June 12, 2012, to review the 2011/2012 integrated Strategic Planning processes and Board goals. In preparation for the June 12 meeting, each site is working to present a cohesive presentation of Strategic Planning processes for all sites. Additionally, the 2012/2013 Tentative Budget will be presented for information at the special meeting.

A joint Governing Board and DSP&BC pre-Board meeting will be held on September 11 to review the 2011/2012 Strategic Plan action plan outcomes. This is part of the annual cycle of implementation and review of Strategic Planning outcomes, and in alignment with the over-arching Districtwide Strategic Plan.

A suggestion was made that a visual presentation, e.g., a flow chart, of the Strategic Planning outcomes would be helpful.

- Next Steps on Education Master Plan (EMP) – The next steps on the EMP include:
  - A five-year strategic Technology Plan developed in conjunction with the colleges, and has been through the review process by both colleges' advisory groups. The Technology Plan will include annual updates. The Technology Plan will be presented to the Governing Board for approval at the April 17 Board meeting.
  - The Facilities Master Plan (FMP) is a five-year plan with components having annual updates. The District will work with HMC Architects to assist with the development of an updated FMP.
  - Student Learning Outcomes (SLO) Planning and Assessment Software – Chancellor Miles reported that the District Coordination Education Council (DCEC) is reviewing planning and budget software to track SLOs.

## 2. State Deferrals and Cash Flow

Documents regarding State general apportionment payment deferrals were reviewed. The deferrals are comprised of two components: (1) intra-year deferral – deferral and payment within same fiscal year; and (2) inter-year deferral – deferral from one fiscal year paid in next fiscal year. Deferrals to the District total \$14.9 million for 2011/2012.

The State apportionment payment deferrals have resulted in a cash-flow problem for the District. In March, the District's Governing Board approved a temporary loan from the San Diego County Treasurer's Office to alleviate the cash flow situation. The loan can be repaid after June 2012.

## 3. Update 2012/2013 Budget Scenarios

2012/2013 budget scenarios were reviewed: Scenario A, based on approval of the Governor's 2012/2013 tax package, and Scenario B, based on the tax package not being approved. Scenarios A and B were updated to reflect the removal of the mid-year revenue adjustment (4% budget deficit factor). The remaining shortfall for 2012/2013 is \$18.3 million for Scenario A, and \$22.5 for Scenario B. After budget solutions, the remaining shortfall for is reduced to -0- for Scenario A, and \$1.4 million for Scenario B.

Chancellor Miles discussed some next steps in the budget process, which included deeper budget cuts to cover the remaining shortfall, and changes in health plans. The Governing Board has indicated a move away from the Direct Health self-funded plan. At the April 19 Benefits Committee, three vendors (VEBA, HealthNet and Sharp) will present proposals. Any changes in health plans would be implemented in January 2013.

## 4. 2012/2013 Tentative Budget

- Calendar - The 2012/2013 Tentative Budget *Income Allocation Formula* will be issued on May 8.
- Components – Tentative Budget preparation components include estimating health and welfare costs, and updating estimates for Districtwide commitments.
- Update ending balances – Ending balances will be updated after completion of budget components tasks.

## 5. Update on Site Reduction Strategies

Each site reported on the reduction strategies of their budget planning committees.

## 6. Items from the Floor

- In response to a question concerning fiscal allocations to the Auxiliary Organization, Vice Chancellor Rearic responded that the Auxiliary assists the District with running Restricted Funds programs. Both she and the Chancellor suggested a workshop for DSP&BC members and other interested staff concerning the role of the Auxiliary.
- A question was presented concerning litigation settlements that were approved by the Governing Board at the February Board meeting and the effect on the District's budget. Rearic responded that settlements are at times covered by insurance, and that litigation costs are a part of doing business, but are much better than five years ago.
- A. Satele discussed the rationale for two Cuyamaca College positions that are proposed to move forward for hire. Those positions include the Master Scheduler (compliance issues), and the Vice President-Administrative Assistant Services assistant (critical hire). The positions are almost cost neutral and are currently staffed by an hourly and a staff member working out-of-class.

- Chancellor Miles reported that the District is working with consultant Rocky Young of the College Brain Trust to assess the District's budget allocation model. Mr. Young will be at the District on April 30 and May 1 to meet with key District representatives. Following his assessment, Mr. Young will prepare a report and make suggestions to either improve the existing model or develop a new model. His background and knowledge of funding models was briefly discussed. The Chancellor asked Council members to send her any suggestions for information to be examined.
- Chancellor Miles reported that a candidate has been selected for the position of Vice Chancellor-Human Resources and the District is currently negotiating a contract with the candidate. An announcement will be forthcoming.
- Chancellor Miles commented that this is a very serious budget time for the District, but that we are collectively and strategically moving through shortfalls. In spite of the hard cuts in operations and hourly staff, we need to keep operations running smoothly.

Next Meeting: Monday, May 7, 3:30-5:00 p.m. (NOTE later start time)  
Cuyamaca Student Center. I-209