



Districtwide Strategic Planning & Budget Council
May 7, 2012, Meeting Notes

			Members Present		<input checked="" type="checkbox"/>
Chair:	Sue Rearic	<input checked="" type="checkbox"/>			
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Cindy Miles	<input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Sunita Cooke	<input checked="" type="checkbox"/>
CSEA:	Cheryl Houston	<input checked="" type="checkbox"/>		Mark Zacovic	<input checked="" type="checkbox"/>
FOP:	Ryan Montalvan	<input checked="" type="checkbox"/>		Robin Steinback	<input type="checkbox"/>
Conf. Meet & Confer:	Tim Flood	<input checked="" type="checkbox"/>		Barbara Blanchard	<input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input checked="" type="checkbox"/>		Julianna Barnes	<input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Jeff Baker	<input type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Sahar Abushaban	<input checked="" type="checkbox"/>
CC Academic Senate:	Michael Wangler	<input checked="" type="checkbox"/>		Arleen Satele	<input checked="" type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>		Leonor Perez	<input checked="" type="checkbox"/>
Students Reps:	Erin Miller (C)	<input checked="" type="checkbox"/>	Also Attending:	Tim Corcoran	<input checked="" type="checkbox"/>
	Cheryl Anne Phillips (G)	<input checked="" type="checkbox"/>		Anne Krueger	<input checked="" type="checkbox"/>
Classified Senate:	Wendy Corbin	<input checked="" type="checkbox"/>		Linda Jensen	<input checked="" type="checkbox"/>
				Brian Nath	<input type="checkbox"/>
				Victoria Simmons	
				Debbie Yadow	
				Peg Marcus	

1. Educational Master Plan (EMP) – Next Steps

The Education Master Plan (EMP) was approved by the Governing Board at the March 20, 2012, Board meeting. The EMP is available on the employee intranet:

<http://intranet.gcccd.edu/educational-master-plan/default.html>

The EMP process also drives the Technology Plan. The Technology Plan was approved by the Board at the April 27, 2012, meeting, and is available on the employee intranet:

<http://intranet.gcccd.edu/planning/technology-plans.html>

The next steps in the process include the Facilities Master Plan (FMP) and Human Resources (HR) Plan:

- FMP - The FMP is part of the long-range planning process. A FMP task force has been created for both colleges, as well as a District FMP Task Force which includes representatives from the colleges and District Services. Meetings of the task force groups are being coordinated by Dale Switzer and HMC Architects who are assisting the District in the FMP process.

- The HR Plan is in process. Victoria Simmons, new Vice Chancellor-Human Resources who will begin her duties with the District on July 1, is developing the HR Plan on a consultant basis.

2. Budget Allocation Taskforce (BAT)

A districtwide Budget Allocation Taskforce (BAT) has been formed that will serve in an advisory capacity to the Chancellor to assess the District's current budget allocation model. BAT membership includes representatives from both colleges and District Services. Rearic, Cooke and Zacovic will serve as tri-chairs of BAT. The first BAT meeting was held on May 1 and was also attended by consultant Rocky Young, who is providing consulting services for assessment of the current allocation model. The next BAT meeting will be held on May 16.

3. Updated 2011/2012 Forecast

An updated 2011/2012 forecast of projected ending balances was reviewed. Abushaban, Flood, and Satele worked to determine additional budget reductions in the 2011/2012 budget in order help with the 2012/2013 budget shortfall. As a result, the 2011/2012 projected ending balance now totals \$4.7 million. \$2.3 million will become the 2012/2013 Tentative Budget beginning, and the remaining \$2.5 million will be transferred to a restricted fund to assist with the budget shortfall and help balance the 2012/2013 budget. The \$2.5 million will be included in the budget revisions docket item that will be presented to the Board on May 15.

4. Tentative Budget

- State Funding Calculation/Budget Solutions - A budget scenario for 2012/2013 based on the Governor's Scenario B tax package not being approved was reviewed. The initial projected shortfall for 2012/2013 is \$22.7 million. After proposed budget solutions totaling \$21.9 million, the remaining shortfall would be \$756,317. Savings from the Early Retirement Incentive (ERI) program are not included in projections because it is not known at this time what the savings would be if the program goes forward. Additional analysis will be presented at DSP&BC after the ERI savings is determined.
- Districtwide Commitments – A list of Districtwide commitments by keycode was reviewed. These commitments represent any component of District budget which is not under control of one department and which benefits the entire District, e.g., retiree benefits. As part of Districtwide commitments, Brian Nath reviewed a list of IS projected system maintenance items for 2012/2013 total \$1.3 million. This represents a 10% increase over 2011/2012.
- Tentative Budget Assumptions – A list of 2012/2013 Tentative Budget assumptions was reviewed, which included no COLA or Growth, no 4% budget deficit, and a budget based on the Governor's Scenario B tax package not being approved.

5. Staffing Plans

Rearic reminded members that updated Staffing Plans are posted to the employee intranet following each Governing Board meeting.

Flood discussed rationale for critical hire positions for Grossmont College, which included: Child Development Center Coordinator, Nursing faculty – two positions (medical/surgical, psychiatric/mental health), Bookstore Supervisor, Bookstore Purchasing Assistant.

Mahler expressed concern that the current Child Development Center Coordinator position that is currently staffed by a faculty member who will transition back to the classroom, will be filled as a Supervisory position. Chancellor Miles responded that she would meet with Mahler to resolve issue. (Subsequent to the meeting, Mahler and Cooke met to address AFT's concerns.)

Satele discussed rationale for a critical hire position at Cuyamaca College: Assistant Dean-EOPS position. She explained that the position is budget neutral. A question was raised asking whether the current position is held as a director or coordinator. Satele will follow-up.

Concern was expressed by some members that critical hire positions are presented for information, rather than approval. It was also commented that job announcements for positions indicate that positions are approved by DSP&BC. Chancellor Miles responded DSP&BC is a collegial consultation group and all input is considered and valued. Positions would not move forward until questions and concerns are addressed.

Next Meetings

- Tuesday, June 12:
3:00 – 4:00 p.m. Joint Board/DSP&BC goal planning meeting
4:00 – 5:00 p.m. Governing Board Tentative Budget Workshop

Both meetings will be held in the Grossmont College Griffin Gate

- Monday, July 9, 2:30 – 4:00 p.m. – regular meeting
Cuyamaca College Student Center, I-209