



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Districtwide Strategic Planning & Budget Council**  
**July 9, 2012, Meeting Notes**

<b>Chair:</b>	<b>Sue Rearic</b>	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Cindy Miles <input type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Sunita Cooke <input checked="" type="checkbox"/>
CSEA:	Cheryl Houston	<input type="checkbox"/>		Mark Zacovic <input type="checkbox"/>
FOP:	Ryan Montalvan	<input type="checkbox"/>		Victoria Simmons <input checked="" type="checkbox"/>
Conf. Meet & Confer:	Tim Flood	<input checked="" type="checkbox"/>		Robin Steinback <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input type="checkbox"/>		Barbara Blanchard <input checked="" type="checkbox"/>
GC Academic Senate:	Jeff Lehman (for Gonda)	<input checked="" type="checkbox"/>		Julianna Barnes <input checked="" type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Jeff Baker <input checked="" type="checkbox"/>
CC Academic Senate:	Michael Wangler	<input type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
	Alicia Munoz	<input checked="" type="checkbox"/>		Arleen Satele <input checked="" type="checkbox"/>
Students Reps:	Ariel Satele (C)	<input checked="" type="checkbox"/>	Also Attending:	Leonor Perez <input checked="" type="checkbox"/>
	Peg Marcus (G)	<input checked="" type="checkbox"/>		Tim Corcoran <input checked="" type="checkbox"/>
Classified Senate:	Wendy Corbin	<input checked="" type="checkbox"/>		Anne Krueger <input checked="" type="checkbox"/>
				Brian Nath <input checked="" type="checkbox"/>
				Linda Jensen <input checked="" type="checkbox"/>
				Cliff Diamond

1. Staffing Plan

Vice Chancellor Rearic reminded Council members that the criteria for staffing decisions and determining whether a position is critical in nature can be found on the DSP&BC intranet page on the staffing plans link: <http://intranet.gcccd.edu/dspbc/staffing-plans.html>

The *Critical Hire/Unexpected Vacancy* list was reviewed. Rearic explained that there are three Classified positions on the District Services list. Brian Nath reviewed the critical nature of the positions.

President Cooke and Vice President Satele reviewed the positions on their college's list. President Cooke asked that the position of *Evening Clerical Assistant* be added to the list. This position is vacant due to a probationary release and provides critical support to Student Affairs.

Rearic commented that vacancies as the result of the ERI would be considered the same as any other vacancy.

Associate Vice Chancellor Abushaban reviewed the status of approved recruitments that is available on the employee intranet staffing plans link. The list is updated following each Board meeting.

## 2. 2011/2012 Update

- Second Principal Apportionment - Abushaban reviewed Exhibit C of the State 2011/2012 Second Principal Apportionment (P2). She pointed out that the only difference between P1 and P2 is the decrease in the deficit factor from approximately \$2.9 million to \$1.9 million. The deficit factor decrease results in higher revenue for the District of approximately \$900,000. The books for the year ended June 30, 2012 will be closed with the deficit of \$1.9 million. She added that a Principal Apportionment recalculation will be issued in the Fall and numbers could change.

Rearic commented that it is important to point out that we always have to deal with estimates and information from the State. At P1 in February, we recognized the \$2.9 million deficit at that time (which was a bigger decrease); the P2 deficit factor is not an increase in revenue, just a smaller deficit factor. She asked Council members to help communicate this information accurately to constituents.

- Purchase Order Carryovers (POCO) – Abushaban reviewed POCOs carried over from the June 30, 2012, year-end to 2012/2013. The total POCO carryover is \$9.7 million, which includes Restricted and Unrestricted for all sites.
- Year-End Processing – Rearic said the goal is to close the 2011/12 books by July 31. Staff is working on accruing purchase requisitions, travel claims, categorical claims, etc.

## 3. 2012/2013 Budget Update

Abushaban explained that if the State tax initiative is approved in November, no cuts are anticipated to our Tentative Budget. She reviewed the additional impact on the District's budget if the State tax initiative fails in November, including the FTES workload reduction. The FTES split based on the FTES reduction will be calculated and sent to DSP&BC members.

### Next Meeting

Following discussion, it was agreed that the August 13, 2012, DSP&BC meeting (during Staff Development week) would be cancelled to allow for DEC to meet during the DSP&BC time slot as requested by DEC.

### Upcoming meetings:

- Tuesday, September 4  
4:00 – 5:00 p.m.  
Governing Board Adoption Budget Workshop  
Cuyamaca Student Center, I-209
- Tuesday, September 11  
4:00 – 5:00 p.m.  
Joint DSP&BC and Governing Board Strategic Plan Outcomes Report  
Cuyamaca Student Center, I-209
- Tuesday, September 11  
6:30 p.m.  
Governing Board Meeting and Annual Capital Construction Presentation  
Cuyamaca Student Center, I-209