



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

District Strategic Planning & Budget Council

November 12, 2013, Meeting Notes

Chair:	Sue Rearic	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input type="checkbox"/>		Sunita Cooke <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input checked="" type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
Conf. Administrators:	Arleen Satele	<input checked="" type="checkbox"/>		Marsha Edwards <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input type="checkbox"/>		Jeff Baker <input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Scott Thayer <input checked="" type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Katrina VanderWoude <input checked="" type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input checked="" type="checkbox"/>		Wei Zhou <input checked="" type="checkbox"/>
	Jesus Miranda	<input type="checkbox"/>		Sahar Abushaban <input type="checkbox"/>
Students Reps:	Jaclyn Marlow	<input type="checkbox"/>		Steve Baker <input type="checkbox"/>
	Esau Cortez	<input type="checkbox"/>		Pat Setzer <input type="checkbox"/>
		<input type="checkbox"/>		Tim Flood <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Tim Corcoran <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Anne Krueger <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Linda Jensen <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Christopher Tarman <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Brian Nath <input type="checkbox"/>
		<input type="checkbox"/>		John Valencia <input checked="" type="checkbox"/>
		<input type="checkbox"/>		
		<input type="checkbox"/>	Also Attending:	Chris Hill <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Lyn Neylon <input checked="" type="checkbox"/>
Classified Senate:	Avelina Mitchell	<input checked="" type="checkbox"/>	Recorder:	Paula Tillery <input checked="" type="checkbox"/>

1. Strategic Planning

Chris Tarman reported that he is working on finalizing the 2012/2013 *Strategic Plan Outcomes Report* to be presented at the November 19, 2013, joint Governing Board and DSP&BC workshop. He said that he is working with the colleges and District Services to achieve a consistent look to the site areas of the report. The report presented at the workshop will be a snapshot of outcomes for the colleges and District Services.

Chancellor Miles commented that we should be looking at the outcomes of last year's plan for a connection between the 2012/2013 outcomes and the 2013/2014 Plan. She asked how do we document outcomes, and why do these outcomes matter? Tim Flood responded that these outcomes hold us accountable and that it is important they be meaningful. Chancellor Miles said Council members should discuss what we will do next time at the December DSP&BC meeting.

2. Budget Update

Sue Rearic explained that when the books for the 2012/2013 fiscal year were closed, we didn't have much information from the State about the budget shortfall. The 2012/13 books were closed with a 2% deficit, about \$1.7 million for the District. More information will be received for 2012/13 when the State releases P1. Current information being received indicates the State will probably have a 2% deficit. The Governor will release his proposed budget in January, and the State Budget Workshop is scheduled for January 17, 2014.

3. Committee/Council Evaluation Survey

Chris Tarman explained that the on-line, self-evaluation survey was sent to Council members two months ago. Only eleven responses were received. Chris discussed the results of the [DSP&BC 2013 Evaluation Survey](#).

Regarding the self-evaluation survey, the following suggestions and comments were made:

- When sending out announcements concerning surveys, stress importance of completing survey.
- More participation makes the survey meaningful and provides for suggestions for implementation of changes.
- Suggested possibly having surveys completed at the end of a meeting.

There was discussion by Council members concerning DSP&BC. The following suggestions and comments were offered:

- Separate information and discussion items on agenda. Council members thought this would be helpful.
- Reiterate at end of meetings what decisions were made and what next steps should be.
- Monthly meetings are necessary because too much is going on not to meet on a monthly basis.
- Sometimes difficult to hear speakers – microphones were suggested.
- Make information more accessible and transparent for constituent groups.
- Members feel free to express opinions or make comments during meetings.

Chris said that he would provide a synopsis of survey and Council suggestions and comments at the December 2 DSP&BC meeting.

4. Technology Steering Committee

Sue reported on the proposed Technology Steering Committee (TSC). The TSC was discussed at recent Administrative Technology Advisory Committee (ATAC) and Instructional Technology Advisory Committee (ITAC) meetings. The TSC will be further discussed at the November 15 ATAC meeting.

5. Staffing Plan

- Sue explained that the *3-5 Year Sustainability Staffing Plan*, currently posted on the employee intranet, is being revised to be an on-going *Strategic Staffing Plan* and not limited to just 3-5 years. A *Quick Reference* is also being developed.
- President Cooke discussed a critical hire for the position of Administrative Assistant IV, which is the assistant to the Vice President-Administrative Services. The position is vacant due to a promotion. There was no objection to the position moving forward. The Critical Hire Request will be sent via e-mail to DSP&BC members and posted on the intranet.

6. 50% Law Overview

Sue reviewed documents concerning the 50% Law. The documents are posted on the DSP&BC intranet meetings page: <http://intranet.gcccd.edu/dspbc/default.html> She suggested that it would be helpful to offer a workshop for DSP&BC members to look at 50% Law and FON information in more detail, and then decide if additional workshops are needed for other constituency groups.

7. Full-Time Faculty Obligation (FON)

Sue reviewed documents concerning the Full-Time Faculty Obligation (FON). The documents are posted on the DSP&BC employee intranet: <http://intranet.gcccd.edu/dspbc/default.html>

8. Items From the Floor

None

Next Meetings

- Tuesday, November 19, 2013, 4:00 – 5:00 p.m., Cuyamaca College Student Center, I-209
Joint DSP&BC and Governing Board 2011/2012 Strategic Plan Outcomes
- Monday, December 2, 3:45 – 5:00 p.m., Grossmont College Griffin Gate
Regular meeting (NOTE: later start time that follows DEC meetings from 2:00-3:30 p.m.)