

# Districtwide Strategic Planning & Budget Council August 12, 2013, Meeting Notes

01.1	0 . 5 . 1		Members Present		Χ
Chair:	Sue Rearic	Χ	Administration:	Cindy Miles	$\overline{}$
Administrators Assoc.:	Michael Copenhaver	X	Administration:	Cindy Miles Sunita Cooke Mark Zacovic	X X
AFT:	Jim Mahler	X		Sahar Abushaban Jeff Baker	X
CSEA:	Rocky Rose	X		Steve Baker Pat Setzer	X
FOP:	Ryan Montalvan			Arleen Satele Tim Corcoran	X
Conf. Meet & Confer:	Tim Flood	X		Anne Krueger Linda Jensen	X
Confidential Staff:	Kim Widdes	X		Teresa McNeil Christopher Tarman	X
GC Academic Senate:	Sue Gonda Michael Barendse	X		Brian Nath Katrina VanderWoude	X
CC Academic Senate:	Alicia Munoz Jesus Miranda	X	Also Attending:	Cindi Hall	Χ
Students Reps:	Jaclyn Marlow Esau Cortez	X X			
Classified Senate:	Avelina Mitchell		Recorder:	Paula Tillery	Χ

### 1. Strategic Planning

Chris Tarman reported that the Research & Planning department is gearing up for the upcoming Governing Board Adoption Budget and Integrated Planning workshop on September 3.

Dr. Cooke reported that Grossmont College is finishing up their planning for Adoption Budget and strategic initiatives, and finalizing position requests. Dr. Zacovic reported that Cuyamaca is also finalizing planning for Adoption Budget. Sue Rearic reported that District Services Strategic Plans are in place, and that the District Services Leadership Council had a recent planning retreat. District Services departments are reviewing their plans and gearing up for the new year.

Chris will send a template to sites for their use in preparing for the September Board workshop.

#### 2. Budget Update

Sahar Abushaban provided a budget update and reviewed the following documents:

- Community Colleges 2013-2014 Budget Highlights
- Analysis of 2012-2013 Revenue Shortfall at P2 with a 2% deficit (\$2.6 million)
- New Basic Allocation Thresholds for 2013-2014
- 2013-2014 Total Computational Revenue
- <u>State General Apportionment Deferral Summary</u> A cash-flow analysis will be done to determine if a TRANs borrowing is needed, but a borrowing is not anticipated.
- 2013-2014 Adoption Budget Total Income UGF

#### 3. FTES

Sahar review an <u>FTES Comparison</u>. Discussion followed concerning CAP and teaching over CAP.

Chancellor Miles said that the matter of teaching over CAP would be discussed further by Chancellor's Cabinet to develop a tentative proposal. She said we should be cautious and strategic, and responsive to student success.

Sahar explained that the Allocation Formula can be issued because it is based on funded CAP.

#### 4. Staffing Plans

Arleen Satele reviewed the <u>Cuyamaca College Critical Hires</u>, which included the positions of Administrative Assistant I, Admissions & Records Specialist, and Financial Aid Advisor.

Sahar reviewed the <u>District Services Critical Hires</u>, which included the positions of Campus and Parking Services Director, and Campus and Parking Services (CAPS) Specialist (8 positions).

There was no opposition to moving the positions forward.

## **Next Meetings**

- <u>Tuesday, September 3, 4:00 p.m.</u>; Cuyamaca Student Center, I-209
   Joint DSP&BC Governing Board Adoption Budget and Integrated Planning Workshop
- Monday, September 9, 2:30 5:00 p.m.; Cuyamaca Student Center, I-209
   Special joint meeting with Budget Allocation Taskforce (BAT)
- <u>Tuesday, September 10, 6:30 p.m.</u>; Cuyamaca Student Center, I-209 Governing Board Meeting and Annual Capital Construction Workshop