



Chancellor Miles commented that the Governor's proposal regarding growth funds includes a clause to give first priority to districts identified as having the greatest unmet needs in adequately serving their community's higher educational needs, i.e., delivering over CAP. She said this could situate our District well for funding next year and that we need to plan strategically as we set FTES goals.

Chancellor Miles also commented that the proposed augmentation to Student Success and access funding is sorely needed because the colleges have been working to identify funds needed to meet the new requirements for on-going funding.

Sahar said that she would be attending the State Budget Workshop on January 17 and would receive more detailed information. She will report back at the February DSP&BC meeting, or send an e-mail communication if there is any major new developments.

3. 2013/2014 320 Report – 1<sup>st</sup> Period

Sahar reviewed a [2013/2014 FTES Forecast](#) which estimates Spring equal to Fall. This information will be used for the 2013/2014 first period Apportionment Attendance (320) Report which must be filed with State by January 15.

4. 2014/2015 Nonresident Tuition Fee

Sahar review a summary of [Nonresident Tuition Fees](#), including the options for establishing the rate for 2014/2015 and the rates other local districts are proposing.

Council members discussed the nonresident tuition fee to be established for 2014/2015 and agreed that the recommended rate should be set at the statewide average cost of \$193 per unit.

5. Audits

A [Summary of Audits](#) was reviewed, which includes the District report, Foundation, Auxiliary, *Prop R*, and PEAR Plan reports. All reports had no findings and received unqualified opinions from the auditors. Sue thanked everyone for their contributions to having clean audit reports.

Sue briefly discussed the transition of the District's PEAR Plan (Pension Eligible Alternative Retirement) for part-time employees who do not qualify for PERS or STRS, to the San Diego County Schools Fringe Benefits Consortium 3121 Plan. The transition to the County Schools plan will give members online access to their accounts.

6. Other Post Employment Benefits (OPEB) Updated Actuarial Study

Sahar explained that the Governmental Accounting Standards Board (GASB) requires that an actuarial study of retiree health liabilities be completed every two years. She briefly discussed the current 2013 study and noted that the study indicates a District liability of \$16.5 million for retirement benefits of current employees. This is an increase from the 2011 study that indicated a District liability of \$14.9 million. She also said the recommended establishment of a trust is being worked on, and that further information will be shared with DSP&BC members when available.

7. 2014/2015 Budget Preparation Calendar

The 2014/2015 Budget Preparation Calendar was reviewed.

Chancellor Miles requested that the November 18, 2014, joint Governing Board and DSP&BC 2013/2014 Strategic Plan Outcomes workshop be rescheduled for an earlier date in October. Subsequent to the meeting, the workshop was rescheduled to October 21, 2014, and the [2014/2015 Budget Preparation Calendar](#) was revised to reflect change, and sent via e-mail to DSP&BC members.

## 8. Staffing Plan

- Marsha Edwards distributed documents concerning the strategic staffing process:
  - Chancellor's Cabinet message
  - Strategic Staffing Process Quick Reference
  - Strategic Hire Request form

Marsha reviewed the documents and discussed the section on the Quick Reference regarding *Emergency – Expedited Process*, which describes the process to be used in connection with an emergency staffing request. Council discussion followed regarding staffing requests, and emergency requests. Some concerns were expressed regarding emergency requests and the importance of including the appropriate constituencies in the process.

The following revision will be made to the Strategic Hire Request form:

- Add "Budget Impact" as last bullet

The documents, with revisions, will be posted on the intranet.

- The following critical staffing requests were reviewed:
  - Grossmont College – Student Services Assistant (DSP&S)
  - Cuyamaca College – Tutoring Coordinator, Business Services Specialist, Sociology Instructor
  - District Services – Associate Director of Computer Services, Associate Director of Technical Services, Warehouse Assistant

Sue Rearic explained that a Warehouse Assistant recruitment was previously approved based on an upcoming retirement. The current request is in response to a recent resignation. The previous request is in the recruitment process and approval of the current request would allow for recruitment for both positions on one announcement.

There was Council discussion regarding the Associate Director Computer Services and Associate Director of Technical Services positions. The position level classifications are pending. Sue explained that the new positions are in addition to the Strata contract for management of the Information Systems department. She said the goal is to have one manager over each of the Information Systems areas.

There was no objection to moving the positions forward, pending noted changes.

## 9. Items From the Floor

None

### **Next Meeting:**

Monday, February 10, 2014, 3:00 – 4:30 p.m.; Grossmont College Griffin Gate