

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**CRITICAL HIRE/UNEXPECTED VACANCY**

**1/13/2014 (rev 1/14/2014)**

<b>Site</b>	<b>Position</b>	<b>Rationale</b>
DS	Associate Director of Computer Services Information Systems	<ul style="list-style-type: none"> <li>• <b>What will position do?</b> – The position will provide management and leadership to the Computer Services area and staff, including computer operations, Help Desk, user support, installation, configuration, troubleshooting and repair of computer systems and peripheral hardware and software.</li> <li>• <b>Staffing plan criteria for critical hire -</b> This hire is essential to the operations of the Information Systems department.</li> <li>• <b>Current status</b> – Restructure of Information Systems department to better serve the current and increasing demand for technology services and support, and improved services to students.</li> <li>• <b>Budget Impact</b> – 2013/2014 mid-year hire will be funded through current budget, then the position will be included in the 2014/2015 Adoption Budget.</li> </ul>
DS	Associate Director Technical Services Information Services	<ul style="list-style-type: none"> <li>• <b>What will position do?</b> – This position will provide management and leadership to the Technical Services area and staff, including network and telephone administration, systems administration, database/web administration, server administration, and instructional and administrative Districtwide infrastructure technologies.</li> <li>• <b>Staffing plan criteria for critical hire -</b> This hire is essential to the operations of the Information Systems department.</li> <li>• <b>Current status</b> – Restructure of Information Systems department to better serve the current and increasing demand for technology services and support, and improved services to students.</li> <li>• <b>Budget Impact</b> – 2013/2014 mid-year hire will be funded through current budget, then the position will be included in the 2014/2015 Adoption Budget.</li> </ul>
DS	Warehouse Assistant #CL-00269 District Warehouse	<ul style="list-style-type: none"> <li>• <b>What will position do?</b> – Receives trucks, delivers mail and packages around Grossmont, Cuyamaca and the District. Rotates driving assignments and picks up surplus.</li> <li>• <b>Staffing plan criteria for critical hire</b> – This hire is essential to the operations of the District Warehouse.</li> <li>• <b>Current status</b> – Resignation as of January 3<sup>rd</sup>, 2014</li> <li>• <b>Budget Impact</b> – This position is included in the 2013-2014 adopted budget.</li> </ul>