



## 2. Budget Update

Sahar Abushaban reported that revised Apportionment schedules have been received for 2012/2013 and 2013/2014. More information will be provided at the January 12 DSP&BC meeting.

## 3. College Enrollment Management

- Technical Adjustments:
  - The 2013/2014 Apportionment Attendance Report was revised and the recalculation was submitted to the State Chancellor's Office last month.
  - The 2014/2015 First Period Apportionment Attendance Report, which is filed in January, will require adjustments for Fall 2014.
  - Enrollment Management Teams will move forward with documenting implementation rules and an approach for scheduling, documenting and reporting WSCH.
- Enrollment Management Workshops
  - Grossmont Update: Katrina VanderWoude, Vice President-Academic Affairs, distributed and reviewed an update on [Ongoing Enrollment Strategies](#) at Grossmont College.
  - Cuyamaca Update: Wei Zhou, Vice President-Instruction, reported that data is being reviewed, including classes offered, and options.

Chancellor Miles commented that it would be interesting to look at major challenges, such as identified on the distributed handout, to consider how to approach across the board.

## 4. Districtwide FTES Reporting

No discussion – for information only:

- State reports are submitted 3 times per year:
  - P1 January 15th
  - P2 April 20th
  - Annual July 15<sup>th</sup>
- Optional Recalculation (Form 317) November 1<sup>st</sup>
- State reporting and local forecasts are prepared by District Services using instructional data, student enrollment data and attendance as reported on the Colleague Student System.

## 5. Summer 4/10 Work Schedule

The Summer 4/10 work schedule information has been updated on the Employee Intranet: <http://intranet.gcccd.edu/employee-resources/summer-410-schedule.html>

## 6. Strategic Hire Requests

- Grossmont:
  - Dean-Admissions & Records and Financial Aid (this is not a new position; currently being filled by an interim administrator); Associate Dean-Student Success and Equity
- Cuyamaca – none
- District Services - none

There was no objection to moving positions forward.

Jim Mahler suggested that the Strategic Hire Request form be revised to include a line indicating "Included in RAF", if appropriate, and that the Personnel Governing Board docket item should also indicate which positions will be new as they relate to RAF.

## Next Meetings:

- Tuesday, December 9, 2014: 6:30 p.m., Grossmont College Griffin Gate – Joint Governing Board and DSP&BC Strategic Plan Outcomes Report
- Monday, January 12, 2015, 3:00 p.m., Cuyamaca College Student Center, I-209 – regular meeting