



**District Strategic Planning & Budget Council**

**April 7, 2014, Meeting Notes**

<b>Chair:</b>	<b>Sue Rearic</b>	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	<input type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>	Cindy Miles	<input type="checkbox"/>
CSEA:	Rocky Rose	<input checked="" type="checkbox"/>	Sunita Cooke	<input type="checkbox"/>
Conf. Administrators:	Arleen Satele	<input checked="" type="checkbox"/>	Mark Zacovic	<input type="checkbox"/>
Confidential Staff:	Kim Widdes	<input checked="" type="checkbox"/>	Marsha Edwards	<input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>	Scott Thayer	<input checked="" type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>	Katrina VanderWoude	<input checked="" type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input checked="" type="checkbox"/>	Wei Zhou	<input checked="" type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>	Sahar Abushaban	<input checked="" type="checkbox"/>
Students Reps:	Jaclyn Marlow	<input type="checkbox"/>	Steve Baker	<input checked="" type="checkbox"/>
	Esau Cortez	<input type="checkbox"/>	Pat Setzer	<input type="checkbox"/>
			Tim Flood	<input checked="" type="checkbox"/>
			Tim Corcoran	<input checked="" type="checkbox"/>
			Anne Krueger	<input checked="" type="checkbox"/>
			Linda Jensen	<input checked="" type="checkbox"/>
			Christopher Tarman	<input checked="" type="checkbox"/>
			Brian Nath	<input type="checkbox"/>
			John Valencia	<input checked="" type="checkbox"/>
			Also Attending:	<input checked="" type="checkbox"/>
			Chris Hill	<input checked="" type="checkbox"/>
			Jeff Lehman	<input checked="" type="checkbox"/>
			Angela Johnson	<input checked="" type="checkbox"/>
Classified Senate:	Yvette Macy	<input type="checkbox"/>	Recorder:	<input checked="" type="checkbox"/>
			Paula Tillery	<input checked="" type="checkbox"/>

1. Strategic Planning

Chris Tarman reported that the DSP&BC workgroup charged with preparation for the April 22 joint Governing Board and DSP&BC strategic goal planning alignment workshop met recently to review how planning Districtwide is integrated. The workgroup will continue meeting to review planning structure, discuss measures of success (indicators) and how they are integrated throughout plans. They will also look at how Student Success Initiatives affect other plans, and look at specific plans. A proposed timeline will be developed for developing Strategic Plans for 2016 – 2022. The workgroup will present an outline of their work to Chancellor’s Cabinet.

2. Budget Update

Sahar Abushaban reported that there have been no State budget updates since P1. The 2013/14 budget deficit remains at 4.36%.

Sue Rearic informed Council members that the State is considering a state bond this November. This is good news for submitting projects, except that there are over 80 projects pending statewide, which would probably mean that no additional new projects could be submitted for 2014/15, but would have to wait for 2015/16.

### 3. 2014/2015 Tentative Budget Development

- The [Tentative Budget Income Forecast](#) was updated from the March 10 meeting to include 2014/2015 State budget proposal information. Since the State P-1 reflects a deficit, the 2014/2015 Tentative Budget will be built with a deficit until we have reasonable assurance that the deficit will be reduced or eliminated.
- The [2014/2015 Tentative Budget FTES Goals](#) were reviewed. The total 2014/2015 goals recommended by the FTES Taskforce and approved by DSP&BC on March 10, 2014, are 18,035: 12,505 Grossmont, and 5,530 Cuyamaca.

The 2014/2015 Tentative Budget Formula will be sent to the sites on May 13. The Tentative Budget will be presented to the Governing Board at the June 30 joint Board and DSP&BC Tentative Budget Workshop.

### 4. Tentative Budget Income Allocation Formula

Sue explained that the Income Allocation Formula format remains the same until a new formula is adopted. She discussed some changes that came out of the Budget Allocation Taskforce (BAT): the contingency reserve calculation is now 5% of budgeted Unrestricted General Fund expenditures; Formula reflects costs of District Services (e.g., utility costs).

Sue also discussed the criteria included in the Income Allocation Formula that must be met in order to reduce the Economy of Scale factor in the Formula. Because the criteria have not been met, there will be no change in the Economy of Scale until there is a new approved Formula.

Sue explained that the expenditure commitments of the bargaining-related Resource Allocation Formula (RAF) and the Salary Equity Taskforce (SET) don't impact the Formula and don't move funds between sites. In response to a question concerning how Growth is handled in the Formula and RAF, Sue explained that Growth in the Formula is the same Growth as in RAF; however, the Income Allocation Formula addresses the revenue while the RAF addresses the expense commitments.

### 5. Staffing Plan

- Strategic Staffing Request Justification Form Update: Marsha Edwards explained that recent changes that were made to the Strategic Hire Request justification form seem to have complicated the completion of the form; therefore, the Strategic Hire Request form will go back to the older version, but with a few modifications that were included in the newer version.
- The following Strategic Hire Requests were reviewed:

Cuyamaca College – Instructional Lab Assistant, Intermediate, American Sign Language

Grossmont College – Child Development Center Aid; Custodian

District Services – Director, Campus & Parking Services (CAPS); Chancellor/Governing Board Office Assistant

There was no objection to moving positions forward.

**Correction:** Sue informed members of a correction concerning the CAPS Supervisor position that was presented at the March meeting. As part of the Public Safety transition, the former Public Safety Supervisor position is now the CAPS Supervisor position and it is a restructured position, not a new position

**Next Meeting:** Monday, May 12, 2014, 3:00 – 4:30 p.m., Cuyamaca College Student Center, I-209