



District Strategic Planning & Budget Council

August 11, 2014, Meeting Notes

Chair:	Sue Rearic	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Sunita Cooke <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
Conf. Administrators:	Arleen Satele	<input checked="" type="checkbox"/>		Scott Thayer <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input checked="" type="checkbox"/>		Peter White <input type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input type="checkbox"/>		Katrina VanderWoude <input type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Wei Zhou <input checked="" type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input checked="" type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
	Jesus Miranda	<input type="checkbox"/>		Pat Setzer <input type="checkbox"/>
Students Reps:	Jaclyn Marlow	<input type="checkbox"/>		Tim Flood <input checked="" type="checkbox"/>
	Esau Cortez	<input type="checkbox"/>	Also Attending:	Tim Corcoran <input type="checkbox"/>
		<input type="checkbox"/>		Anne Krueger <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Linda Jensen <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Christopher Tarman <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Brian Nath <input type="checkbox"/>
Classified Senate:	Yvette Macy	<input type="checkbox"/>		John Valencia <input type="checkbox"/>
		<input type="checkbox"/>	Recorder:	Steve Baker <input checked="" type="checkbox"/>
		<input type="checkbox"/>		(for Copenhaver)
		<input type="checkbox"/>		Paula Tillery <input checked="" type="checkbox"/>

1. Strategic Planning

Sue Rearic discussed the upcoming presentation by the colleges regarding their Accreditation follow-up reports at the August 19 Governing Board meeting. The college reports will then be presented to the Board for approval at the September 9 Board meeting, and then submitted to the Accrediting Commission (ACCJC) by October 15, 2014.

2. FTES – Sue reviewed the following reports:

- Annual [2013/2014 FTES Forecast](#) – The annual 2013/2014 FTES report has been filed with the State. The District may be funded for some unfunded FTES over the 2013/14 CAP, but that won't be known until the February 2015 recalculation.
- 2013/2014 Adoption Budget FTES Goals – The 2013/2014 Adoption Budget actual FTES goals and 2014/15 AB Goals were reviewed. The total 2014/2015 Adoption Budget FTES goals are 18,103, which reflect a workload restoration of 3.4%, an increase of 601 FTES. A memo will be sent to the FTES Task Force concerning the increase in goal FTES.
- Summer [2014/2015 FTES Forecast](#) was reviewed.

3. 2013/2014:

- Year-end Status – Sahar Abushaban reported that the books have been closed for Unrestricted General Funds for fiscal year 2013/2014. The closing of Restricted funds, Supplemental funds, and receivables is still in process. The 2014/2015 Adoption Budget Income Allocation Formula will be sent to sites on August 12.
- An [Ending Balance Summary for the Fiscal Year ended June 30, 2014](#) was reviewed.

4. 2015/2015:

- Adoption Budget Update – The 2014/2015 Adoption Budget will be presented in a joint Governing Board and DSP&BC workshop on September 2 at 4:00 p.m., at the Cuyamaca College Student Center. The Adoption Budget will be presented to the Board for approval on September 9.
- 2014/2015 Advanced Apportionment – The following documents were reviewed:
 - [2014/2015 Advance Apportionment - Exhibit C](#)
 - [2014/2015 Advance Apportionment - Exhibit A \(Monthly Payment Schedule\)](#)

5. Board Policies (BP) and Administrative Procedures (AP)

BPs and APs that were sent to DSP&BC last month for review as part of the six-year review cycle were presented at today's District Executive Council (DEC) meeting.

6. Staffing Plan

- Strategic Hire Requests were reviewed:
 - Grossmont College – Admissions & Records Office Supervisor; Dean – Learning Technology Resources Center
 - Cuyamaca College – Child Development Center Coordinator; Associate Dean, Athletics (positions were sent via e-mail to DSP&BC on 7/24 as expedited requests); 13 positions part of the CSEA PE-19 conversions
 - District Services - None

There was no objection to moving the positions forward.

The *Budget Impact* section of the Strategic Hire Request form will be revised to include whether the funds are Restricted or Unrestricted, keycode number and fiscal impact amount.(salary only).

7. Items From the Floor

- Chancellor Miles reported that the *Comparison of Staffing Levels* report is nearing completion and the final report is anticipated by the end of the month. The report will be widely disseminated.
- Sue reported that Chancellor Miles will be sending an announcement regarding the selection of Workday, Inc. for the integration of the District's Human Resources, Payroll and Finance systems

Next Meeting: Tuesday, September 2, 2014 – 4:00 p.m.; Joint Governing Board & DSP&BC Adoption Budget Workshop; Cuyamaca College Student Center, I-209