



## District Strategic Planning & Budget Council

### January 12, 2015, Meeting Notes

<b>Chair:</b>	<b>Sue Rearic</b>	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input type="checkbox"/>		Tim Flood <input checked="" type="checkbox"/>
Conf. Administrators:	Linda Jensen	<input checked="" type="checkbox"/>		Tim Corcoran <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input checked="" type="checkbox"/>		Chris Hill <input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Scott Thayer <input checked="" type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Chris Hill <input checked="" type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input checked="" type="checkbox"/>		Katrina VanderWoude <input checked="" type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>		Wei Zhou <input checked="" type="checkbox"/>
Students Reps:	Elsa Hernandez	<input type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
	Rafael Navarrete	<input type="checkbox"/>	Also Attending:	Linda Jensen <input checked="" type="checkbox"/>
		<input type="checkbox"/>		
Classified Senate:	Yvette Macy	<input checked="" type="checkbox"/>	Recorder:	Paula Tillery <input checked="" type="checkbox"/>

#### 1. Strategic Planning

- At the December 1, 2014, DSP&BC meeting a taskforce was formed to work on an outline and timeline for development of the 2016 Six Year Strategic Plan. Chris Tarman reported that taskforce members (Abushaban, Tarman, Hill, Smith, Thayer) met on January 7 to begin process. The taskforce will meet weekly. Nicole Conklin will join the taskforce as a representative for District Services. As work progresses, the taskforce will report to DSP&BC.
- Site Updates
  - President Zacovic reported that evaluation of previous year is integrated in the Cuyamaca College Council calendar and is on schedule.
  - Interim President Flood reported that Grossmont departments/divisions have entered data in the TracDat system, are reviewing initiatives, and will begin IRC process.
  - Chris reported that District Services will develop budget requests based on planning. Requests will be presented to the District Services Leadership Council (DSL) in February, and entered into TracDat. The District Services survey is planned for March.

#### 2. Budget Update

Sue Rearic discussed the key highlights of the Governor's 2015/2016 budget proposal, which are included in [Chancellor Miles' January 9, 2015, message](#). She also distributed a draft copy of proposed augmentations included in the [Governor's proposed 2015/2016 budget](#). More detailed information will be presented at the State Budget Workshop on January 14.

### 3. 2015/2016 Nonresident Tuition Fee

Sue discussed the Nonresident Tuition Fee rate which is established in January each year. She reviewed the options for establishing the rate. Options considered include the statewide average cost, the District average cost, or the highest of four prior years' statewide average tuition, all of which are \$200. It was proposed that the Nonresident Tuition Fee rate be established at \$200, with no capital outlay or processing fees. There was no objection to establishing the rate at \$200.

### 4. 2015/2016 Budget Preparation Calendar

The [2015/2016 Budget Preparation Calendar](#) was reviewed. The calendar will be sent electronically to the College Presidents and Business Officers.

### 5. Staffing Plan

- Staffing Plan Status – Tim Corcoran reported that *State of the District* forums are planned for February 2 and 3, which will include updates and discussion regarding Staffing Plans. A save-the-date announcement concerning the forums is expected to be sent to all faculty and staff this week.

Information regarding budget projections and impacts for budget, enrollment and staffing will also be included in discussion at the upcoming forums.

- Strategic Hire Request Form Revision – The Strategic Hire Request form will be revised to reflect changes to the *Budget Impact* section of the form based on discussions at the December 1, 2014, and today's meeting, and will require specifying whether the position is funded by Restricted or Unrestricted Funds, fiscal impact (cost) and RAF impact.

Subsequent to meeting, the revised Strategic Hire Request form was sent via e-mail on January 20 to DSP&BC members, and is posted on the intranet and Forms Deposit on the internet.

- Strategic Hire Requests:
  - Grossmont: Financial Aid Assistant, Computer Help Desk Specialist, Clerical Assistant (Math)
  - Cuyamaca – Physical & Natural Sciences Technician, Chemistry Technician, Sr.
  - District Services – CAPS Specialist

There was no objection to moving positions forward.

### **Next Meeting**

Monday, February 9, 2015, 3:00 – 4:00 p.m., Grossmont College Griffin Gate