



District Strategic Planning & Budget Council

February 9, 2015, Meeting Notes

Chair:	Sue Rearic	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Cindy Miles <input type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input type="checkbox"/>		Tim Flood <input type="checkbox"/>
Conf. Administrators:	Linda Jensen	<input checked="" type="checkbox"/>		Tim Corcoran <input type="checkbox"/>
Confidential Staff:	Kim Widdes	<input checked="" type="checkbox"/>		Chris Hill <input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Scott Thayer <input type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Katrina VanderWoude <input checked="" type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input type="checkbox"/>		Wei Zhou <input type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
Students Reps:	Elsa Hernandez	<input type="checkbox"/>		Linda Jensen <input checked="" type="checkbox"/>
	Rafael Navarrete	<input type="checkbox"/>	Also Attending:	Doug Jensen <input checked="" type="checkbox"/>
Classified Senate	Yvette Macy	<input type="checkbox"/>		Anne Krueger <input type="checkbox"/>
				Christopher Tarman <input checked="" type="checkbox"/>
				Brian Nath <input type="checkbox"/>
				Beth Smith <input checked="" type="checkbox"/>
				John Valencia <input checked="" type="checkbox"/>
			Recorder:	Mary Graham <input checked="" type="checkbox"/>
				Tate Hurvitz <input checked="" type="checkbox"/>
				Jeff Lehman <input checked="" type="checkbox"/>
				Pat Setzer <input checked="" type="checkbox"/>
				Penny McGrew <input checked="" type="checkbox"/>
				Paula Tillery <input checked="" type="checkbox"/>

1. FTES Taskforce

The FTES Taskforce meeting was postponed because we have not yet received First Principal Apportionment (P-1) information from the State.

2. Strategic Planning:

• Site Updates:

- District Services – Sue Rearic reported that the District Services Leadership Council (DSL) is the site Strategic Planning group and recently met. Department managers are developing budget requests tied to strategic action items that are related to one-time funds for the 2015/2016 Tentative Budget. Requests will be focused on the Workday transition.
- Grossmont – Chris Hill reported that Strategic Planning goals will be developed by the Institutional Review Committee who will develop a prioritized list that will be sent to the Planning & Resources Council.

Sue Gonda asked whether Student Success should be included in the Districtwide statement.

- Cuyamaca – President Zacovic reported that College Council will be meeting to begin the Strategic Planning process and obtain feedback for the District vision and mission statement.

- Report from 2016-2022 Strategic Planning Workgroup – Chris Tarman reported that the Planning Workgroup has been meeting frequently and reviewing the Districtwide mission statement and goals in preparation for development of the 2016-2022 Strategic Plan. The Workgroup hopes to finish review by March in order to be complete for the April 21 planning workshop with the Governing Board. In preparation for the April Board workshop, various information will be sent to DSP&BC in March, which will include emerging trends (enrollment, budget), and Strategic Planning mapping outcomes. Additionally, the Workgroup may have proposed Districtwide goals to send to DSP&BC for review prior to the March 9 DSP&BC meeting.

A [GCCCD Vision and Mission Statement Review](#) document was distributed (the document was posted to the DSP&BC meetings page subsequent to the meeting.) The handout has been reviewed by the Governing Board and District Executive Council (DEC).

- Organizational Enhancement Initiative - On behalf of Chancellor Miles, Sue discussed the link between budget and planning. The District will launch an Organizational Enhancement Initiative to coordinate efforts that drive the budget infrastructure – staffing, enrollment, and organizational efficiency and efficiency. Chancellor Miles will be sending a [State of the District](#) message (subsequently sent on February 11) to all faculty and staff regarding budget and planning. Additionally, progress reports regarding the Initiative will be presented at DSP&BC meetings each month, as well as Chancellor's Cabinet.
- Strategic Planning Calendar – No discussion

3. Budget Update:

- Prior Year Adjustments – There will be a prior year adjustment for 2012/2013 and 2013/2014.
- 2014/2015 – The State First Principal Apportionment (P-1) is expected soon and will provide more information concerning the current year funding.
- 2015/2016 Tentative Budget Development - Preparation for the 2015/2016 Tentative Budget will begin soon.
- FTES Restoration Forecast – A [FTES Restoration Forecast](#) was reviewed. The Governor proposed 2% restoration for increased access in his 2015/2016 budget proposal. If it happens, the District would be fully restored in 2015/2016 to 2008/2009 level, and approximately \$312,826 (based on resident students) will be for Growth. More information will be available after update of the FTES forecast later this week.

An inquiry was made by member Mahler regarding why the District isn't targeting to be over CAP. Chris Hill responded that Grossmont is targeted over CAP (about 2%); President Zacovic responded that Cuyamaca's target is CAP for this year. Sue commented that it has been quite an effort to come in at CAP.

Member Mahler asked if there would be an update on the Cuyamaca budget matter. Sue responded that DSP&BC's role on budget is estimating income, FTES, and Formula development. The sites have decentralized budget control, so site budgets are not normally discussed at DSP&BC. Further, Sue commented that the Chancellor's State of the District message will indicate that the District is committed to supporting Cuyamaca and balancing the College's current year budget.

Further discussion included comments/questions from Council members:

- Mary Graham (substituting for member Munoz) commented that District expenditures have an impact on the colleges, yet the colleges have not had control.

Sue responded that each budget cycle, DSP&BC considers the budget for Districtwide, Site 2.

- Member Gonda commented that in the past there have been initiatives with associated costs, but there doesn't seem to have been discussion concerning the ramifications of increases at the site level. It would have been helpful to have seen what implications were, e.g., impact of health care increases. It is important to know what ramifications are so that sites can make an informed decision at DSP&BC. It would also be helpful to have a DSP&BC agenda item regarding ramifications whenever budget increases are up for discussion.
- Member Mahler asked for discussion at the March DSP&BC meeting regarding the Cuyamaca budget deficit and said that an in-depth analysis is needed. Member Copenhaver agreed that a clear explanation of the Cuyamaca budget deficit is needed and, as a union president, wants to see transparency in the budget.

Sue responded that there will be monthly updates of the Organizational Enhancement Initiative, which will include budget discussion.

- Member Hill commented that DSP&BC may not be the place for this type of review, depending on whether the cause of the Cuyamaca budget deficit was internal or external. Member Gonda added that she doesn't want to see a close exam of the Cuyamaca budget at DSP&BC.
- Member Miranda commented that the Cuyamaca budget deficit is a structural issue and that Districtwide decisions impact sites. He said DSP&BC should be the body to have these discussions.

In conclusion, Sue reiterated that Districtwide budget impacts will continue to be considered at DSP&BC, and that the District is committed to balancing Cuyamaca's current year budget and closing the year without a deficit.

4. Capital Construction Update

Penny McGrew, Gafcon Program Manager, presented a [Facilities Construction Update](#).

5. Contingency Reserve

Discussion deferred. A memorandum concerning the [Unrestricted General Reserve](#) is posted on the DSP&BC intranet page, and was also sent to members via e-mail on February 12. This will be considered at a future DSP&BC meeting.

6. Staffing Plan

- Staffing Plan Status – No update
- Strategic Hire Requests:
 - Grossmont – Counselors, General (2 FTES); Earth Science Technician
 - Cuyamaca – None
 - District Services – Director-Human Resources (2 FTES); Professional Development Specialist-HR

There was no objection to moving positions forward.

7. Items From the Floor

- Sue reported that the District will be meeting with the Sheriff's Office to discuss options for moving forward with renewal of the contract for law enforcement. The District would like to consider another configuration that would enhance services while reducing costs. It was suggested that input be solicited from staff members that have interaction with the Sheriff's team, such as Student Affairs, Academic Senate, as well as students. Other Council members agreed that input should be solicited. Sue also announced that Sheriff's team sergeant Victor Perry will be leaving the District team to accept another position with the Sheriff's Office.

- President Zacovic reported that both colleges received a communication from the Accrediting Commission indicating that all issues have been resolved.
- Sue announced that we informed by the State that SSSP and Student Equity funds can be expended through December 2015.
- Chris Tarman reported that the District Services survey will be sent out Districtwide in early March. He encouraged everyone to participate and to encourage their constituent groups to participate as well. The Community College Survey of Student Engagement (CCSSE) will be conducted in April.

Next Meeting

Monday, March 9, 2015, 3:00 – 4:00 p.m., Cuyamaca Student Center, I-209