



District Strategic Planning & Budget Council

March 9, 2015, Meeting Notes

Chair:	Sue Rearic	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input type="checkbox"/>		Tim Flood <input type="checkbox"/>
Conf. Administrators:	Linda Jensen	<input checked="" type="checkbox"/>		Chris Hill <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input type="checkbox"/>		Scott Thayer <input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Katrina VanderWoude <input checked="" type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Wei Zhou <input type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input checked="" type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>		Linda Jensen <input checked="" type="checkbox"/>
Students Reps:	Elsa Hernandez	<input type="checkbox"/>		Doug Jenson <input checked="" type="checkbox"/>
	Rafael Navarrete	<input type="checkbox"/>	Also Attending:	Anne Krueger <input checked="" type="checkbox"/>
Classified Senate	Yvette Macy	<input checked="" type="checkbox"/>		Christopher Tarman <input checked="" type="checkbox"/>
				Brian Nath <input type="checkbox"/>
				Beth Smith <input checked="" type="checkbox"/>
				John Valencia <input checked="" type="checkbox"/>
			Recorder:	Paula Tillery <input checked="" type="checkbox"/>

1. Strategic Planning:

- Report from 2016-2022 Strategic Planning Workgroup – Chris Tarman discussed the draft environmental scan and emerging trends document created by the Workgroup in preparation for development of the 2016-2022 Strategic Plan (document was sent to DSP&BC members via e-mail on February 25). In the process of drafting the document, the Workgroup reviewed the Educational Master Plan (EMP), mapped outcomes of Strategic Planning to the EMP and identified emerging trends, events and issues that will impact the District. One of the key areas focused on is the East County Education Alliance and how to direct resources. All issues need to be considered as we develop the 2016-2022 Strategic Plan. The Workgroup concluded that the District should focus on three to four major goals. Chris urged members to begin thinking about these issues with constituent groups. He asked members to come prepared to discuss these topics at the April 21 joint Governing Board and DSP&BC planning workshop. There was a brief discussion concerning goals to be pursued. Suggestions included closing the achievement gap, preparation of students, outreach, strategic enrollment and services (how we are preparing, mapping, course placement), impact of rising costs and funds to deal with costs.

Chancellor Miles thanked the Workgroup for their work and for challenging us to focus on goals.

- Strategic Planning Governing Board Workshop 4/21/2015 – The annual joint Governing Board and DSP&BC Strategic Planning workshop will be held Tuesday, April 21, 2015, in Griffin Gate, Grossmont College. Outcomes from the workshop will be used to kick off the Strategic Planning process in Fall 2015.

- Site Updates:

- District Services – Sue Rearic reported that the District Services Survey was sent to all faculty and staff on March 6. The survey is part of the District Services planning process.
- Grossmont – Beth Smith reported that there will be a college planning forum on April 17.
- Cuyamaca – Scott Thayer reported that the College Council will have a retreat in early May and will be prioritizing goals.

2. College Budgets and Organizational Enhancement Initiative Update

- College Budget Updates – The following documents were reviewed:
Multi-year Comparison to Adoption Budget for both colleges: [Cuyamaca](#); [Grossmont](#)

Chancellor Miles addressed questions raised at the February DSP&BC meeting regarding Cuyamaca's budget status. She explained that rising costs and decreased revenues resulted in a significant reduction in the College's ending 2013/2014 balance. Since ending balances are historically used to balance the new year budget, the 2014/2015 fiscal year was begun with fewer funds to deal with rising costs. Chancellor Miles stressed that there is no budget deficit at Cuyamaca College.

Sahar Abushaban commented that when preparing budget projections for 2014/2015, it appeared there would be a budget shortfall of \$750,000; however, with recent revenue adjustments from the State, the 2014/2015 budget allocation for Cuyamaca will be increased by \$700,000.

- Strategic Staffing –
- Enrollment Management
 - Katrina VanderWoude reviewed [Grossmont Ongoing Enrollment Strategies](#) (posted to intranet subsequent to meeting). She said Grossmont would probably pull back some FTES from Summer 2015 into fiscal year 2014/2015.
 - Sahar reported that Cuyamaca is below CAP by about 51 FTES. She said Cuyamaca is expecting to have a large Summer and would probably pull back some FTES from Summer 2015 into fiscal year 2014/2015.
- Organizational Collaboration and Efficiency -

3. Budget and FTES Update

The following documents were reviewed:

- [One-Time 2014-15 State Mandated Funds](#)
- [2012/2013 Recalculation Apportionment](#)
- [2013/2014 Recalculation Apportionment](#)
- [2014/2015 First Principal Apportionment \(P1\)](#)
- [Summary of Change](#)
- [Income - Unrestricted General Fund 2014-2015](#)
- [2014-15 FTES Forecast](#)
- [2015/2016 Potential Growth Funding & Rates](#) - The goal is to grow to State CAP; however, it is not yet clear how much Growth will be allocated to the District (the State proposed 2%). New Growth rate of 1.94%, per proposed formula, would give us a constrained Growth rate of 1.78%.

4. Strategic Hire Requests:

- Grossmont – General Maintenance Worker, Sr. HVAC; Admin Assistant III, CPIE; Bookseller; Health Professions Specialist; Dean, CTE; Financial Aid Assistant; Financial Aid Front Office Supervisor
- Cuyamaca – Tutoring Center Specialist
- District Services – None

There was no objection to moving positions forward.

5. Items From the Floor

There was a brief discussion concerning whether the April 13 regular DSP&BC meeting should be held as scheduled since the joint Governing Board and DSP&BC Strategic Planning is scheduled for April 21. It was decided to hold both meetings as scheduled.

Next Meetings

- Monday, April 13, 2015, 3:00 – 4:00 p.m., Grossmont College Griffin Gate – regular meeting
- Tuesday, April 21, 2015, start time TBA; Grossmont College Griffin Gate – joint Governing Board and DSP&BC Strategic Planning workshop