



District Strategic Planning & Budget Council

May 11, 2015, Meeting Notes

			Members Present	<input checked="" type="checkbox"/>
Chair:	Sue Rearic	<input checked="" type="checkbox"/>		
Administrators Assoc.:	Michael Copenhaver	<input type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input type="checkbox"/>		Tim Flood <input checked="" type="checkbox"/>
Conf. Administrators:	Linda Jensen	<input checked="" type="checkbox"/>		Tim Corcoran <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input type="checkbox"/>		Chris Hill <input type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Scott Thayer <input type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Katrina VanderWoude <input checked="" type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input checked="" type="checkbox"/>		Wei Zhou <input checked="" type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
Students Reps:	Elsa Hernandez	<input type="checkbox"/>		Linda Jensen <input checked="" type="checkbox"/>
	Rafael Navarrete	<input type="checkbox"/>	Also Attending:	Doug Jenson <input checked="" type="checkbox"/>
Classified Senate	Yvette Macy	<input type="checkbox"/>		Anne Krueger <input type="checkbox"/>
				Christopher Tarman <input checked="" type="checkbox"/>
				Brian Nath <input checked="" type="checkbox"/>
				Beth Smith <input type="checkbox"/>
				John Valencia <input checked="" type="checkbox"/>
			Recorder:	Paula Tillery <input checked="" type="checkbox"/>

1. Strategic Planning:

- Joint Board/DSP&BC Workshop - Chris Tarman reported that good feedback was received at the April 21 Governing Board and DSP&BC Strategic Planning Workshop.
- 2016-2022 Strategic Planning Workgroup - The Workgroup is working on compiling those responses and themes to develop into goals to be identified with DSP&BC.
- Site Updates:
 - The Cuyamaca College Planning Retreat will be May 12, 2015.
 - Alicia Munoz, Katrina VanderWoude, Scott Thayer, Wei Zhou, Chris Hill, Tate Hurvitz, Chris Tarman, and Chancellor Miles will attend the *Achieving the Dream* conference in June.

2. Organizational Enhancement Initiative Update

Interim President Tim Flood reported that Grossmont College deans have met to look at enrollment data, fill rates for summer, and wait lists to see where there is opportunity add or remove classes. President Zacovic reported that Cuyamaca College deans have also met to look at similar enrollment data. Alicia Munoz reported some detailed improvements are being implemented for summer.

Consultant Kristy Larsen continues to meet with deans and divisions at both colleges regarding enrollment management.

3. Institutional Effectiveness Measures

Indicators for [Institutional Effectiveness Measures](#), regarding District Fund Balance and District Audit Findings, were considered.

Following lengthy discussion concerning the District Fund Balance component, it was concluded that sites would review this measurement at their budget council meetings and report at the next Extended Cabinet meeting.

4. Budget Update

- Tentative Budget Workshop – The joint Governing Board and DSP&BC Tentative Budget Workshop will be Tuesday, June 9, 3:00 – 5:00 p.m., in the Griffin Gate at Grossmont College (NOTE: meeting agenda incorrectly indicated location as Cuyamaca College Student Center).
- Tentative Budget Assumptions – Assumptions for Tentative Budget include a Base adjustment, Growth of 2% and COLA of 1.58%. The Tentative Budget Income Allocation Formula will be sent to sites on May 12.
- Tentative Budget Income – A summary of [Tentative Budget Income](#) compared to prior years was reviewed.

6. Strategic Hire Requests

- [Strategic Hire Requests](#) were reviewed:
 - Grossmont: Student Services Specialist; Admissions & Records Assistant;
 - Cuyamaca: None
 - District Services: Associate Vice Chancellor-Business Services; Campus & Parking Services Specialist
 - Organizational Enhancement: Internal Auditor; Campus Based Business Analysts; Campus Based Research Analysts

There was no objection to the following positions moving forward:

- Grossmont: Student Services Specialist, Admissions & Records Assistant
- District Services: Associate Vice Chancellor-Business Services; Campus & Parking Services Specialist

The Organizational Enhancement positions were discussed:

- Internal Auditor – pending classification – the fiscal impact will be reported back to DSP&BC.
- Business Analysts (2 FTE) – revise Strategic Hire Request to provide more details concerning what the position will do, and to clarify that the positions are campus based technology positions to support Student Services at each college. Revised Strategic Hire Request to be sent to DSP&BC.
- Research Analysts (2 FTE) – revise Strategic Hire Request to provide more details concerning what the position will do, and to clarify that the positions are campus based positions to support Student Equity Plans at each college. Revised Strategic Hire Request to be sent to DSP&BC. Also pending review by Cuyamaca Equity Taskforce.

7. Items From the Floor

None

Next Meeting

Joint Governing Board and DSP&BC Tentative Budget Workshop: Tuesday, June 9, 3:00 p.m.; Griffin Gate at Grossmont College