



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

2016/2017 Budget Preparation Calendar

January-2016	Jan. 8	Governor's proposed budget released
	Jan. 11	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	Jan. 29	Roll 2015/16 Adoption Budget to 2016/17 S1
February	Feb. 8	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Feb. 19	Sites issued 2015/16 FTES Forecast (Census 2/8/16 Reports run 2/16/16)
	Feb 22	Tentative Budget Payroll Forecast and open positions to CBOs for review
	Feb. 26	Update 2016/17 FTES Goal based on P1
		FTES Task Force Meeting-recommend FTES goals
March	Mar. 7	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	Mar. 7	Requested salaries changes returned to Payroll from CBOs
	Mar. 18	Sites issued 2015/16 Dedicated Income Forecast
	Mar. 29	2016/17 Dedicated Income budget due from sites
	Mar. 31	Final Tentative Budget Payroll Forecast to CBOs
April	Apr. 5	2016/17 TB Salaries rolled to S1
	Apr. 11	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Apr. 18	Tentative Budget Total Health & Welfare cost estimated
	Apr. 19	Planning for Student Success Workshop – Special Joint Governing Board / DSP&BC Meeting (Gross./Griffin Gate)
	Apr. 25	Districtwide Commitments and District Services allocation estimated
May	May 9	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	May 10	Tentative Budget Allocation Formula and holdings issued to sites
	May 20	Site posting complete for all funds. Restricted Funds Summary due to DS
June	June 6	2016/17 Tentative Budget packet Complete
	June 8	Copy S1 to S2 and WB. Allow PRs for 2016/17
	June 13	Integrated Planning and Tentative Budget Workshop – Special Joint Governing Board / DSP&BC Meeting (Goss./Griffin Gate)
	June 21	Governing Board Regular Meeting - Tentative Budget Action Item
	June 22	Adoption Budget Payroll Forecast and open positions to CBOs for review
	June 30	Requested salaries changes returned to Payroll from CBOs



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July	July 11	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
	July 21	Final Adoption Budget Payroll Forecast to CBOs
	July 24	2016/17 AB Salaries rolled to S2
	July 25	2016/17 Dedicated Income budget due from sites
	July 25	Adoption Budget Total Health & Welfare cost estimated
	July 28	Districtwide Commitments and District Services allocations estimated
	July 28	Books closed – GF 2015/16 activities closed; GF beginning balances rolled forward
August	TBD	State Chancellor’s Office Budget Workshop – revenue estimates updated
	Aug. 8	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Aug. 15	Adoption Budget Allocation Formula and holdings issued to sites
	Aug. 25	Site posting complete for all funds. Restricted Funds Summary due to DS
	Aug. 31	Adoption Budget packet complete
September	Sep. 6	Adoption Budget Workshop – Special Joint Governing Board / DSP&BC Meeting (Cuyamaca/Std. Ctr.)
	Sep. 13	Governing Board Regular Meeting – Adoption Budget Action Item
	Sep. 13	Annual Capital Construction Governing Board Presentation (Cuyamaca/Std. Ctr.)
	Sep. 30	Reassigned time due from sites
October	Oct. 10	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)
	Oct. 18	2015/2016 Strategic Plan Outcomes – Special Joint Governing Board / DSP&BC Meeting (Gross./Griffin Gate)
November	Nov. 7	Districtwide Strategic Planning & Budget Council meeting (Cuyamaca/Std. Ctr.)
December	Dec. 5	Districtwide Strategic Planning & Budget Council meeting (Gross./Griffin Gate)