



**GROSSMONT-CUYAMACA**  
COMMUNITY COLLEGE DISTRICT

**Proposed 2017/2018 Budget Preparation Calendar**

<b>January-2016</b>	Jan. 8	Governor's proposed budget released
	<b>Jan. 11</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (CC/Std. Ctr.)</b>
		Roll 2016/17 Adoption Budget to 2017/18 S1
<b>February</b>	<b>Feb. 8</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (GC/Griffin Gate)</b>
	Feb. 21	Sites issued 2016/17 FTES Forecast (Census 2/13/17 Reports run 2/xx/17 )
	<b>Feb 22</b>	<b>Tentative Budget Payroll Forecast and open positions to CBOs for review</b>
	Feb. 27	Update 2016/17 FTES Goal based on P1
	Pending	FTES Task Force Meeting-recommend FTES goals
<b>March</b>	Mar. 7	Requested salaries changes returned to Payroll from CBOs
	<b>Mar. 13</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (CC/Std. Ctr.)</b>
	Mar. 17	Sites issued 2016/17 Dedicated Income Forecast
	Mar. 29	2016/17 Dedicated Income budget due from sites
	Mar. 31	Final Tentative Budget Payroll Forecast to CBOs
<b>April</b>	Apr. 4 or 5	Districtwide Commitments and District Services allocation estimated
	April 5	2016/17 TB Salaries rolled to S1
	<b>Apr. 10</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (GC Griffin Gate)</b>
	Apr. 18	Tentative Budget Total Health & Welfare cost estimated
	<b>Apr. 18</b>	<b>Planning for Student Success Workshop – Special Joint Governing Board / DSP&amp;BC Meeting (GC/Griffin Gate)</b>
<b>May</b>	<b>May 8</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (CC/Std. Ctr.)</b>
	May 9	Tentative Budget Allocation Formula and holdings issued to sites
	May 19	Site posting complete for all funds. Restricted Funds Summary due to DS
<b>June</b>	June 6	2016/17 Tentative Budget packet Complete
	June 8	Copy S1 to S2 and WB. Allow PRs for 2017/18
	<b>June 21</b>	<b>Integrated Planning and Tentative Budget Workshop – Special Joint Governing Board / DSP&amp;BC Meeting (GC/Griffin Gate)</b>
	<b>June 21</b>	<b>Governing Board Regular Meeting - Tentative Budget Action Item</b>
	June 21	Post to Budget Info on Intranet
	June 29	Adoption Budget Payroll Forecast and open positions to CBOs for review
	July 6	Requested salaries changes returned to Payroll from CBOs
<b>July</b>	<b>July 10</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (CC/Std. Ctr.)</b>



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	July 27	Final Adoption Budget Payroll Forecast to CBOs
	Aug 1	2016/17 AB Salaries rolled to S2
	July 25	2016/17 Dedicated Income budget due from sites
	Aug 3	Adoption Budget Total Health & Welfare cost estimated
	Aug 3	Districtwide Commitments and District Services allocations estimated
	Aug 1	Books closed – GF 2016/17 activities closed; GF beginning balances rolled forward
<b>August</b>	Aug 3	State Chancellor’s Office Budget Workshop – revenue estimates updated
	<b>Aug. 7</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (GC/Griffin Gate)</b>
	Aug. 14	Adoption Budget IAM and holdings issued to sites
	Aug. 24	Site posting complete for all funds. Restricted Funds Summary due to DS
	Aug. 31	Adoption Budget packet complete
<b>September</b>	<b>Sep. 5</b>	<b>Adoption Budget Workshop – Special Joint Governing Board / DSP&amp;BC Meeting (CC/Std. Ctr.)</b>
	<b>Sep. 12</b>	<b>Governing Board Regular Meeting – Adoption Budget Action Item</b>
	Sep. 29	Reassigned time due from sites
<b>October</b>	<b>Oct. 9</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (GC/Griffin Gate)</b>
	TBD	Draft FON Calculation
	<b>Oct. 17</b>	<b>2015/2016 Strategic Plan Outcomes – Special Joint Governing Board / DSP&amp;BC Meeting (GC/Griffin Gate)</b>
<b>November</b>	<b>Nov. 6</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (CC/Std. Ctr.)</b>
<b>December</b>	<b>Dec. 4</b>	<b>Districtwide Strategic Planning &amp; Budget Council meeting (GC/Griffin Gate)</b>