



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**District Strategic Planning & Budget Council**

**Monday, November 5, 2018 - 3:00–4:30 p.m.**  
**Cuyamaca College Student Center**

**Meeting Notes**

|                        |                                |                                     |                 |                    |                                     |
|------------------------|--------------------------------|-------------------------------------|-----------------|--------------------|-------------------------------------|
| <b>Chair:</b>          | <b>Sue Rearic</b>              | <input checked="" type="checkbox"/> | Members Present |                    |                                     |
| Administrators Assoc.: | Wayne Branker for Aaron Starck | <input checked="" type="checkbox"/> | Administration: | Nabil Abu-Ghazaleh | <input checked="" type="checkbox"/> |
| AFT:                   | Jim Mahler                     | <input checked="" type="checkbox"/> |                 | Sahar Abushaban    | <input checked="" type="checkbox"/> |
| CSEA:                  | Rocky Rose                     | <input checked="" type="checkbox"/> |                 | Julianna Barnes    | <input type="checkbox"/>            |
| Conf. Administrators:  | Marsha Gable                   | <input checked="" type="checkbox"/> |                 | Alyssa Brown       | <input checked="" type="checkbox"/> |
| Confidential Staff:    | Cheryl Detwiler                | <input type="checkbox"/>            |                 | Tim Corcoran       | <input checked="" type="checkbox"/> |
| GC Academic Senate:    | Tate Hurvitz                   | <input checked="" type="checkbox"/> |                 | Jessica Robinson   | <input checked="" type="checkbox"/> |
|                        | Jeff Lehman                    | <input type="checkbox"/>            |                 | Jennifer Fujimoto  | <input type="checkbox"/>            |
| CC Academic Senate:    | Kim Dudzik                     | <input checked="" type="checkbox"/> |                 | Anne Krueger       | <input checked="" type="checkbox"/> |
| Students Reps:         | Amy Bianchi                    | <input type="checkbox"/>            |                 | Cindy Miles        | <input checked="" type="checkbox"/> |
|                        | Jesus Suarez                   | <input type="checkbox"/>            | Also Attending: | Brianna Hays       | <input checked="" type="checkbox"/> |
| Classified Senate:     | Monica Blando                  | <input checked="" type="checkbox"/> | Recorder:       | Mike Reese         | <input checked="" type="checkbox"/> |
|                        |                                |                                     |                 | Pat Setzer         | <input checked="" type="checkbox"/> |
|                        |                                |                                     |                 | Janet Snelling     | <input type="checkbox"/>            |
|                        |                                |                                     |                 | Chris Tarkan       | <input checked="" type="checkbox"/> |
|                        |                                |                                     |                 | Sean Hancock       | <input checked="" type="checkbox"/> |
|                        |                                |                                     |                 | Bill McGreevy      | <input checked="" type="checkbox"/> |
|                        |                                |                                     |                 | Craig Leedham      | <input checked="" type="checkbox"/> |
|                        |                                |                                     |                 |                    | <input type="checkbox"/>            |
|                        |                                |                                     |                 |                    | <input type="checkbox"/>            |
|                        |                                |                                     |                 |                    | <input type="checkbox"/>            |
|                        |                                |                                     |                 |                    | <input type="checkbox"/>            |

| Item                               | Summary/Action   | Communication<br>Yes/No<br>(To Whom/By Whom) |
|------------------------------------|--|--|
| 1. Districtwide Strategic Planning | <p>Sue welcomed everyone.</p> <p>Chris reported he is going over the mid-year and being ready for spring. The Retreat might be moved up a few months and will possibly be in the spring.</p> <ul style="list-style-type: none"> <li>Chris will post 15-16 and 16-17 on Website. Rosie will work with Chris to get the right links posted.</li> </ul> |  |

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| <p>2. FTES: <a href="#">(18-19 FTES Comparison)</a><br/><a href="#">(17-18 FTES Forecast)</a></p> | <p>18-19 FTES Comparison: This comparison shows three years of FTES in a condensed format by site non-resident and resident.</p> <p>17-18 FTES Forecast: This document also shows three years of FTES and forecast with more details. Both reports are posted on the DSP&amp;BC Website.</p> <p>Sue went over both documents in detail, there was some discussion on the formula and MIS.</p> <p>Pat asked how we know the MIS data is accurate. Chris answered that there are processes in place to check data before it goes to the State.</p> <p>Chris will summarize and bring to the Council.</p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>➤ Chris will provide summary of data reports and who reviews.</li> <li>➤ Chris will give Rosie information (A&amp;R).</li> <li>➤ When the report comes out it will be posted on the State Chancellor's website.</li> </ul> |  |
| <p>3. <a href="#">OPEB Actuarial</a> Update</p>   | <p>Sue reported that the OPEB Retired Health Benefits actuarial is posted to the Intranet. The District is required to have this actuarial periodically.</p> <p>The District opened a reserve account with PARS and initially put \$5M. The current balance is \$8M.</p> <p>Sahar added that the irrevocable trust reduces the liability.</p>  |  |
| <p>4. Budget Update</p>   | <p>Sue reminded the Council that the District took the tentative budget back to the Board so they can adopt it since Business Services is still working on having the Budget complete.</p>   |  |

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|   | <p>The books should be closed soon and will be working with Sahar and Bill to bring back to DSP&amp;BC.</p> <ul style="list-style-type: none"> <li>• Prop v and bookstore fund will be included.</li> </ul> <p>A listing of restricted funds will be distributed when the budget is updated.</p>   |  |
| <p>5. Site Planning &amp; Budget Updates:</p> <ul style="list-style-type: none"> <li>• Grossmont College</li> <li>• Cuyamaca College</li> <li>• District Services</li> </ul>  | <p>Grossmont College: Mike reported that a coach came out to Grossmont College to get strategic enrollment management moving forward. They will have a master calendar soon, and a mid-term meeting coming up. They are making a lot of progress.</p> <p>Cuyamaca College: Pat reported that at the beginning of the year he shared an enrollment management plan in which he took the three previous years and looked at the productivity trend and looked at the 3-year averages. Cuyamaca College will use this to start their 19-20 schedule production. Pat also gave an update on guided pathways.</p> <p>District Services: Sue reported on the last District Services Council (DSC) meeting.</p> |  |
| <p>6. <a href="#">Strategic Hires</a></p> <ul style="list-style-type: none"> <li>• Grossmont College: <ul style="list-style-type: none"> <li>◦ Grounds Maintenance Worker</li> <li>◦ Computer Helpdesk and Web Support Specialist</li> <li>◦ Admissions &amp; Records Assistant</li> </ul> </li> <li>• Cuyamaca College: <ul style="list-style-type: none"> <li>◦ Account Clerk-CalWORKS</li> </ul> </li> <li>• District Services: <ul style="list-style-type: none"> <li>◦ Executive Assistant IV</li> <li>◦ Research and Planning Analyst - GC</li> </ul> </li> </ul> | <p><i>Highlighted Strategic Hire Requests were previously emailed to DSP&amp;BC.</i></p> <p>After a brief description of each strategic hire, there was no opposition to all the positions moving forward.</p>   |  |

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| 7. Items From the Floor | <p>New full-time faculty funding: Sue gave an update from the last meeting. The allocation by site and plans for recruitment will move forward in December.</p> <ul style="list-style-type: none"> <li>• Faculty positions should be posted before the holiday break.</li> </ul> |  |
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**Next Meetings:**

- Monday, December 3, 2018, 3:00 p.m., Grossmont College Griffin Gate
- Monday, January 7, 2019, 3:00 p.m., Cuyamaca College Student Center
- Monday, February 11, 2019, 3:00 p.m., Grossmont College Griffin Gate



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COMMUNITY COLLEGE DISTRICT

**GCCCD Vision, Mission and Value Statement**

***Vision:** Transforming lives through learning.*

**Mission:** Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

**Value Statement:** Cultivate a student-centered culture of excellence, trust, stewardship, and service.