

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**STRATEGIC HIRE REQUEST**

**July 9, 2018**

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p><b>Please include:</b></p> <p>Position Title Custodian, Sr. 3<sup>rd</sup> Shift</p> <p>Unit/Classification CL 23</p> <p>Position #CL 00179</p> <p>FTE 1</p> <p>Department Custodial</p>	<p><b>1. What will the position do?</b> This 3<sup>rd</sup> shift custodial position is responsible for maintaining campus classrooms, offices and related facilities and areas in a clean and sanitary condition; provides work direction and guidance to custodial personnel as assigned, participate in custodial duties, or work independently at an assigned location.</p> <p><b>2. Current status of position?</b></p> <ul style="list-style-type: none"> <li>o Filling a vacancy due to a retirement</li> </ul> <p><b>3. Strategic Staffing Rationale</b> This position is critical to the safety of both students and staff. The maintenance of campus classrooms and facilities is essential for a clean and healthy environment. This position oversees 3<sup>rd</sup> shift custodians, ensuring custodial duties are on task and completed.</p> <ul style="list-style-type: none"> <li>a. Health and safety priorities</li> <li>b. Critical threshold of educational or support services</li> <li>c. Essential supervision</li> </ul> <p><b>4. Budget Impact – Identify the Following:</b></p> <ul style="list-style-type: none"> <li>a. Key code and Object code 1327602-2110</li> <li>b. Fiscal Impact: \$33,000 – Not including benefits             <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> No impact – replacement (vacant one year or less)</li> </ul> </li> </ul>

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Site	Position	Justification
<input type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	<b>Financial Analyst</b>  CL-45  Position # CL-00271  FTE – 1  District Services	<p><b>1. What will the position do?</b>            This position will perform budget and accounting functions, compile and analyze a variety of reports related to District finances and other fiscal operations, including review for accuracy and conformance to appropriate regulations; responsible for managing banking relationships, project cash flow needs, and assist in the organization and documentation of all revenues and expenditures relating to all District funds.</p> <p><b>2. Current status of position?</b> Vacancy</p> <p><b>3. Strategic Staffing Rationale:</b>            This position will provide a critical threshold of services in financial operations, District Services, and Budget.</p> <p><b>4. Budget Impact – Identify the Following:</b></p> <p>a. Position is included in current budget</p> <p>b. SmartKey/Object Code: 1117501-2110</p> <p>c. Fiscal Impact: \$66,852, plus benefits</p> <p>d. RAF impact (check one):</p> <p><input type="checkbox"/> Include in RAF calculation</p> <p><input checked="" type="checkbox"/> No impact – replacement (vacant one year or less)</p> <p><input type="checkbox"/> No impact – funded by _____ Restricted Funds</p> <p><input type="checkbox"/> No impact – funded by _____</p> <p><input type="checkbox"/> No impact – restructure within existing funds</p> <p><input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number</p>