



**District Strategic Planning & Budget Council**

**April 8, 2019 - 2:00–3:30 p.m.**  
**Grossmont College Griffin Gate**  
**Meeting Notes**

<b>Chair:</b>	<b>Sue Rearic</b>	<input checked="" type="checkbox"/>	Members Present		
Administrators Assoc.:	Michael Copenhaver for Aaron Starck	<input checked="" type="checkbox"/>	Administration:	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input type="checkbox"/>		Sahar Abushaban	<input checked="" type="checkbox"/>
CSEA:	Patty Sparks	<input checked="" type="checkbox"/>		Julianna Barnes	<input checked="" type="checkbox"/>
Conf. Administrators:	Marsha Gable	<input checked="" type="checkbox"/>		Alyssa Brown	<input checked="" type="checkbox"/>
Confidential Staff:	Cheryl Detwiler	<input type="checkbox"/>		Tim Corcoran	<input checked="" type="checkbox"/>
GC Academic Senate:	Tate Hurvitz	<input checked="" type="checkbox"/>		Jessica Robinson	<input checked="" type="checkbox"/>
	Debbie Schulmeyer	<input checked="" type="checkbox"/>		Jennifer Fujimoto	<input checked="" type="checkbox"/>
CC Academic Senate:	Kim Dudzik	<input checked="" type="checkbox"/>		Anne Krueger	<input checked="" type="checkbox"/>
		<input type="checkbox"/>		Cindy Miles	<input checked="" type="checkbox"/>
Students Reps:	Amy Bianchi	<input type="checkbox"/>		Brianna Hays	<input checked="" type="checkbox"/>
	Jesus Suarez	<input type="checkbox"/>	Also Attending:	Mike Reese	<input checked="" type="checkbox"/>
Classified Senate	Monica Blando	<input type="checkbox"/>	Recorder:	Pat Setzer	<input checked="" type="checkbox"/>
				Janet Snelling	<input type="checkbox"/>
				Chris Tarman	<input type="checkbox"/>
				Sean Hancock	<input checked="" type="checkbox"/>
				Bill McGreevy	<input checked="" type="checkbox"/>
				Craig Leedham	<input checked="" type="checkbox"/>
				Todd McDonald	<input checked="" type="checkbox"/>
				Catherine Webb	<input checked="" type="checkbox"/>
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					<input type="checkbox"/>
					<input checked="" type="checkbox"/>

Item	Summary/Action	Links/Documents
1. Strategic Planning: <ul style="list-style-type: none"> <li>Board Goals &amp; Priorities (<i>Sean</i>)</li> <li>Site Planning</li> </ul>	<p>Sue welcomed everyone.</p> <p>Sean displayed a presentation on the key performance indicators. Some items discussed were the demographics and GUHSD graduate stats.</p> <p>Site Planning: Sean gave an update on the site planning retreats.</p> <p><b>ACTION:</b> Chris/Sean will review the GUSHD Capture Rate and report out at the next meeting.</p>	<p><a href="#">2019 Board Goals</a></p> <p><a href="#">Key Performance Indicators Presentation</a></p>

2. CCCC – Data Collection and Review Process	Sean gave an update on the Data College and Review Process assessment being conducted by the CCCC. Grossmont College and District Services were identified by the state to assist with the assessment.	
3. IT Assessment	<p>Sean gave an update on the IT Assessment. Items that need to be worked on moving forward are:</p> <ul style="list-style-type: none"> <li>• Priority management</li> <li>• Reviewing protocols</li> <li>• Status report on projects</li> <li>• Communication</li> <li>• Resources and Organization <ul style="list-style-type: none"> <li>- Training</li> <li>- Transparency</li> </ul> </li> </ul> <p>These were validated and captured through the assessment.</p> <p>Next step: internally IT will take a close look at project management, solution and the platform to better communicate out.</p>	
4. Guided Pathways – May 24 Workshop	Sean reported on the May 24 Guided Pathways Workshop, the save the date has gone out. Both Colleges are attending.	
5. State Budget 2018-19	Sue incorporated this item with the next item, number 6.	
6. Tentative Budget 2019-20 Payroll Forecast Income Estimates	<p>Todd reported on the TB income forecast. There was explanation on the linked forecast, and the dedicated revenue.</p> <p>Payroll: IT has been helping business services to improve the payroll forecast. Site business officers sent out listing positions by department. The next forecast should have all the components incorporated.</p>	
7. Workday – New Reports and Improvements	<p>There are new reports on Workday, which include reports on trusts and also reports on open encumbrances in order to help review balances in advance of year-end.</p> <p>Workday reports training is now provided monthly at each site.</p>	

<p>8. <a href="#">Strategic Hires</a></p> <ul style="list-style-type: none"> <li>• Grossmont College: <ul style="list-style-type: none"> <li>○ <a href="#">Tutoring Center Specialist</a></li> <li>○ Custodian</li> <li>○ Admissions &amp; Records Specialist - Residency</li> </ul> </li> <li>• Cuyamaca College: <ul style="list-style-type: none"> <li>○ Custodian (2)</li> <li>○ Admissions &amp; Records Assistant, Senior</li> </ul> </li> <li>• District Services: <ul style="list-style-type: none"> <li>○ Campus and Parking Services Safety Specialist</li> <li>○ Campus and Parking Services Technician</li> </ul> </li> </ul>	<p><b>Highlighted District Strategic Hire Requests were emailed to DSP&amp;BC on April 2.</b></p> <p>After a brief description of each strategic hire, there was no opposition to all the positions moving forward.</p>	
<p>9. Items From the Floor</p>	<p>There were no items. There will be a demo of Workday reports at the next meeting.</p>	
<p><b><u>Next Meetings:</u></b></p> <ul style="list-style-type: none"> <li>• <u>Monday, May 13, 2019, 2:00 p.m., Cuyamaca College Student Center, I-209</u></li> <li>• <u>Monday, June 10, 2019, 2:00 p.m., Grossmont College Griffin Gate</u></li> <li>• <u>Monday, July 8, 2019, 2:00 p.m., Cuyamaca College Student Center, I-209</u></li> </ul>		



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GCCCD Vision, Mission and Value Statement**

***Vision:*** Transforming lives through learning.

***Mission:*** Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

***Value Statement:*** Cultivate a student-centered culture of excellence, trust, stewardship, and service.