



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

District Strategic Planning & Budget Council

Tuesday, September 3, 2019 - 2:30–3:30 p.m.
Cuyamaca College Student Center, Room I-209
Meeting Notes

Chair:	Sue Rearic	<input checked="" type="checkbox"/>	Members Present		
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Nabil Abu-Ghazaleh	<input type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Sahar Abushaban	<input checked="" type="checkbox"/>
CSEA:	Patty Sparks	<input checked="" type="checkbox"/>		Julianna Barnes	<input checked="" type="checkbox"/>
Conf. Administrators:	Marsha Gable	<input checked="" type="checkbox"/>		Alyssa Brown	<input type="checkbox"/>
Confidential Staff:	Myra Lomahan	<input checked="" type="checkbox"/>		Tim Corcoran	<input checked="" type="checkbox"/>
GC Academic Senate:	Denise Schulmeyer	<input checked="" type="checkbox"/>		Jessica Robinson	<input checked="" type="checkbox"/>
CC Academic Senate:	Kim Dudzik	<input checked="" type="checkbox"/>		Jennifer Fujimoto	<input type="checkbox"/>
Students Reps:	Amy Bianchi	<input type="checkbox"/>		Anne Krueger	<input checked="" type="checkbox"/>
	Jesus Suarez	<input type="checkbox"/>	Also Attending:	Cindy Miles	<input type="checkbox"/>
Classified Senate	Monica Blando	<input type="checkbox"/>	Recorder:	Brianna Hays	<input checked="" type="checkbox"/>
				Mike Reese	<input checked="" type="checkbox"/>
				Pat Setzer	<input type="checkbox"/>
				Janet Snelling	<input type="checkbox"/>
				Chris Tarman	<input checked="" type="checkbox"/>
				Sean Hancock	<input checked="" type="checkbox"/>
				Bill McGreevy	<input checked="" type="checkbox"/>
				Craig Leedham	<input checked="" type="checkbox"/>
				Todd McDonald	<input checked="" type="checkbox"/>
				Catherine Webb	<input checked="" type="checkbox"/>
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Item	Summary/Action	Links/Documents
1. Accreditation Update (Sean)	Sean gave an update on accreditation: There was a well-attended district services workshop that explained what to expect. The Governing Board workshop will be September 10. In the workshop the Board members will break up into groups and be presented with questions to give them practice time on how to respond. The site visit is September 30 through October 3. There were no questions.	
2. Governance Handbook DSP&BC Section (Sean)	Sean explained that the entire Governance Handbook was reviewed at DEC.	Governing Board Handbook Section (LINK)

	<p>The Handbook will then go out for further review. The attached link are pages for DSP&BC to review. The DIEC was moved to the DSP&BC Council as a Committee under this Council. There were no questions.</p>	
<p>3. Strategic Planning (Sue)</p> <ul style="list-style-type: none"> • Facilities Master Plan - 2019 Update • Prop 39 Bond Feasibility Stage 	<p>Sue gave a verbal update:</p> <ul style="list-style-type: none"> • All three sites are looking at their master plans, it will be called Facilities Master Plan 2019 Update. • All three sites are underway with this discussion and it will go to the Governing Board in October or November. <p>Julie added that everyone already has the facilities master plan and refresh. This update is working with Gensler and each of the sites to update these plans.</p> <p>The District is also conducting a poll to determine the feasibility of a Prop 39 bond on the 2020 ballot.</p>	
<p>4. 18-19 FTES (Todd)</p>	<p>Todd went over the FTES for both Colleges for the year. There were two documents reviewed.</p>	<p>FTES Detail (LINK) FTES Summary (LINK)</p>
<p>5. Year-end Update (Todd)</p> <ul style="list-style-type: none"> • Unrestricted General Fund • Status of Other Funds 	<p>Todd and Sue reviewed the unrestricted ending balance document, they went over the numbers and explained it to the Council.</p>	<p>Unrestricted Ending Balance (LINK)</p>
<p>6. Budget Update (Todd)</p> <ul style="list-style-type: none"> • Adoption Budget Presentation-9.10.19 • IAM <ul style="list-style-type: none"> ○ Income ○ Districtwide Services 	<p>Todd went over the total apportionment funds. No substantial changes in the state income. He went over the dedicated income and reviewed the columns. He also went over the total revenue.</p> <p>Todd went over the districtwide services document and said he added a smartkey for Achieving the Dream, and added a couple items from facilities.</p> <p>Todd said once the budget book is completed, everything on the IAM will be on the Intranet site.</p>	<p>Income (LINK)</p> <p>Districtwide Services (LINK)</p>

	<p>Todd said the department is working on the budget book and are just about closed, it will go to the Governing Board next week. The next step is for the auditors to be back to do the final field work.</p>	
<p>7. Administrative Procedures and Board Policies (Chapter 6)</p> <p>Operational Procedures</p> <ul style="list-style-type: none"> • Improvement to expense reports (Sue) 	<p>OP regarding travel: There has been recommendations to further codify travel procedures. There is also an improvement in the expense report in Workday, effective September 9, 2019. Sue went over the additions.</p>	
<p>8. Strategic Hires</p> <ul style="list-style-type: none"> • Grossmont College: <ul style="list-style-type: none"> ○ Custodian ○ Director of Student Development • Cuyamaca College: <ul style="list-style-type: none"> ○ Admissions & Records Specialist ○ Ornamental Horticulture Assistant, Senior ○ Specialty Lab Technician III – Theater Production Design ○ Student Services Specialist ○ Tutoring Center Specialist ○ Admissions & Records Assistant ○ Custodian ○ Financial Aid Assistant ○ Graphic Designer ○ Athletic Field Maintenance Worker ○ Business Services Supervisor • District Services: <ul style="list-style-type: none"> ○ Campus and Parking Services Specialist ○ Administrative Assistant IV ○ Campus and Parking Services Supervisor ○ Administrative Assistant 1, Human Resources 	<p><i>Highlighted District Strategic Hire Requests were emailed to DSP&BC on July 9, July 31 and August 28.</i></p> <p>After a brief description of each strategic hire, there was no opposition to all the positions moving forward.</p>	

9. Items From the Floor	There were no items from the floor.	
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Next Meetings:

- Monday, October 7, 2019, **2:30-3:30 p.m.**, Grossmont College, Griffin Gate
- **Tuesday**, November 12, 2019, **2:30-3:30 p.m.**, Cuyamaca College, Student Center, Room I-209
- Monday, December 2, 2019, **2:30-3:30 p.m.**, Grossmont College, Griffin Gate



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

GCCCD Vision, Mission and Value Statement

Vision: *Transforming lives through learning.*

Mission: Provide outstanding learning opportunities that prepare students to meet community needs, promote global responsibility, and foster opportunities for all.

Value Statement: Cultivate a student-centered culture of excellence, trust, stewardship, and service.