

**District Strategic Planning & Budget Council**  
**Monday, June 7, 2021 - 2:00–3:00 p.m.**  
**Zoom Meeting**  
**Meeting Notes**

<b>Chair:</b>	<b>Sahar Abushaban</b>	<input checked="" type="checkbox"/>	Members Present		
			Administration:		
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>		Joan Ahrens	<input checked="" type="checkbox"/>
				Julianna Barnes	<input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Alyssa Brown	<input checked="" type="checkbox"/>
				Tim Corcoran	<input checked="" type="checkbox"/>
CSEA:	Patty Sparks	<input checked="" type="checkbox"/>		Jennifer Fujimoto	<input checked="" type="checkbox"/>
				Marshall Fulbright	<input type="checkbox"/>
Conf. Administrators:	Aaron Starck	<input checked="" type="checkbox"/>		Marsha Gable	<input checked="" type="checkbox"/>
				Brianna Hays	<input type="checkbox"/>
Confidential Staff:	Myra Lomahan	<input checked="" type="checkbox"/>		Anne Krueger	<input checked="" type="checkbox"/>
				Craig Leedham	<input checked="" type="checkbox"/>
GC Academic Senate:	Denise Schulmeyer and Pearl Lopez	<input checked="" type="checkbox"/>		Todd McDonald	<input checked="" type="checkbox"/>
				Bill McGreevy	<input checked="" type="checkbox"/>
				Alicia Munoz	<input checked="" type="checkbox"/>
				Lynn Neault	<input type="checkbox"/>
CC Academic Senate:	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>		Kerry Kilber Rebman	<input checked="" type="checkbox"/>
				Jessica Robinson	<input checked="" type="checkbox"/>
				Nicole Salgado	<input checked="" type="checkbox"/>
Students Reps:	Kristie Macogay – CC Kaelin Mastronardi – GC	<input type="checkbox"/> <input type="checkbox"/>	Also Attending:	Natalija Worrell	<input checked="" type="checkbox"/>
					<input type="checkbox"/>
Classified Senate	GC Cindy Emerson and Michele Martens CC Katie Cabral	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Recorder:	Rosie Ibarra	<input checked="" type="checkbox"/>
					<input type="checkbox"/>

Item	Summary/Action
1. 2021-22 Tentative Budget	<p>Sahar thanked everyone for attending and went over the Tentative Budget booklet. Sahar also went over the FTES summary on page 2. The Tentative Budget was built based on estimated ending balance and will be adjusted based on the final ending balance at Adoption Budget. Page 4 is a summary of Unrestricted General Fund and page 5 is a summary of Restricted General Fund.</p> <p>She went over the revenue and presented the graph.</p> <p>2021-22 Draft TB Booklet (<a href="#">LINK</a>)</p>

<p>2. 2021-22 Governor's May Revision</p>	<p>Sahar went over the Governor's' May revise for 2021/22, she linked the joint analysis for the May Revise received from the State Chancellor's Office. The final budget is expected to be released and approved next week on June 15.</p> <p>There were no questions.</p> <p>2021-22 Governor's May Revision – Joint Analysis (<a href="#">LINK</a>)</p>
<p>3. Final Extension of COVID-19 Emergency Conditions Protection for Fiscal Year 2021-22</p>	<p>The Emergency Conditions Allowance are being extended for one more year, where the District can continue to use FTES pre-pandemic.</p> <p>If districts already submitted an application and board resolution to the Chancellor's Office in 2019-20 or 2020-21 and wish to continue to receive the emergency condition allowance, no additional action is necessary. Since the District already submitted an application in 2019-20, we don't need to submit any additional documentation.</p> <p>There were no questions.</p> <p>Final Extension of COVID-19 Emergency Conditions Protection (<a href="#">LINK</a>)</p>
<p>4. Fiscal Analysis Report from Cambridge West Partnership</p>	<p>Sahar reminded the council that the District hired Cambridge West Partnership to assess the district current and future fiscal condition. The consultant completed their analysis and the Fiscal Analysis Report is attached. It was noted that the consultant presented the report to the different bargaining unit leaders.</p> <p>Chancellor's cabinet retreat will be in July to put plans into place to address the recommendations from this report.</p> <p>There were no questions.</p> <p>Fiscal Analysis Report (<a href="#">LINK</a>)</p>
<p>5. 2020-21 Fiscal Year End Closing</p> <ul style="list-style-type: none"> <li>• P2 Report from State Chancellor's Office <ul style="list-style-type: none"> <li>○ Balance district's revenue with P2</li> <li>○ Release Deficit</li> <li>○ Revise Budget</li> </ul> </li> <li>• Roll Outstanding PO to next fiscal year <ul style="list-style-type: none"> <li>○ Become next year commitment</li> </ul> </li> <li>• Accrue June invoices that are paid in July</li> <li>• Accrue June hours worked that are paid in July</li> </ul>	<p>Sahar asked Todd to go over the process of the year-end closing. Todd reported that toward the end of July is when items are reconciled and balanced and everything is recorded. And also to roll the outstanding POs over from 2021 to 2022. All items determine the ending balance.</p> <p>All these funds need to balance and close.</p> <p>There were no questions.</p>

<ul style="list-style-type: none"> <li>• Determine ending balance</li> <li>• Target date for final closing by Mid-August</li> </ul>	
<p>6. Series C &amp; Refunding Bond Update</p>	<p>Todd reported the bond sale just closed last week, this is the third bond issuance (Series C) for \$100M to keep the current projects going. Todd mentioned the ratings remained the same at AA with Moody's and Standard and Poor's. Final payment will be in 2050. The interest is 2.6% to continue Prop V buildings. In order to save taxpayer's the District refinanced and brought the interest rate down by almost half percent.</p>
<p>7. Strategic Hire Requests</p> <p><b>Cuyamaca College:</b></p> <ul style="list-style-type: none"> <li>• Science Lab Technician III - Biology (<b><i>emailed 5.20.21</i></b>)</li> <li>• Science Lab Technician II- Microbiology (<b><i>emailed 5.20.21</i></b>)</li> </ul> <p><b>Grossmont College:</b></p> <ul style="list-style-type: none"> <li>• Director, College and Community Relations (<b><i>emailed 6.2.21</i></b>)</li> </ul> <p><b>District Services:</b></p> <ul style="list-style-type: none"> <li>• Contracts Specialist (<b><i>emailed 5.25.21</i></b>)</li> <li>• Warehouse Supervisor (<b><i>emailed 5.20.21</i></b>)</li> </ul>	<p>Dr. Julie Barnes went over each Strategic Hire for Cuyamaca College.</p> <p>Dr. Marsha Gable went over each Strategic Hire for Grossmont College.</p> <p>Sahar went over each Strategic Hire for District Services.</p> <p>There was no opposition for these positions moving forward. And there were no questions.</p> <p>Strategic Hires (<a href="#">LINK</a>)</p>
<p>8. Other Items</p>	
<p><b>Next Meeting:</b> <u>Monday, <b>July 12, 2021</b>, 2:00-3:00 p.m.</u></p>	