

District Strategic Planning & Budget Council

Tuesday, September 6, 2022 - 2:00-3:00 p.m. Zoom Meeting

Meeting NOTES

Chair:	Sahar Abushaban	Х	Members Present Administration:		
				Joan Ahrens	
Administrators Assoc.:	Nicole Conklin for Wayne Branker	Х		Nashona Andrade	
				Michele Clock	Χ
AFT:	Jim Mahler			Jennifer Fujimoto	Χ
CSEA:	Colleen Parsons			Marsha Gable	
00271.	College 1 dicolle			Aimee Gallagher	Х
Conf. Administrators:	Marshall Fulbright			Brianna Hays	Х
	3			Eric Klein	Χ
Confidential Staff:	Valeri Wilson	Х		Craig Leedham	Χ
				Todd McDonald	Χ
GC Academic Senate:	Pearl Lopez and Steve Davis	X		Bill McGreevy	Χ
				Alicia Munoz	
				Lynn Neault	Χ
CC Academic Senate:	Manuel Mancillas-Gomez	Χ		Kerry Kilber Rebman	Χ
				Jessica Robinson	
				Nicole Salgado	
Students Reps:	Seinna Shaba (interim)– CC	X		Denise Whisenhunt	Х
	Sara Laila – GC		Also Attending:		
Classified Senate	CC Michala Martana		Doordon	Rosie Ibarra	Х
Classilled Seriale	GC Michele Martens	X	Recorder:	Rosie ibarra	^
	CC Katie Cabral	X			

Agenda Items	Summary/Action
	Sahar stated the books have been closed and went over the actuals and ending balances. The total is \$99 million for salaries and benefits. In 2021-22 some expenditures were offset with HEERF funds, therefore the district has a higher ending balance. \$14.3 million in operating expenses and utilities. Total expenditures for 2021-22 was approx. \$123 million. There were no questions.
	Sahar went over Exhibit A and Exhibit R and went over the details of the document: Exhibit A details all the approved general fund funding for the district in 2022-23 and Exhibit R

details the Student Center Funding Formula funding amount for 2022-23 Advance. There were no questions.

2022-23 Advance Apportionment by Program-Exhibit A (LINK)

2022-23 Advance Apportionment-Exhibit R (<u>LINK</u>)

• Student-Centered Funding Formula Calculation

Sahar went over 2022-23 Student Centered Funding Formula (SCFF) and compared the Advance Allocation to the District with the District's estimates based on the estimated 2022-23 Supplemental Allocation and Student Success Allocation data. State Chancellor's Office will send updated report at the end of February 2023 (P1), and another one by the end of June 2023 (P2). The District will know actual data for SCFF by December 2022.

2022-23 Student Center Funding Formula (<u>LINK)</u>

• Total Computational Revenue (TCR) – Five-Year Projections

Sahar went over the TCR Five-Year Projections. Hold harmless will end in 2024-25. After hold harmless end, the 202-25 funding will become the district's new base funding, which is estimated to be \$138 million based on the assumptions included in the projection. After 2024-25 the district will not receive any new revenue until the SCFF calculation is more than the base funding. Projected \$4 to \$5 million every year in cost increases. In order for the SCFF calculation to be more than the base funding FTES, financial aid need to increase. By year 2026-27, if SCFF is lower than the base funding, based on the projections, there will be the need to reduce the budget by \$10 million (that year) if FTES financial aid, and student success do not increase.

TCR Five-Year Projections (LINK)

- 3. 2022-23 Adoption Budget
 - Unrestricted General Fund Projections

Sahar went over the Unrestricted General Fund Revenue. Several years of revenue including 2022-23 Adoption Budget was displayed for the Council. Sahar went over the document and the budgeting for adjunct health benefits reimbursement. There were no questions.

2022-23 UGF Projections (LINK)

Income Allocation Model (IAM)

Sahar went over the IAM. Prior year FTES percentage is being used for the Colleges in the IAM. She went over the allocations by site, brought up the contingency reserve, and increases from last year by \$4.2 million using one-time ending balance. There were no questions.

2022-23 AB Income Allocation Model (LINK)

Summary by Site	Sahar went over the summary by site for 2022-23 Adoption Budget revenue and expenditures, and went over the document for the Council. 2022-23 Adoption Budget by Site (LINK)
Draft Budget Booklet	The Adoption Budget booklet is going to the Board in September for approval. She thanked Todd McDonald, Nicole Salgado and Bill McGreevy for all their help with the budget development. Total funds available are \$600 million for all funds. Sahar scrolled through the booklet and explained certain pages.
	2022-23 Draft Adoption Budget Booklet (<u>LINK</u>)
4. Fall 2022 Enrollment Report	Sahar went over the weekly enrollment report and shared it for this week. She displayed page 13, the enrollment activity. The District is below the target for the fall FTES. However, enrollment is up this semester by 2 percent.
	Fall 2022 Enrollment Report (<u>LINK</u>)
 5. Fall 2022 Outstanding Enrollment Fees as of 8/15/2022 No Drop for non-payment Residents - \$1.3 million Non-Residents - \$1 million International - \$291K 	Sahar briefly went over these numbers, and explained that today is Census, so by tomorrow there will be a more accurate picture of enrollment.
6. 2022-23 Emergency Conditions Allowance – Update	Sahar went over the COVID-19 Emergency Conditions Allowance extension for one more year to 2022-23. In order to get approval for 2022-23, the State Chancellor's Office put in requirements that need to be met:
	 Submit an application to the Chancellor's Office no later than September 1st, 2022 Submit a Board approved Emergency Conditions Recovery Plan Become a member of the CVC-OEI Consortium and sing a master consortium agreement All requirements were met and application was submitted. By February 28, 2023 the District needs to submit to the
	Chancellor's Office an update to the Recovery Plan presented to the Governing Board, and adopt a Board policy to align the reserve balances with recommendations included in the Government Finance Officers Association Budgeting Best Practices The Chancellor's office will notify GCCCD by October 15 if the application is approved. There were no questions.
	2022-23 Emergency Conditions Allowance Update (LINK)

	Sahar displayed the VEBA 2023 renewal rates. Kaiser went up by 6.5 percent and United Health Care HMO went up by 2.5 percent.
	2023 VEBA Rates (<u>LINK)</u>
	Bri and Denise went over the Strategic Hire Requests for Cuyamaca College and Grossmont College.
 Instructor, Automotive (emailed 8.11.22) Cuyamaca College President (emailed 8.11.22) Instructor, Arabic Counselor, Athletics Counseling Instructor, Ethnic Studies Custodian 	Aimee went over the Strategic Hire Requests for District Services. There was no opposition to move these forward. Strategic Hires (LINK) Strategic Hires Emailed 8.11.22 (LINK) Strategic Hires Emailed 8.3.22 (LINK)
 Arts Training Assistant CDC Aide (two positions) 	
District Services:	
 Payroll Director (emailed 8.3.22) Diversity, Equal Opportunity and Title IX Officer Human Resources Technician 	
	Sahar asked the group if they would like to meet in person for the next meeting in October. Everyone agreed. The October meeting will be in Griffin gate, January meeting will be at Cuyamaca College Student Center, and in April at Grossmont

		College, Griffin Gate. Everyone is invited for lunch at 1 pm, in Griffin Gate for the October meeting.
Next Meeting: Monday, October 3, 2022, 2:00-3:00 p.m., Griffin Gate, in-person		