

District Strategic Planning & Budget Council

Monday, October 31, 2022 - 2:00–3:00 p.m.

Zoom Meeting

Meeting NOTES

Chair:	Sahar Abushaban	<input checked="" type="checkbox"/>	Members Present		
Administrators Assoc.:	Michael Copenhaver for Wayne Branker	<input checked="" type="checkbox"/>	Administration:	Joan Ahrens	<input checked="" type="checkbox"/>
				Nashona Andrade	<input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input type="checkbox"/>		Michele Clock	<input checked="" type="checkbox"/>
CSEA:	Colleen Parsons	<input checked="" type="checkbox"/>		Jennifer Fujimoto	<input type="checkbox"/>
Conf. Administrators:	Marshall Fulbright	<input checked="" type="checkbox"/>		Marsha Gable	<input checked="" type="checkbox"/>
Confidential Staff:	Valeri Wilson	<input checked="" type="checkbox"/>		Aimee Gallagher	<input checked="" type="checkbox"/>
GC Academic Senate:	Pearl Lopez and Steve Davis	<input type="checkbox"/>		Brianna Hays	<input checked="" type="checkbox"/>
				Eric Klein	<input checked="" type="checkbox"/>
CC Academic Senate:	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>		Craig Leedham	<input checked="" type="checkbox"/>
Students Reps:	Seinna Shaba (interim)– CC Sara Laila – GC	<input checked="" type="checkbox"/> <input type="checkbox"/>	Also Attending:	Todd McDonald	<input checked="" type="checkbox"/>
				Bill McGreevy	<input type="checkbox"/>
Classified Senate	GC Michele Martens CC Katie Cabral	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Recorder:	Alicia Munoz	<input checked="" type="checkbox"/>
				Lynn Neault	<input checked="" type="checkbox"/>
				Kerry Kilber Rebman	<input checked="" type="checkbox"/>
				Jessica Robinson	<input checked="" type="checkbox"/>
				Nicole Salgado	<input type="checkbox"/>
				Denise Whisenhunt	<input checked="" type="checkbox"/>
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Item	Links/Documents/Summary
1. 2021-2022 50% Law	Sahar began explaining the 50% law. She explained that it is designed more for K-12 schools and not designed for community colleges as counselors and Liberians are not counted toward the 50% calculation. She went over the summary of the calculations and exclusions, and presented the calculation included in the 311 report. For the 2021-22 the District was at 53.61%. 2021-2022 50% Law Calculation Summary (LINK)
2. 2021-2022 Annual Financial & Budget Report (311 Report)	Sahar went over the table of contents for the 311 report to inform the Council what is presented in the report.

	<p>2021-2022 Annual Financial & Budget Report Table of Contents (LINK)</p> <p>Sahar went through the signed final report that was already due and was submitted on time. She presented the expenditures, instructional activity expenses, and a combination of restricted and unrestricted funds. She showed revenue by fund and ending balance for all the funds. And all the transfers between funds, how the lottery money was spent, and projections of pension costs, etc.</p> <p>There were no questions.</p> <p>2021-2022 Annual Financial & Budget Report (LINK)</p>
<p>3. 2022-2023 COVID-19 Emergency Conditions Allowance</p>	<p>The State Chancellor Office sent the approval for the extension of the 2022-23 COVID-19 Emergency Condition Allowance. Sahar went over the next steps which are due to the Chancellor's Office on February 28, 2023:</p> <ul style="list-style-type: none"> • Present to the Board a mid-year update to the Emergency Condition Recovery Plan and send to the chancellor's office • Adopt a Board policy to increase the reserve to be at least two months of operating expenses. The plan will come to the next DSP&BC meeting. • District has implemented steps to become a Home College. <p>COVID-19 Emergency Conditions Allowance California Community Colleges Letter (LINK)</p>
<p>4. Fall 2022 Faculty Obligation Number Compliance (FON)</p>	<p>The Fall 2022 FON compliance is 280.5. This number does not include the new FT faculty funds to add additional faculty, however it did increase for Fall 2023. The FON will be 302.5. Sahar presented the FON report, she explained the compliance calculation and where the District is at currently, and that the FON compliance was met.</p> <p>ACTION: Sahar will follow-up on Marshall's question regarding faculty serving as interim deans counting toward FON.</p> <p>UPDATE: Sahar met with Marshall and Alicia and discussed the FON regulations and agreed that faculty serving as interim deans don't count toward the FON.</p> <p>Sahar went over the spring 2023 faculty hires.</p> <p>Sahar presented the report filed with the state, and went over the numbers.</p> <p>Fall 2022 FON Compliance Report (LINK)</p> <p>Fall 2022 FON by Site (LINK)</p> <p>Full-Time Faculty in Recruitment for Spring 2023 Hire (LINK)</p> <p>Fall 2022 FON Compliance Report (LINK)</p>

<p>5. Fall 2023 Faculty Obligation Number Compliance (FON)</p>	<p>Sahar briefly went over the FON for 2023. The Colleges need to hire approximately 20 more faculty to meet the State compliance.</p> <p>ACTION: Sahar will email the Council how many faculty at Cuyamaca College and how many at Grossmont College.</p> <p>UPDATE: The Council was emailed after this meeting. Additional faculty hires are 8 for Cuyamaca College and 13 for Grossmont College, the Colleges will actually need to hire an additional 21 faculty.</p> <p>Fall 2023 FON (LINK)</p>
<p>6. 2022-2023 Physical Plan and Instructional Support Funds (PPIS)</p>	<p>Sahar went over the PPIS and stated that the District has to submit a certification saying how we are spending the money. This was submitted on time.</p> <p>2022-2023 PPIS District Allocations (LINK)</p> <p>2022-2023 PPIS Allocation (LINK)</p> <p>2022-2023 PPIS Certification Form (LINK)</p>
<p>7. Strategic Hire Requests</p> <p>Cuyamaca College:</p> <ul style="list-style-type: none"> Vice President, Instruction <p>Grossmont College:</p> <ul style="list-style-type: none"> Admissions and Records Specialist (VA) <p>District Services:</p> <ul style="list-style-type: none"> Business Analyst – 2 positions (emailed 10.21.22) 	<p>Jessica went over the Strategic Hire for Cuyamaca College. Denise went over the Strategic Hire for Grossmont College. And Aimee went over the District Services Strategic Hire.</p> <p>There was no opposition for these positions moving forward.</p> <p>Strategic Hires (LINK)</p> <p>Strategic Hire 10.21.22 (LINK)</p>
<p>8. Occurrence of DSP&BC future meetings</p>	<p>Sahar informed the Council that there are not always updates or agenda items for DSP&BC, and it results in canceling the meeting. She suggested meeting every other month/6 times a year, and based on the budget calendar. Strategic Hires can be emailed to the Council as needed. Everyone agreed this would be fine.</p> <p>ACTION: In December or January a proposed schedule will come forward to the Council.</p>
<p>9. Other Items</p>	<p>There were no other items.</p>
<p>Next Meeting: <u>Monday, December 5, 2022, 2:00-3:00 p.m., Zoom meeting</u></p>	