

District Strategic Planning & Budget Council
Monday, September 11, 2023 - 2:00–3:30 p.m.
Cuyamaca College Student Center, Room I-209

Meeting Notes

Chair:	Sahar Abushaban	<input checked="" type="checkbox"/>	Members Present	
			Administration:	
Administrators Assoc.:	Wayne Branker	<input checked="" type="checkbox"/>		
			Joan Ahrens	<input type="checkbox"/>
			Linda Beam	<input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>	Jennifer Fujimoto	<input type="checkbox"/>
			Marsha Gable	<input checked="" type="checkbox"/>
CSEA:	Colleen Parsons	<input checked="" type="checkbox"/>	Barbara Gallego	<input checked="" type="checkbox"/>
			Brianna Hays	<input checked="" type="checkbox"/>
Conf. Administrators:	Agustin Albarran	<input type="checkbox"/>	Craig Leedham	<input checked="" type="checkbox"/>
			Nancy Lim	<input checked="" type="checkbox"/>
Confidential Staff:	Valeri Wilson	<input checked="" type="checkbox"/>	Lynn Neault	<input checked="" type="checkbox"/>
			Kerry Kilber Rebman	<input checked="" type="checkbox"/>
GC Academic Senate:	Bonnie Ripley	<input checked="" type="checkbox"/>	Jessica Robinson	<input checked="" type="checkbox"/>
			Nicole Salgado	<input type="checkbox"/>
CC Academic Senate:	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>	Jeanie Machado Tyler	<input checked="" type="checkbox"/>
			Denise Whisenhunt	<input checked="" type="checkbox"/>
Students Reps:	Desiree Krupenkin – CC	<input type="checkbox"/>		<input type="checkbox"/>
	Cesar D. Nunez – GC	<input type="checkbox"/>	Also Attending:	<input type="checkbox"/>
			Chris Yatooma	<input type="checkbox"/>
Classified Senate	GC Michele Martens	<input checked="" type="checkbox"/>	Recorder:	<input type="checkbox"/>
	CC Raul Enciso	<input checked="" type="checkbox"/>	Rosie Ibarra	<input checked="" type="checkbox"/>
				<input type="checkbox"/>

Item	Links/Documents/Summary
1. Welcome & Introductions	Sahar thanked everyone for attending. All the Council members introduced themselves.
2. Review of Council Charge and Composition	Council Charge and Composition (LINK) Chancellor Neault recommended that discussion on this item be postponed until training and coaching are provided to governance council members.
3. 2022/2023 Actuals by Site	2022/2023 Actuals by Site (LINK) Sahar went over the unrestricted general fund for 2022/23 actuals for revenue, transfers of ending balance per AP6250, and expenditures. Sahar noted that total salaries and benefits were 72% of on-going budget Districtwide, and 84% and 81% for Grossmont and Cuyamaca

	<p>respectively. The District's contingency reserve is now at almost \$15.6M, which is approximately 1.5 months of operating expenditures. When the District received the emergency contingency allowance funds, the state recommended districts hold 2-months in reserve.</p>
<p>4. 2023/2024 Adoption Budget</p> <ul style="list-style-type: none"> • 2023/24 AB UGF Revenue • 2023/24 AB Local Revenue • 2023/24 AB 5-Year FTES Average Percentage • 2023/24 AB Income Allocation Model (IAM) • 2023/24 On-Going Expenditures by Site • 2023/24 Adoption Budget Booklet 	<p>2023/2024 AB UGF Revenue (LINK)</p> <p>Sahar explained the estimated unrestricted general fund revenue for next year. She went over the 2023/24 Adoption Budget, and the COLA percentage. She also noted that the district built in 2% deficit in the budget as the Chancellor's Office included a 2.3% deficit in the Advance Apportionment. She explained all the numbers in detail.</p> <p>2023/2024 AB Local Revenue (LINK)</p> <p>Sahar briefly went over the AB Local Revenue. This document shows the estimated local revenue for each College.</p> <p>2023/2024 AB 5-Year FTES Average Percentage (LINK)</p> <p>Sahar went over the 5-year average FTES by college. She said that the Budget Allocation Taskforce (BAT) met several times to go over the Income Allocation Model (IAM), and the percentage that was used for the IAM to split the funds between the colleges. The recommendation, and the agreed upon percentage is to use the 5-year average of the FTES for 23-24 as a transition year and then switch to 3-year average FTES. Sahar referred to the documents presented to DSP&BC on 5/8/2023. The District used these percentages to build the adoption budget.</p> <p>2023/2024 AB Income Allocation Model (LINK)</p> <p>Sahar reviewed the income allocation model and went over the basic allocation, this is based on the size of the College, and it is solely directed to the College. Sahar went over this document briefly, and informed the Council of the built in 2% deficit. She reviewed what each College receives for the unrestricted general fund. The total allocations, total funds available, and site allocations were reviewed.</p> <p>2023/2024 UGF Ongoing Expenditures by Site (LINK)</p> <p>This document is the total budget by site. Sahar went over the document, the 2023/24 ongoing expenditures is \$150 million.</p> <p>2023/2024 Adoption Budget Booklet (LINK)</p> <p>The attached Booklet is what will be presented to the Governing Board at the meeting tomorrow, September 12. Sahar went over some of the pages from the Booklet.</p>

	Including the summary of operations that includes the last three years of actuals. Sahar explained the pages of the booklet.
5. 2024 Health Benefits Renewal Rates	2024 Health Benefits Renewal Rates (LINK) Sahar reviewed the health benefit rates and stated that Kaiser has increased by 12.5%. United Healthcare Network 1 went up by 5.5%. In addition, Harmony, the newest plan added to benefits, went up by 7.7%. The estimated increase is \$1.5 million.
6. 2023/2024 STRS/PERS Employer Contribution Rates	2023/2024 STRS/PERS Employer Contribution Rates (LINK) Sahar went over the increase for STRS/PERS.
7. Fall 2023 Enrollment Report (two weeks after start of term)	Fall 2023 Enrollment Report (LINK) Sahar discussed the fall 2023 enrollment. This document represents only the first two weeks after the start of term. The District is at 99% of the target (page 16). Cuyamaca College and Grossmont College resident FTES is up almost 12% from last fall (page 15). Also, there is big increase in productivity compared to last fall (page 13).
8. 2022/2023 Outstanding Enrollment Fees Balances	2022/2023 Outstanding Enrollment Fees (LINK) Sahar went over the outstanding enrollment fees and international and out of state tuition. It is \$1.7 million in unpaid fees. These unpaid fees come out of the District's general funds. The District needs to review the process for drop for non-payment. Barbara Gallego's office will be reviewing this process.
9. Strategic Hire Requests: Cuyamaca College: <ul style="list-style-type: none"> • none Grossmont College: <ul style="list-style-type: none"> • Director of Financial Aid • Student Success Liaison (CL-00671) • Student Success Liaison (CL-00672) District Services: <ul style="list-style-type: none"> • none 	Strategic Hires (LINK) Denise Whisenhunt went over the Strategic Hires for Grossmont College. There were no oppositions to move these forward. Strategic Hires Emailed 8.31.23 (LINK) Strategic Hires Emailed 8.23.23 (LINK) Strategic Hires Emailed 8.16.23 (LINK)
10. Other Items	There are no other items.

Next Meeting: Monday, November 13, 2023, 2:00-3:30, Cuyamaca College, Student Center, I-209