



# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT STRATEGIC HIRE REQUEST

10/31/2023

Date

| Site   | Position   | Justification   |
|--|--|---|
| <input type="checkbox"/> GC<br><input checked="" type="checkbox"/> CC<br><input type="checkbox"/> DS | Please include:<br><br><b>Position Title:</b><br>Science Lab<br>Tech II - Chem<br><br><b>Position #:</b><br>IA-00131<br><br><b>FTE:</b><br>0.5 (10 month)<br><br><br><b>Department:</b><br>MSE/Chemistry | <p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Preparation of lab setups, preparation of chemical solutions, including calculations for the amounts of reagents in various solutions. Maintenance and storage of laboratory equipment.</li> <li style="padding-left: 20px;">Inventory of chemicals, glassware, and equipment.</li> <li style="padding-left: 20px;">Troubleshooting and quality control of experiments, equipment, and processes related to lab experiments.</li> </ul> <p><b>2. Current status of position:</b></p> <p style="padding-left: 20px;">Vacant due to resignation</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget             <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position             <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b><br/>Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services<br/>This position serves labs that meet at night.</li> <li>b. <input type="checkbox"/> Legal mandate</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input checked="" type="checkbox"/> Health and safety priorities<br/>Required for labs (this position covers night classes)</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul> <p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1455601-2210</li> <li>○ Annual Salary at Step B: \$21765.00 plus benefits</li> </ul> |
|  |  |   |
|  |  |   |