

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT STRATEGIC HIRE REQUEST

9/27/23

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Faculty Occupational Therapy <b>Position #:</b> IN-00251  <b>FTE:</b>  1.00   <b>Department:</b> Occupational Therapy	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Emergency replacement for retiring program coordinator Christi Vicino, 01/24. Position must be continuously filled to meet accreditation standards. New hire must possess academic qualifications as specified by ACOTE.</li> </ul> <p><b>2. Current status of position:</b></p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b> Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input type="checkbox"/> Critical threshold of instruction and support services</li> <li>b. <input type="checkbox"/> Legal mandate</li> <li>c. <input checked="" type="checkbox"/> Accreditation requirements</li> <li>d. <input type="checkbox"/> Health and safety priorities</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1370607-1110</li> <li>○ Annual Salary at Step 8: \$80,471 plus benefits</li> </ul>

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
STRATEGIC HIRE REQUEST**

9/27/23

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> General Maint. Worker, Sr. HVACR <b>Position #:</b> CL-00129  <b>FTE:</b>  1.0   <b>Department:</b> FMO	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ HVAC - Under the direction of an assigned supervisor, perform a variety of skilled activities in one or more of the building trades. Included are rough, and finished carpentry; the installation, maintenance and repair of electrical systems and equipment; the repair and servicing of heating, refrigeration and air conditioning systems; the maintaining and repairing of plumbing fixtures and systems and perform related work as required. Provide technical and work direction and training to general maintenance workers.</li> </ul> <p><b>2. Current status of position:</b></p> <p>vacant</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget             <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position             <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b> Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input type="checkbox"/> Critical threshold of instruction and support services</li> <li>b. <input checked="" type="checkbox"/> Legal mandate Cal-OSHA - Proper ventilation for all occupied buildings.</li> <li>c. <input checked="" type="checkbox"/> Accreditation requirements Physical Plant III.B. Maintained buildings and ventilation.</li> <li>d. <input checked="" type="checkbox"/> Health and safety priorities COVID-19 Cal-OSHA and ASHRAE and District policy for ventilation.</li> <li>e. <input checked="" type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1327901-2110</li> <li>○ Annual Salary at Step B: \$93,870 plus benefits</li> </ul>