



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Workplace Safety Committee Meeting Agenda
September 1, 2015

New Business:

1. Changes/introductions
2. Farewell to Anne McCown!

Ongoing Reviews:

1. **Employee injuries for June/July 2015**
 - Trends
2. **Safety Inspections**
 - Safety Committee to complete safety inspections every other month during scheduled meeting time (alternating between Grossmont and Cuyamaca)
 - To determine schedule of inspections
 - To determine who will be involved in inspections
 - Safety Committee members
 - Management representative
 - First e-mail will have intro by Tim C.
 - Discussion about approach to inspections
3. **Monthly Safety Email**
 - Topic for Monthly Online Safety Training
 - August—Basic First Aid/Accident Response
 - September—Ladder Safety/Step Stool Safety
 - October—PPE/Eye/Hand/Foot Safety, etc.
 - Training Results
 - Results as requested

Updates and Unfinished Business:

1. **CPR Training August 14, 8-12**
 - Great feedback from participants at CPR training.
 - Hands-only CPR is a myth.

Human Resources

2. AED Ordering

- 5 AED's ordered. Safety committee had previously agreed to order 4 for new buildings.
- Will still need to replace 5 units.
- Fiscal responsibility for future AED purchases and ordering timeline.

UPCOMING MEETINGS:

SEPTEMBER 22ND, 1-2:30 IN DISTRICT OFFICE **DTR**

OCTOBER 22ND, 1-2:30 IN DISTRICT OFFICE DACR