Grossmont-Cuyamaca CCD
Instructional Technology Advisory Committee (ITAC)

Minutes August 16th 2012

Present: Rhonda Bauerlein, Brian Josephson, Cindy Morrin, Connie Elder, Brian Nath, Debbi Smith, Andy Timms, Chris Rodgers , Kerry Kilber, Cary Willard, Denise Schulemeyer

1. Cuyamaca ITC Report. No report as there has not been a meeting since May.

2. Grossmont TTLC Report. No report as there has not been a meeting since May

3. Blackboard: Internships Building Block. Cuyamaca thinks it a good idea to add this to our containers. Cindy Morrin was asked to test it at Cuyamaca and if she thinks it is a good addition, she will contact Nancy Davis and discuss it with her. There was also discussion about the Blackboard Mobile Learn app. There has been a change in that students will have to purchase the app themselves. It allows them to connect to Blackboard using their phones and other mobile devices.

4. The new Dell PC purchase arrangement was discussed. We are close to finalizing this and an email with a link to the Dell Premiere website will be sent. Training will be conducted with the college helpdesks prior to sending the email. These PCs will be coming with Windows 7 and we will support this but acknowledge that it may present challenges with some of our legacy software.

5. Computer Use Agreement. Grossmont is going to link to the Board Policy agreement from all student computers.

6. Email Quotas – how can helpdesks help IS? Faculty frequently ask for more email space. IS has offered trainings in the past but they have been poorly attended. Brian wondered if the helpdesk personnel could meet with the individuals to teach them how to archive emails. Both college sites agreed to handle this using helpdesk personnel. IS will train the helpdesk responders.

7. Technology Infrastructure. Bob Akers has been busy upgrading the switches in the GC Tech Mall. There will be additional GC computer room upgrades prior to Winter break.

8. Cascade Server upgrades to 7.0 and it has Spectate forms.

9. New CMS. We are going to be using Responsive Design and Beacon Technologies will be helping us with this. Beacon will also be utilized to apply this to the existing District website if it can be done at reasonable cost.

10. IT Plans - Cuyamaca's Technology Plan was announced at Convocation. The college plans are both clearly linked to the District Tech Plan. Grossmont's will be approved in the near future; it is complete but has not been fully vetted.

11. Student Email. Brian wonders if there is value in proceeding to provide an email for our students. The main argument for continuing to provide it is the need for a .edu account to access a variety of educational software and services. We agreed to table this discussion.

12. IS Projects

    a. New server for SIRSI (library system) – probably rolled out in September or October.

    b. DSS (Decision Support System), Curricunet, DARs, Online Advising & Assessment, College Webistes. All of these are moving forward in various stages.

    c. SLO Software – TrakDat. Will be discussed at greater length at next DCEC to determine prioritization of this relative to the items listed in section b. above. Brian will call Tony Zambelli to manage Cuyamaca user expectations on when this might be ready for use.

    d. Digital Signage – Waiting to hear if GC wants additional assistance from IS – seems to be in Dave Steinmetz' hands.

    e. Software has been purchased to help manage tablets (iPads, etc.). Stan Malley is working with Apple to make sure that we get this done right.

13. Exchange Server – IS has engaged a company and now have a project manager who will be assisting in making this transition.

14. Upcoming Outages on Grossmont campus. This will occur during Winter Break but there may be a District outage around Thanksgiving – will be announced later.

15. Upcoming meetings: September 20, October 18