Meeting Minutes
April 19, 2012
1:00pm-2:00pm

Videoconference between Cuyamaca I-107 and District Teleconference Room

Members present: Brian Nath, Debbi Smith, Connie Elder, Rhonda Bauerlein, Kerry Kilbur, Chris Rodgers

1. Cuyamaca ITC Report
   - OTLC meeting was postponed until 4/19/12
   - DE Coordinators webinar
     i. Moodle integrates with Skype for office hours, creates increase in student success
     ii. Students take assessment of readiness for online classes, Santa Barbara used Smarter Measure to do this
   - Technology Plan
     i. 5-year plan
     ii. Purchased over 300 1gb memory sticks to increase longevity of existing computers
   - Department Facebook pages – need discussion, GC has published guidelines, Sarah Glasgow (student Affairs Director) has taken over posting for GC

2. Grossmont TTLC Report
   - TTLC met 3/26, will meet Monday
   - Distance Education Plan, may integrate into Tech Plan
   - Denise Schulmeyer (sp?) has hired an instructor to teach an "EDU 214 Lite" class this summer, will open it up to CC if they have space (30 possible)
   - This is not required to teach online at GC
   - Working on a certificate
   - ITC conference attended
   - Classroom clickers task force is trying to get together

3. Blackboard
   - Making BB containers unavailable – done, next time … tabled until next time
   - Upgrades – Test System has SP7 HF1, this version has course copy problems, ITC and OTLC will talk about this and then we'll decide whether to upgrade in June

4. Technology infrastructure
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5. IT Plan
   - Board approved it

6. IS Projects
   - DSS (Decision Support System) – just getting rolling

- Curricunet – large group did Business Process Analysis, this software will help, both VP's will identify task force members, 6 – 9 month project, do demos to curriculum committee first, then do demo to faculty
- DARs – August-ish, counselors will review
- Online Advising & Orientation – kickoff meeting next week, vendor will work with colleges independently to develop orientation, this will update colleague, completion gives students priority registration - Decemberish
- College Websites – Brian and vendor are working out a model for how to accomplish this, working out details, will talk with Kerry and Connie in about 2 weeks
- SLO software – task force meeting weekly to find this software by May
- Digital Signage – GC has LCD panels, want to display messages on monitors, piloting software, talked about touch sensitive panels
- Software - Managing tablets (iPads, etc) – IS is now embracing these… GC has 20-30 iPads… looking at software that will manage tablets, initial cost ~$2,000
- Camtasia Relay server – Cuyamaca – just installed
- Summer – priorities sent – reg starts April 30. Big changes happen in fall for priorities and prerequisites
- Online Success website is done, will be reviewed by online committees

7. Upcoming Outages on Grossmont campus – winter break Dec 21, Jan 4
   - A/C replacement - Computer room Tech Mall
   - Standby generators (IS Computer room and Tech Mall)
8. Need to schedule a joint college Library/IS meeting before Summer
   - LIL labs
   - Upgrades to Sirsi
   - Michele Martens and Sandy Beasley will put it together
9. Upcoming Meetings May 17, June 14, July 19