

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
STRATEGIC HIRE REQUEST**

June 13, 2016

Date

Site	Position	Justification
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Grossmont

<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p>Please include:</p> <p>Position Title CDC Coordinator</p> <p>Unit/Classification Supervisory Unit- Classified Contract Supervisor</p> <p>Position # SU-00055</p> <p>FTE <u>1</u></p> <p>Department CTE/WD Child Development</p>	<p>What will the position do?</p> <ul style="list-style-type: none"> • Runs the Child Development Center • Oversees compliance with state regulations for child care centers • Coordinates day-to-day operation and supervision of the Child Development Center (CDC), a Lab School; including planning, marketing, funding, budget and expenditures, grants development and coordination, personnel and facilities; and serve as a liaison between the CDC, the Child Development and Family Studies (CDFS) Program, the College and the community <p>Current status of position?</p> <ul style="list-style-type: none"> • Filling a vacancy left due to resignation <p>Strategic Staffing Rationale</p> <ul style="list-style-type: none"> • Child care centers are heavily <u>regulated</u> through the California department of education and need to meet legal <u>mandates</u> or face penalties. To maintain <u>compliance</u> a center coordinator is need for <u>accreditation</u> purposes, <u>licensing</u>, and other regulatory provisions. This is an essential supervisor for the center and is needed for purposes of <u>Title 22</u> and <u>Title 5</u>. <p>Budget Impact – Identify the Following:</p> <ul style="list-style-type: none"> ○ This position is included in the current budget ○ The position is unrestricted Keycode: <u>1371201</u> and Object code: <u>2120</u> ○ Fiscal Impact: ○ Salary - \$69,702 plus benefits RAF impact – <input type="checkbox"/> Include in RAF calculation <input checked="" type="checkbox"/> No impact – replacement (vacant one year or less) <input type="checkbox"/> No impact – funded by _____ Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number
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District Services

<input type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	<p>Please include:</p> <p>Position Title: Senior Director, Fiscal Services</p> <p>Unit/Classification: Classified Manager M-10</p> <p>Position # MG-00113</p> <p>FTE – 1.0</p> <p>Department: Fiscal Services</p>	<p>1. What will the position do? Direct the Accounting and Payroll departments and all Fiscal Operations of the District including coordination with banks and County of San Diego on all Financial Aid, General Funds and other funds, revenues and disbursements.</p> <p>2. Current status of position? Replacement due to retirement.</p> <p>3. Strategic Staffing Rationale: This hire is essential to the operations of the District.</p> <p>4. Budget Impact – Identify the Following:</p> <ul style="list-style-type: none"> a. The position is included the current budget b. Key code and Object code: 1117001-2140 c. Fiscal Impact: <ul style="list-style-type: none"> i. Salary amount - \$110,684 + benefits d. RAF impact (check one): <ul style="list-style-type: none"> <input type="checkbox"/> Include in RAF calculation <input checked="" type="checkbox"/> No impact – replacement (vacant one year or less) <input type="checkbox"/> No impact – funded by _____ Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number
<input type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	<p>Please include:</p> <p>Position Title: Director, Payroll</p> <p>Unit/Classification: Classified Manager Pending classification</p> <p>Position # CL-xxxxx</p> <p>FTE – 1.0</p> <p>Department Payroll Services</p>	<p>1. What will the position do? Direct district payroll and retirement services.</p> <p>2. Current status of position? New position necessary as the District becomes fiscally independent, which includes directly processing all payroll and retirement payments, reporting and reconciling.</p> <p>3. Strategic Staffing Rationale: This hire is essential to the operations of the District</p> <p>4. Budget Impact – Identify the Following:</p> <ul style="list-style-type: none"> a. The position is included the current budget b. Key code and Object code: 1117101-2140 c. Fiscal Impact: <ul style="list-style-type: none"> Salary amount - \$96,763 + benefits d. RAF impact (check one): <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Include in RAF calculation – New Position <input type="checkbox"/> No impact – replacement (vacant one year or less) <input type="checkbox"/> No impact – funded by _____ Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number

<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	<p>Please include:</p> <p>Position Title: Retirement Analyst</p> <p>Unit/Classification: Classified Manager Pending classification</p> <p>New Position</p> <p>FTE – 1.0</p> <p>Department Payroll Services</p>	<p>1. What will the position do? Specialize in analytical duties specifically related to retirement processing, reconciling and reporting.</p> <p>2. Current status of position? Reclassification of existing vacant Payroll Technician position</p> <p>3. Strategic Staffing Rationale: This hire is essential to the operations of the District</p> <p>4. Budget Impact – Identify the Following:</p> <ul style="list-style-type: none"> a. The position is included the current budget b. Key code and Object code: 1117101-2110 c. Fiscal Impact: <ul style="list-style-type: none"> i. Salary amount - \$48,300 + benefits d. RAF impact (check one): <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Include in RAF calculation – New Position <input type="checkbox"/> No impact – replacement (vacant one year or less) <input type="checkbox"/> No impact – funded by _____ Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number
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