

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

1/3/2018

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p>Please include:</p> <p><u>Position Title</u> Instructional Design Technology Specialist</p> <p><u>Unit/Classification</u> CSEA</p> <p><u>Position #</u> CL-00372</p> <p><u>FTE</u> 1.0</p> <p><u>Department</u> LTR-Instructional Computing</p>	<p>1. What will the position do? This hire is critical in onboarding faculty in the new learning management system, Canvas, to which we have migrated fully as of January 2, 2108. Under the direction of an assigned supervisor, develop, plan, program and implement a variety of aspects relating to the college or district websites, related web-based instructional activities, and instructional materials. Provide technical assistance and advice on web design/applications to faculty and staff utilizing web information and online instructional modalities. Collaborate effectively with the coordinator for the Center for the Advancement of Teaching and Learning (CATL), network specialists, college administration, and District Information Systems personnel. Work under limited supervision within a broad framework of standard policies and procedures, including Federal, State and college requirements pertaining to accessibility for the disabled to web-based information.</p> <p>2. Current status of position?</p> <ul style="list-style-type: none"> o Filling a recent resignation <p>3. Strategic Staffing Rationale Please address at least one of the following items when answering the questions below (provide specific details):</p> <ul style="list-style-type: none"> a. Accreditation requirements Accreditation mandates that the quality of distance education courses be comparable to that of on ground courses and this is only possible if faculty are trained to and supported in using the new LMS. Furthermore, as we embark on our accreditation cycle, much work is needed if updating and upgrading our entire web site. Many pages have been identified with obsolete information, more need to be created to reflect new initiatives. This position is dual and serves the LTR division in fulfilling both accreditation requirements. b. Critical threshold of educational or support services This position has become even more essential this term as hundreds of full and part time faculty are going to use Canvas for the first time. We anticipate an increase in need for assistance and on-going support. While hundreds of faculty have already been trained by the person in this position, time has passed since their class and, as with any new software, they will need refreshers. In times of enrollment decline, it is essential that we provide the most supportive environment to faculty so as to ensure their serving our students to the best of their ability and not contribute to an increase in attrition due to purely technical issues.

		<p>4. Budget Impact – Identify the Following:</p> <ul style="list-style-type: none">a. Position is included in the current budgetb. 1329009-2110c. Fiscal Impact:<ul style="list-style-type: none">i. \$54,540ii. plus benefitsd. RAF impact (check one):<ul style="list-style-type: none"><input type="checkbox"/> Include in RAF calculation<input checked="" type="checkbox"/> No impact – replacement (vacant one year or less)<input type="checkbox"/> No impact – funded by _____ Restricted Funds<input type="checkbox"/> No impact – funded by _____<input type="checkbox"/> No impact – restructure within existing funds<input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number
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