

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**CRITICAL HIRE/UNEXPECTED VACANCY****October 10, 2011**

Site	Position	Rationale
CC	Instructional Media Technician CL-00427	<ul style="list-style-type: none">• This position supports classroom and technology audio visual needs campus-wide. This includes all events on campus and meetings in the student center conference rooms.• Position became vacant due to resignation in September.• Funds are in FY 11/12 budget. Budget neutral.
CC	Clerical Intermediate (Fitness Center) Pending Organization Modification	<ul style="list-style-type: none">• This position is the only contract classified for the department. Responsible for customer service in the reception area of the fitness center. Assist in preparing exercise science class materials for students.• Position became vacant due to a retirement in August.• Funds are in FY 11/12 budget. Budget neutral.
CC	Financial Aid Advisor CL-00427	<ul style="list-style-type: none">• The advisor performs complex and advanced financial aid related duties including advising parents, needs analysis to determine financial need, and financial aid packaging. The delay of processing time continually with the vacant position and increase number of students applying for financial aid.• This position became vacant due to resignation in August, 2011. The staffing level is critically low from 3.5 FTE to 1.5 FTE since last year.• Budget neutral, funding is available FY 11/12.