

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

UNEXPECTED VACANCIES– February 23, 2011

Site	Position	Rationale
GC	Child Development Center Assistant Sr. IA – 00049 .90 FTE	<ul style="list-style-type: none"> • This position is the required preschool teacher holding the “Teacher level Child Development Permit” which must be on site during all operational hours. • This is required to meet minimum teacher:child ratios for Title 22, Community Care Licensing, Title 5 and the regulations for the grant funding. We are currently using short term hourly employees to meet the minimum teacher:child ratios and this keeps us to meet the grant requirement for continuity of care. • The position was vacated due to a retirement 1/31/11. The position is fully supported by grant funding (CDE/CDD CSPP and CCTR).
GC	Health Services Nurse CL-00345	<ul style="list-style-type: none"> • Responds to medical and mental health emergency situations on campus (average of 3-4 911 calls per week), assists in vaccinations and will be available for immediate triage care to students on a daily basis. • Student Health Services is left with an emergency vacancy that severely impacts our ability to deliver services for which students pay. Student Health Services supports more than 20,000 students who pay a Health Fee of \$14 for services. • The position was vacated due to resignation on 1/14/11. The position is entirely funded from the Student Health Fees.
GC	Printing Operations Specialist CL-00175	<ul style="list-style-type: none"> • The Printing Department services the reproduction needs of Grossmont College, Cuyamaca College, District Services, Governing Board, District Auxiliary, and the Colleges’ Foundations. This position is also responsible for ordering, stocking, coordinating and tracking the college’s classroom supply allocation for the entire campus. • This position is critical to ensure we do not fall below a critical level of service to faculty staff and students. Without this position we will not have the capacity or technical expertise to meet the work volume and quality control requirements to support instruction and program services. • Crystal Nguyen has been working out of class in this position since 12/2007.
GC	Theater Operations Facilitator IA-00003	<ul style="list-style-type: none"> • This position manages working budget, is responsible for procurement of production supplies, coordination of publicity for events and outreach, serves as liaison with publishers for negotiating rates for royalties, all ticketing and subscriber responsibilities, as well as the responsibility for all day-to-day theater business operations and facilities use. • The necessary critical support of theater operations and ticket sales would not allow the Theater Arts department to host public events without a person in his position. • This position will become vacant on June 10th due to retirement. We would have a salary savings of 2 months with the new position starting Flex week fall semester. We are exploring other options and will bring back as needed.

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Site	Position	Rationale
CC	Child Development Center Aid CL-00386	<ul style="list-style-type: none">• Assists teachers in supervision of children. Assists children with tasks, creative crafts and activities in a way that creates a developmentally appropriate classroom environment.• Replacement of the only full-time CDC aide in the center. State licensing requirement.• Vacancy due to resignation on 12/9/2010. Fully funded with restricted funds.
CC	Network Specialist II CL-00484	<ul style="list-style-type: none">• Need to maintain increased number of computers due to additional computer labs with the new buildings.• Critical need in operations of instructional technology.• Vacancy due to promotion on 2/1/2011. Position is currently funded.
DS	Database/ Web Administrator CL-00300	<ul style="list-style-type: none">• Performance analysis and monitoring, software patches and upgrades, and database management.• Critical threshold for technology support services and server support for all databases.• Vacancy due to promotion on 2/1/2011. Position is currently funded.