

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

August 11, 2014

Date

Site	Position	Justification
GC	<p>Dean – Learning Technology Resources Center</p> <p>Please include position # MG00042</p> <p>Academic Affairs</p>	<p>What will the position do? Plan, organize, administer and direct the Learning and Technology Resources Division of the College, including related activities, programs, curriculum, and facilities of the campus. Supervise and evaluate the performance of assigned academic and classified personnel; evaluate the assigned academic support services, courses, and other experiences that will directly result in the educational growth of students. The Learning & Technology Resources Dean has responsibility for Tutoring Services, Distance Education, library, college web site and Creative Services.</p> <p>Current status of position? Vacant due to the resignation of the incumbent.</p> <p>Strategic Staffing Rationale This position provides essential supervision for the LTRC division and is a critical campus and district leadership role. Additionally provides direction for critical educational support services.</p> <p>Budget Impact – Included in the 2014/15 unrestricted budget (Account code 1341001-1240)</p>
GC	<p>Admissions and Records Office Supervisor</p> <p>SU-00027</p> <p>1.0 FTE</p>	<ul style="list-style-type: none"> • What will position do? Provide direct supervision of all Admissions and Records staff and services, including Evaluations and International Students. • Current status of the position? This position is vacant due to a resignation. With the impending retirement of the A&R Technical Supervisor in October 2014, Admissions and Records will be without any Supervisor for the contract staff of 20 individuals. Filling the Office Supervisor position will allow us to operate Admissions and Records effectively while keeping the Technical Supervisor position vacant for the foreseeable future. • Strategic Staffing Rationale: This position is required to provide a critical threshold of support services to college staff, faculty and students. A vacancy in the position would preclude timely support, thus impacting the efficient operation of the college. • Budget Impact: Position is included in the 2014/15 Tentative Budget. Key code: 1332001-2120

CC	Associate Dean, Athletics (FTE) 1.0 MG-00101	<ul style="list-style-type: none"> • What will the position do? Direct, develop, implement, and supervise the administration of athletic programs, including training and evaluation of coaches and staff. Supervise athletic activities to assure compliance with community college and related policies and procedures. • Current status of position? <ul style="list-style-type: none"> ○ The position became vacant in May 2014 due to a promotion (previous Associate Dean became Dean of Math, Science and Technology). • Strategic Staffing Rationale The position addresses the following strategic staffing: <ul style="list-style-type: none"> ○ Legal mandates (CCCAA compliance) ○ Accreditation requirements (CCCAA/ACCJC compliance) ○ Health and safety priorities (CCCAA compliance) ○ Critical threshold of educational or support services (Pacific Coast Conference Program Review recommendation) ○ Essential supervision (CCCAA compliance) • Budget Impact – <ul style="list-style-type: none"> ○ Included in FY 14/15 general fund budget.
CC	Child Development Center Coordinator SU-00036	<ul style="list-style-type: none"> • What will the position do? Responsible for all Child Development Center functions. • Current status of position? <ul style="list-style-type: none"> ○ Due to a resignation effective August 8, 2014 • Strategic Staffing Rationale <ul style="list-style-type: none"> ○ Legal mandates – Community Care Licensing (Title 22) and Title 5 regulations require qualified, appropriate level, staff be present at all times. ○ Critical threshold of educational or support services. • Budget Impact – <ul style="list-style-type: none"> ○ Included in current year RESTRICTED 2014-2015 budget ○ Total amount: \$74,475

<p>CC</p>	<p>Biology: Life Sciences, Biological Sciences, Genomics, Bioinformatics & Biotechnology Technician (1.) {CL-36} NEW Biology Technician (.475) {CL-31} NEW</p> <p>Chemistry: Chemistry Technician (.475) {CL-31} NEW</p> <p>ESL: Instructional Lab Assistant, Int. (.75) {CL-20} 1A-00113</p> <p>Reading: Instructional Lab Assistant, Int. (.475) {CL-20} 1A-00115</p> <p>BOT: Instructional Lab Assistant (.250) {CL-17} NEW Instructional Lab Assistant (1.0) {CL-17} NEW</p> <p>Exercise Science/Fitness Center: Clerical Assistant (1.0) {CL-23} CL-00274 Office Assistant 1 (1.0) {CL-5} IA-00084</p> <p>CADD: Instructional Lab Assistant, Int. (.475) {CL-20} 1A-00067 Instructional Lab Assistant, Int. (.375) {CL-20} 1A-00070</p> <p>Automotive: Instructional Lab Assistant (.250) {CL-17} 1A-00077 Instructional Lab Assistant (.475) {CL-17} 1A-00076</p>	<ul style="list-style-type: none"> • What will the position do? Assist Faculty in classroom/lab • Current status of position? PE-19 MOU accommodation • Strategic Staffing Rationale Based on MOU between CSEA and the District dated May 10, 2013 • Budget Impact – Included in FY 14/15 Unrestricted General Fund budget \$212,668
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