

CUYAMACA COLLEGE

CRITICAL HIRE/UNEXPECTED VACANCY

December 10, 2012

Site	Position	Rationale
CC	Vice President, Instruction MG-00029	<ul style="list-style-type: none"> • What will position do? The Vice President of Instruction serves as the chief instructional officer of the college and is responsible for the administrative oversight of all instructional programs, community education and workforce training, instructional technology, tutorial services, library, and learning resources. The VPI also serves as the accreditation liaison officer. • Staffing plan criteria for critical hire? This position is necessary for maintaining critical threshold of educational and support services. In addition with compliance (Education Code, Title 5) and accreditation. • What is the current status? – The VPI position will become vacant on January 4, 2013 due to the resignation of the incumbent. • Budget Impact – The position is funded in the current year unrestricted general fund.
CC	Administrative Assistant, IV CL-00497	<ul style="list-style-type: none"> • What will position do? This position provides administrative assistant support to the Vice President of Student Services. • Staffing plan criteria for critical hire? This position is necessary for maintaining critical threshold of educational and support services. In addition to supporting the VPSS in responding to compliance issues (Education Code, Title 5). • What is the current status? – The current incumbent has accepted the position of Administrative Assistant (Confidential) to the President of Cuyamaca. The Administrative Assistant IV will be vacant as of December 31, 2012 • Budget Impact – The position is funded in the current year unrestricted general fund.