

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

CRITICAL HIRE/UNEXPECTED VACANCY

March 12, 2012

Site	Position	Rationale
GC	Health Professions Specialist CL-00112	<ul style="list-style-type: none">• This position serves both the Cardiovascular and the Occupational Therapy Assistant programs. The role of this specialist is to submit and track all student paperwork. This includes all required immunizations, CPR requirements; assuring contract compliance, and the submission of student clinical paperwork. Additionally, the specialist is responsible for tracking all required accreditation statistical data along with all of the other duties described in the job description• This position is an accreditation requirement. Accreditation of both programs would be jeopardized if the position is not filled.• Position is vacant due to the recent separation of a probationary employee.• In current year budget, it is budget neutral
GC	Child Development Center Aide CL-00303	<ul style="list-style-type: none">• The CDC Aide works in the Child Development Center assisting the CDC Assistant Senior in performing the duties required in the classroom working with the children in the center.• This position is required to meet the legal mandates of staff to children ratios according to state licensing requirements.• This position is currently vacant due to the promotion of a Child Development Center Aide into a vacant Child Development Center Assistant Senior position.• Position is in current year restricted fund budget, it is budget neutral.

