



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**Technology Operations Group (TOG) - NOTES**

**April 6<sup>th</sup> 2023**

**Zoom: <https://us06web.zoom.us/j/99114627281>**

**Group Members**

xAssociate Vice Chancellor, Technology, Kerry Kilber Rebman	xGC Admissions & Records representative, Aaron Starck
xDirector, Enterprise Systems, Pam Wright	<input type="checkbox"/> CC Admissions & Records representative, Greg Vega
<input type="checkbox"/> Director, Computer Services, Jerry Williamson	<input type="checkbox"/> GC Financial Aid Representative, Michael Copenhagen
<input type="checkbox"/> Director, Technical Services, Steve Abat	<input type="checkbox"/> CC Financial Aid Representative, Ray Reyes
xAssociate Vice Chancellor ESS Barbara Gallego	<input type="checkbox"/> GC Student Services/Counseling representative, Martha Clavelle
xCC Instructional Computing Facilities Supervisor, Bryan Cooper	xCC Student Services/Counseling representative, Brianna Cuellar
xGC Instructional Design Technology Specialist, Dawn Heuft	<input type="checkbox"/> GC Library representative, Jessica Owens
xCC Instructional Design Technology Specialist, Amber Toland Perry	xCC Library representative, Matthew Chase
xGC Co-Chair, Technology Committee, Bryan Lam	
<input type="checkbox"/> CC Co-Chair, College Technology Committee, Steve Weinert	<input type="checkbox"/> Recorder, TBD
	<b><u>Resource Personnel</u></b>
	<input type="checkbox"/> Senior Director, Fiscal Services; Research representatives (district and/or college); Human Resources representatives; Facilities representatives (district and/or college); and other guests as needed

## Agenda

1. Welcome	
2. Additions to Agenda	No additional agenda items.
3. Review Action Items from Last Meeting (5 mins)	
4. Review Completed Ranking Sheet	<p>The group reviewed the prioritized list. It was noted that a few items should have been marked as compliance and this did change their ranking accordingly (looks like the system is working!). They are:</p> <p>Cleanup Address Hierarchy (SIS Upgrade - Sub Project): jumped from line 40 to line 25.</p> <p>Cleanup External Transcripts (SIS Upgrade - Sub Project) jumped from line 29 to line 17</p> <p>Cleanup Residency Status (SIS Upgrade - Sub Project) jumped from line 22 to 7! I feel like it worked how it's supposed to.....</p> <p>Question: Is there a deadline for E transcript sending? We need to determine and add deadlines.</p> <p>Some items may need more information / explanation.</p> <p><b>Action:</b> Kerry to create a document that can be used to document any changes to the list (when thing move up or down outside the original prioritization).</p> <p>-Next Steps:          -Kerry to review the list with Barbara and start sharing it.          -Now that we have the list we can focus our resources,          -List what is active, in queue and complete. This will help show the progress.          - Continue to refine the process.          - Address new items to be added to the list.</p> <p>Question: Should projects that are fast and easy get done first so we can cross them off our list?</p> <p>Evaluation: We need to evaluate the process / group this year.</p>
5. Other Business	<b>Action:</b> Verify Zoom link on agenda matches link in Calendar Invite
6. Next Meeting	April 20 <sup>th</sup>