



## ACADEMIC CALENDAR COMMITTEE MEETING

### Notes

Thursday, July 7, 2022

3:30pm – 4:30pm

Zoom <https://cccconfer.zoom.us/j/91933332922>

**Charge:** To develop the annual academic calendar for review by Student and Institutional Success Council and approval by the Governing Board.

#### Members:

AVC, Educational Support Services  
President, Academic Senate-GC  
President, Academic Senate-CC  
Vice President, Academic Affairs-GC  
Vice President, Instruction-CC  
Vice President, Student Services-GC  
Vice President, Student Services-CC  
Dean, Counseling Services-GC  
Dean, Counseling-CC  
Instructional Operations Supervisor-GC  
Instructional Operations Supervisor-CC  
AFT representative  
CSEA representative  
Classified Senate representative-GC  
Classified Senate representative-CC  
Student Rep, Assoc Students-GC  
Student Rep, Assoc Students-CC

Eric Klein ☐  
Pearl Lopez ☐  
Manuel Mancillas-Gomez ☐  
Marshall Fulbright ☐  
Alicia Muñoz, Interim ☐  
Marsha Gable ☐  
Jessica Robinson ☐  
Martha Clavelle ☐  
Agustin Orozco, Interim ☐  
Jose Contreras ☐  
Julie Kahler ☐  
Jim Mahler ☐  
Colleen Parson ☐  
Katie Cabral ☐  
Lisa Lundgren ☐  
Benjamin Blevins ☐  
Kristie Macogay ☐

#### Other participants:

Dean of A&R and Financial Aid-GC Aaron Starck ☐  
Dean of A&R-CC Gregory Vega ☐  
Director Financial Aid-GC Michael Copenhaver ☐  
A&R Supervisor-GC Ruth Ramirez Ruiz ☐  
Evaluations Advisor-GC Olivia Krausie ☐  
A&R Specialist-CC Debbie Ayers ☐  
A&R Specialist, Sr.-CC Vanessa Saenz ☐  
Master Class Scheduler-GC ☐  
Counselor, Chair-GC Gary Johnson ☐  
Counselor, Chair-CC Osvaldo Torres (Sp22) ☐  
Director, Enterprise Systems ☐  
Business Analyst/IT Laura Murphey ☐  
Committee Assistant ☐  
Guest Catrina Hixon ☐

Agenda Items	Action and Follow-Up
Welcome	Eric welcomed attendees and provided brief opening remarks. Attendees introduced themselves, including Catrina Hixon who attended as a Guest.
Notes from June 22, 2022 Meeting	Notes from June 22 <sup>nd</sup> meeting were shared.
Updated Guidelines (Draft)	Updated <a href="#">guidelines</a> were brought forward. This draft represents the most current version based on feedback from the Committee. The guidelines will be brought for review again at next ACC meeting.
Website (In Progress)	Updates to the compressed calendar website are in progress: <a href="https://www.gcccd.edu/compressed-calendar/index.php">https://www.gcccd.edu/compressed-calendar/index.php</a>
Reference Document from the Fiscal Services Unit at the State Chancellor's Office to provide guidance on Calculating Class Hours (Student Contact Hours)	This document was shared during the meeting and will be an important reference. <a href="#">Calculating Class Hours (Student Contact Hours)</a>
Compressed Calendar (Draft)	An updated draft of the proposed compressed calendar for the 2023 – 2024 academic year was shared. Additional feedback was collected. Important to note that this calendar more closely aligns with other institutions (high schools and colleges) across the region. Other benefits and implications noted for students and faculty. Required to continue to have at least 3 hours of instruction on Saturday. Professional development week will remain the same, as it is part of the requirement for the compressed calendar. Most up-to-date draft

	attached <a href="#">here</a> .
Timeline (Draft)	Attached is the <a href="#">Proposed Draft of Timeline</a> . Planning to submit application to state Chancellor's Office in August or September. Both academic senates have already passed resolutions. Will require GCCCD Board approval in advance of applying.
Next Steps	An additional Committee meeting will be scheduled in the next few weeks to review updated timeline and further discuss next steps.