



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT
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Academic Calendar Committee

[Charge](#)

NOTES

October 30, 2023, 3:00-4:00

[Zoom](#)

Committee Members

Name	Title	Attendance
Barbara Gallego	Interim AVC, Educational Support Services	<input checked="" type="checkbox"/>
Pearl Lopez	President, Academic Senate-GC	<input checked="" type="checkbox"/>
Manuel Mancillas-Gomez	President, Academic Senate-CC	<input checked="" type="checkbox"/>
Agustin Albarran	Int. Vice President, Academic Affairs-GC	<input type="checkbox"/>
Jeanie M. Machado Tyler	Vice President, Instruction-CC	<input checked="" type="checkbox"/>
Marsha Gable	Vice President, Student Services-GC	<input type="checkbox"/>
Brianna Hays	Int. Vice President, Student Services-CC	<input type="checkbox"/>
Martha Clavelle	Dean, Counseling Services-GC	<input type="checkbox"/>
Agustin Orozco	Dean, Counseling-CC	<input checked="" type="checkbox"/>
Reyna Torriente	Int. Instructional Operations Supervisor-GC	<input type="checkbox"/>
Julie Kahler	Instructional Operations Supervisor-CC	<input checked="" type="checkbox"/>
Jim Mahler	AFT representative	<input checked="" type="checkbox"/>
Colleen Parsons	CSEA representative	<input type="checkbox"/>
Vacant	Admin Association Representative	
Stephanie Rodriguez	Classified Senate representative-CC	<input type="checkbox"/>
Lisa Lundgren	Classified Senate representative-GC	<input type="checkbox"/>
Benjamin Blevins	Student Rep, Association Students-GC	<input checked="" type="checkbox"/>
Kristie Macogay	Student Rep, Association Students-CC	<input type="checkbox"/>

Other Participants

Name	Title	Attendance
Vacant	Dean of A&R and Financial Aid-GC	
Vacant	Dean of A&R-CC	
Vacant	Director Financial Aid-GC	
Wayne Branker	A&R Supervisor-GC	<input type="checkbox"/>
Olivia Krausie	Evaluations Advisor-GC	<input type="checkbox"/>
Debbie Ayers	A&R Specialist-CC	<input type="checkbox"/>
Vanessa Saenz	A&R Specialist, Sr.-CC	<input checked="" type="checkbox"/>
Vacant	Master Class Scheduler-GC	
Gary Johnson	Counselor, Chair-GC	<input type="checkbox"/>
My-Linh Dao	Counselor, Chair-CC	<input checked="" type="checkbox"/>
Pamela Wright	Director, Enterprise Systems	<input checked="" type="checkbox"/>
Kelly Jackson	IT Business Analyst	<input checked="" type="checkbox"/>
Amber Hughes	Committee Resources	<input checked="" type="checkbox"/>
Danya Sanchez		<input checked="" type="checkbox"/>



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Meeting Objectives
1. Finalize Calendar Committee Guiding Principles
2. Discuss 2025-2026 Draft Academic Calendar

Agenda Item	Documents
A. Welcome	
1) Barbara welcomed the group and noted the below changes to the ACC Membership	
a. No Admin Association Representative	
b. Stephanie Rodriguez is serving in proxy for Raul who is no longer with GCCCD.	
B. Calendar Committee Guiding Principles	Calendar Committee Guiding Principles
1) Barbara noted that Guiding Principles will not be finalized as they were not sent in advance. She will allow time for review before finalizing.	
C. 2025-2026 Draft Academic Calendar	
1) Danya Sanchez itemized the 2024-2025 dates that need to be corrected, as noted in the calendar changes in the Calendar Detail, and reviewed the 2025-2026 Academic Calendar. Highlights are noted below	2025-2025 Draft Academic Calendar Detail 2025-2026 Draft Academic Calendar
a. Fall semester will end December 13th because of Veteran's day.	
b. Spring will end June 1 st due to the two (2) Monday holidays.	
c. Saturdays rolled from the previous year but adjusted a day (5 in the Fall and 4 in Spring).	
<ul style="list-style-type: none">Jim confirmed that it does not matter which Saturday is selected, as long as there is three (3) hours of instruction.	
d. National Voters Day added to 2 nd page	



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Agenda Item	Documents
e. Barbara and Danya discussed moving Priority Registration form 11-10-25 to 11-17-25 due to the 11-11-25 Veterans Holiday.	
<ul style="list-style-type: none">Julie noted that schedules have not needed to be created this early and it reduced the time to schedule production. Danya shared that if we start Priority Reg. on the 17th, Open Reg. would not start until December 10th or 17th.	
<ul style="list-style-type: none">Barbara is concerned about shortening the length of time students have to register and proposed the 12th. Kelly agrees it needs to be scheduled after the holiday to allow for student questions.	
<ul style="list-style-type: none">Danya asked why the application deadline is so far out. Kelly shared that time is needed to process priorities. Generally, registration appointments are generally two (2) weeks before.	
<ul style="list-style-type: none">The committee approved moving priority registration to November 12th and not changing the end date.	
2) Barbara noted that due to higher priority responsibilities, the calendar was not sent early enough to approve today. She indicated a more systematic approach will be implemented and a timeline developed.	
D. Academic Calendar Cycle and Website	
1) Barbara shared that the Academic Calendar responsibilities have been absorbed by Ed Support Services. She shared that the Academic Calendar website is up to date. The calendar is hyperlinked with the ability to scroll down with one click.	
E. Next Steps	
1) Changes to be made to Academic Calendar and Detail.	



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Agenda Item	Documents
<ul style="list-style-type: none">The calendar was approved by majority. Danya will send updated version which can be voted on via email. Main dates are standard. Pearl will review with faculty on Monday.	