

District Services

Report to the Governing Board January 20, 2015

Budget Update

The Governor's budget proposal for 2015/2016 was released this month. The proposed budget includes a 1.58% COLA, increased funds for SSSP and Student Equity, an increase to CCC base allocations and increased access (growth) of 2%. This initial budget is encouraging, but not likely to stay as strong as the budget process moves toward an approved State budget. Also, we are tracking additional demands on our budget with STRS/PERS increases, utility cost increases and other more traditional increases such as health benefit rate increases and the cost of employee step, column and longevity increases. This initial State proposal kicks off our budget development discussions.

Districtwide Copier Standardization Committee Update

The Districtwide Copier Standardization Committee was formed in an effort to reduce costs and increase efficiency in purchases or leases of equipment and the ongoing costs for maintenance contracts. Overview:

- The District has approximately 16 different manufacturers of copier equipment, and the majority
 of equipment is very old, not energy efficient, and not networked.
- The Committee considered copier needs, and met in November to review findings of the consultant analysis and physical inventory of the District's copier equipment.
- Consultant met with the District to discuss network compatibility and other technical specifications to include in bid specifications.
- Governing Board Docket Item 351 requests permission to award bid.
- Bid B10.010 will be to provide a five year contract for purchase or lease of copier equipment Districtwide.
- Once process is complete, departments will be able to choose cost-efficient solutions from a menu of choices that best fit individual department needs.



<u>Facilities and Electronic Maintenance</u> <u>Team</u>

The District Electronics/Electrical Department recently moved to a unified work order system, *Maintenance Partner*, which will allow them to more effectively process in-bound service requests and better manage department responses. *Maintenance Partner* will also provide service metrics that will be used to monitor performance and overall customer satisfaction.

Bond Program Update

A **Bond Program Update** e-mail communication is sent to all faculty and staff each month to share information about recent bond activities. The January update includes information about the Grossmont College Arts and Communications Complex and the Cuyamaca College Student Services Building projects. The monthly updates are posted on the *Program Publications* page of the District's *Propositions R and V* internet pages: http://propsrv.gcccd.edu/PressReleases/Pages/Publications-Presentations.aspx



Workday Updates

An update on the work of the *Workday Implementation Taskforce* (WIT) is sent electronically each month to all faculty and staff. The update provides information about training sessions and completed and upcoming activities, as well as other useful Workday information. Workday updates are available on the *Workday* News page located on the District intranet WIT page: http://intranet.gccd.edu/workday/meetings.html



District Holiday Luncheon

The annual **District Holiday Luncheon** was held on December 18. As they do each year, the Luncheon Committee and District Warehouse staff turned the warehouse into a festive winter wonderland. Great fun and food were had by all, including a visit from the Sugar Plum Fairy!





Happy New Year!

On January 9, District Services staff brought in the New Year with *Tie Dye & Donuts*.

We may have started a new tradition.

The District Services Team would like to wish everyone a Happy New Year and great start to the new semester!



Sue Rearic

Vice Chancellor-Business Services